

NOW HIRING – COUNTY EMERGENCY MANAGEMENT COORDINATOR – SIOUX COUNTY

**Are you a person with good judgment, communication, and planning skills with an interest/
experience in Emergency Management?**

Then this job may be for you!

Sioux County is seeking a qualified person for our Full-Time Emergency Management Coordinator position in Orange City, IA.

Starting Salary: \$65,000 - \$80,000 depending on experience

Benefits Include: very affordable low-deductible health insurance plan, dental and vision insurance, IPERS retirement contributions, \$50,000 employer-paid life insurance, flex spending accounts, wellness program, and more

Job Duties Include:

- Establish a positive public relations image by developing relationships and communicating effectively with members of the public, news media, elected officials, and various organizations and agencies regarding emergency management, preparedness, and response
- Prepare, maintain, and execute county-wide emergency/mitigation/recovery plans
- Organize and conduct disaster training programs for government and other entities
- Apply for federal/state/private grants and provide oversight of funds received
- Prepare reports/correspondence required by a variety of state and federal agencies
- Attend a variety of emergency management related meetings/conferences; serve on various boards/committees relevant to emergency management and public safety
- Respond to and/or be a resource for large scale critical incident calls in Sioux County
- Be available 24 hours/day, 7 days/week to provide support to emergency management operations

Qualifications:

Candidates are required to have a 4-year college degree and 2 years of experience in emergency management, public/business administration, public relations, military preparedness, or related work; OR an equivalent combination of experience and education. Candidates also must have sound judgement, strong planning and communication skills, and the ability to write plans, direct the use of resources, and coordinate emergency operations.

Position description and application are available online at www.siouxcountya.gov

TO APPLY: Send completed application and resume via mail or email to:

Sioux County Emergency Management
Attn: Nathan Huizenga
4363 Ironwood Ave
Orange City, IA 51041
nateh@siouxcounty.org

All applications and/or resumes will be open to public inspections unless requested to be kept confidential. Background and criminal checks will be completed.

Sioux County is an equal opportunity employer that is committed to diversity and inclusion in the workplace. We prohibit discrimination and harassment of any kind based on race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by federal, state, or local laws.