

MINUTES OF SIOUX COUNTY BOARD OF SUPERVISORS

MEETING HELD ON FEBRUARY 21, 2023

- 1) The Board of Supervisors of Sioux County, Iowa, met pursuant to adjournment at 9:00 a.m. with Chairman Jerry Muilenburg presiding. Members present were Jerry Muilenburg, John Degen, Craig Hoftzyer, Dan Altena, and Carl Vande Weerd.
- 2) Minutes of the meeting held on February 7, 2023, were submitted. Motion by Vande Weerd and supported by Degen to approve the minutes as submitted. Motion carried unanimously.
- 3) As this was the date, February 21, 2023, and time, 9:00 a.m. for a public hearing regarding the upcoming bid letting on the proposed plans and specifications for the Treasurer's Office. Mackenzie Ashland, CMBA Architects, was present to review the plans for the project. Ashland stated the opening of the bids will be held on March 1, 2023, with the awarding of the bids that will be held at the March 7, 2023, Sioux County Board of Supervisors meeting. No written or oral comments were received from the public. The Chairman closed the public hearing.
- 4) Michelle Monsma, Sioux County HR Director,
 - Reviewed a procedure policy for the Board to approve new payrates and changes for current and new employees. Monsma also recommended the County should have a resolution to clarify the pay schedules and pay scales. Motion by Vande Weerd and supported by Altena to approve of the Procedure of Board Approval of New Payrates and Payrate Changes. Motion carried unanimously.
 - Motion made by Vande Weerd and supported by Hoftzyer to approve the wage range for the Election Administrator position at \$55,000-\$60,000 with a 6.5% increase to happen either effective 07-01-23 or upon 90 days of employment, whichever is later. Motion carried unanimously.
- 5) Jessica Kooiker, Sioux County Recorder, requested approval to increase the County Deputy Recorder's salary from 84% to 85% of the County Recorder's salary as per Iowa Code 331.904. Motion by Vande Weerd and supported by Altena to increase the County Deputy Recorder's Salary to 85% of the County Recorder's salary effective 07-01-23. Motion carried unanimously.
- 6) Motion by Degen and supported by Hoftzyer to approve Elected Official Compensation Resolution for FY24. Roll call on vote: Hoftzyer, Yes; Degen, Yes; Altena, Yes; Vande Weerd, Yes; Muilenburg, Yes. Motion carried unanimously.

WHEREAS, the Sioux County Compensation Board meets annually to recommend a compensation schedule for elected officials for the fiscal year immediately following, in accordance with Iowa Code Chapters 331.905 and 331.907, and

WHEREAS, the Sioux County Compensation Board met on December 7, 2022, and made salary recommendations for the following elected officials for the fiscal year beginning July 1, 2023.

WHEREAS, the Sioux County Board of Supervisors subsequently modified the Sioux County Compensation Board recommendations as noted below. Effective date of July 1, 2023 remains.

<u>Elected Official</u>	<u>Current Salary</u>	<u>Proposed Increase</u>	<u>Recommended Salary</u>
Auditor	\$86,984	6.0%	\$92,203
County Attorney	\$142,398	6.0%	\$150,942
Recorder	\$84,554	6.0%	\$89,628
Sheriff	\$111,688	9.0%	\$121,740
Supervisors	\$42,195	3.0%	\$43,461
Treasurer	\$84,554	6.0%	\$89,627

THEREFORE, BE IT RESOLVED that the Sioux County Board of Supervisors approves the following salary adjustments for the following elected officials for the fiscal year beginning July 1, 2023:

<u>Elected Official</u>	<u>Approved Salary</u>	<u>Approved Increase</u>
Auditor	\$92,203	6.0%
County Attorney	\$150,942	6.0%
Recorder	\$89,628	6.0%
Sheriff	\$121,740	9.0%
Supervisors	\$43,461	3.0%
Treasurer	\$89,627	6.0%

PASSED AND APPROVED this 21st day of February, 2023.

/s/Jerry Muilenburg, Chairman
Sioux County Board of Supervisors

ATTEST: /s/Linda Wynia
Sioux County Deputy Auditor

- 7) Chairman Muilenburg initiated discussion regarding withdrawing from the Articles of Agreement with Iowa Workforce Development. Motion made by Altena and supported by Degen to approve of a Resolution to Withdraw from the Articles of Agreement Which Formed the Workforce Development Chief Elected Official Consortium for the Workforce Innovation and Opportunity Act of 2014. Roll call on vote: Hoftyzer, Yes; Degen, Yes; Altena, Yes; Vande Weerd, Yes; Muilenburg, Yes. Motion carried unanimously.

