

Sioux County Recorder's Office  
Jessica Kooiker, Recorder/Registrar  
Box 48  
Orange City, Iowa 51041-0048  
Phone (712) 737-2229  
Fax: (712) 737-3032  
[jessicak@siouxcounty.org](mailto:jessicak@siouxcounty.org)

To whomever it may concern:

Enclosed please find a Marriage License Application to be used for applying for a Marriage License in the State of Iowa. Both individuals must complete the form and sign the form before a Notary Public. Also, a witness who knows both individuals (can either be a relative, friend or co-worker) must complete the back of the form and have their signature notarized. Please mail the completed Application and the \$35.00 fee to Sioux County Recorder P.O. Box 48 Orange City, Iowa 51041 (which also includes a certified copy after the marriage takes place). Upon receipt and acceptance of the completed application, the County Registrar may issue the License to Marry. The License shall become valid after the expiration of 3 calendar days after the date of acceptance (for example, if the application is received on Monday, the License will be valid on Friday). Either individual may pick up the Marriage License at the Sioux County Recorder's Office when they are back in Sioux County for the wedding ceremony. Also, please complete the enclosed Marriage Certificate Address Form with your address and daytime phone number to have a certified copy sent to you after the ceremony. If you have any further questions, please feel free to call the Sioux County Recorder's office at 712-737-2229 or e-mail me at [jessicak@siouxcounty.org](mailto:jessicak@siouxcounty.org).

Thank You,

Jessica Kooiker  
Sioux County Recorder/Registrar  
Enclosures