RESOLUTION 2023-10

A RESOLUTION TO WITHDRAW FROM THE ARTICLES OF AGREEMENT WHICH FORMED THE WORKFORCE DEVELOPMENT CHIEF ELECTED OFFICIAL CONSORTIUM FOR THE WORKFORCE INNOVATION AND OPPORTUNITY ACT OF 2014

WHEREAS, Sioux County previously signed a resolution to approve the Articles of Agreement creating the Workforce Development Chief Elected Official Consortium (CEO) together with 9 other counties in Northwest Iowa, known as the “Northwest Iowa Local Workforce Development Area” or NWILWDA; and,

WHEREAS, this 28E Agreement was filed with the Iowa Secretary of State on October 2, 2020 and assigned filing number M512998; and,

WHEREAS, Article 12 of the Agreement allows counties, at their sole option, to withdraw from the Agreement at least 90 days prior to the beginning of the fiscal year (April 1 or any year); and,

WHEREAS, at their meeting on February 15, 2023, the CEO Board discussed the 28E Agreement, weighing the roles and responsibilities of counties as a result of the Agreement and impacts to services offered to their citizens both under the agreement and in absence of the Agreement; and,

WHEREAS, the CEO Board voted 10-0 at this meeting, after this discussion, to dissolve the 28E Agreement.

NOW, THEREFORE BE IT RESOLVED by the Sioux County Board of Supervisors that:

1. It does hereby invoke Article 12 of the Articles of Agreement which formed the Workforce Development Chief Elected Official Consortium for the Workforce Innovation and Opportunity Act of 2014 and withdraws from the Agreement at the end of the day June 30, 2023.
2. It understands and is its intention withdrawal of the Agreement by all 10 counties will terminate the Agreement.

Passed and approved this 21st day of February, 2023.

/s/Jerry Muilenburg, Chairman
Sioux County Board of Supervisors

ATTEST: /s/Linda Wynia
Sioux County Deputy Auditor

8) Motion by Hoftzyer and supported by Altena to approve the claims for February 21, 2023 as presented by the County Deputy Auditor. Motion carried unanimously.

9) Committee Reports:

- **Hoftzyer** – Attended and reported on a Judicial District meeting.
- **Degen** – 1) Updated the Board on the agency request from Carol Hoogestraat on behalf of the City of Hawarden. The City approached the Board on January 24, 2023, to ask that the County partner with them with a matching grant to purchase a new transformer. The issue was tabled. Motion made by Degen and supported by Vande Weerd to provide \$15,000 in support over three years to the City of Hawarden for a new transformer. Motion carried with three ayes and two no's. 2) Attended a Farm Bureau Meeting.
- **Altena/Muilenburg** – Attended an Airport Board Meeting
- **Vande Weerd** – 1) Attended a YES Board Meeting and 2) Informed the Board that the move for Community Health Partners went smoothly.
- **Muilenburg** – 1) Attended a Landfill meeting. 2) Attended a Safety committee meeting. Informed the Board of the upcoming active shooter training. 3) Attended an Iowa Workforce Development Meeting.

10) Joel Sikkema, Sioux County Engineer,

- Requested Board approval for a utility permit with MidAmerican Electric. Motion by Vande Weerd and supported by Degen to approve of the utility permit with MidAmerican Electric. Motion carried unanimously.
- Informed the Board of a Letting today, February 21, 2023, for the B40 & K42 PCC overlay.

- Reported on the B30 Rock River Bridge replacement.
- Updated the Board on gravel stockpiling.
- Informed the Board that the new motor grader was delivered.

11) Motion by Hoftyzer and supported by Altena to go into closed session per Code of Iowa 21.5(1)(j). Roll call on vote: Hoftyzer, Yes; Degen, Yes; Altena, Yes; Vande Weerd, Yes; Muilenburg, Yes. Motion carried unanimously.

12) Motion by Hoftyzer and supported by Altena to end closed session per Code of Iowa 21.5(1)(j) and return to regular session. Roll call on vote: Hoftyzer, Yes; Degen, Yes; Altena Yes; Vande Weerd, Yes; Muilenburg, Yes. Motion carried unanimously.

13) Motion by Altena and supported by Degen to adjourn the meeting. Motion carried unanimously and the meeting was adjourned at 10:52 a.m. until Tuesday, March 7, 2023.

/s/Jerry Muilenburg, Chairman
Sioux County Board of Supervisors

ATTEST: /s/Linda Wynia
Sioux County Deputy Auditor