

**MINUTES OF SIOUX COUNTY BOARD OF SUPERVISORS**

**MEETING HELD ON FEBRUARY 7, 2023**

- 1) The Board of Supervisors of Sioux County, Iowa, met pursuant to adjournment at 9:00 a.m. with Chairman Jerry Muilenburg presiding. Members present were Jerry Muilenburg, John Degen, Craig Hoftzyer, Dan Altena, and Carl Vande Weerd.
- 2) Minutes of the meeting held on January 31, 2023 were submitted. Motion by Vande Weerd and supported by Degen to approve the minutes as submitted. Motion carried unanimously.
- 3) Sioux County Treasurer Dan Zomermaand presented the Iowa County Treasurers Semiannual Reconciliation for information.
  - General Discussion held regarding the various fund balances
  - General review of investments of current fund balances
- 4) Motion by Degen and supported by Hoftzyer to approve resolution as noted below: Individual voice votes. Muilenburg (Yea), Hoftzyer (Yea), Degen (Yea), Altena (Yea), Vande Weerd (Yea).

**RESOLUTION 2023-07  
SECONDARY ROAD FUND TRANSFER**

WHEREAS, it is desired to make the following inter-fund operating transfer:

\$1,320,556 from the Rural Basic Fund to the Secondary Road Fund, and  
\$144,237 from the General Basic Fund to the Secondary Road Fund

WHEREAS, said operating transfer is made in accordance with Section 331.432 Iowa Code,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Sioux County as follows:

Section 1. The following inter-fund operating transfer is to be made effective February 7, 2023.

\$1,320,556 from the Rural Basic Fund to the Secondary Road Fund and  
\$144,237 from the General Basic Fund to the Secondary Road Fund

Section 2. The County Auditor is directed to correct the books accordingly and to notify the County Treasurer of these inter-fund operating transfers, accompanied by a copy of this resolution and the record of its adoption.

Signed and dated this 7th day of February, 2023.

Jerry Muilenburg, Chairman  
Sioux County Board of Supervisors

ATTEST: Joe Van Tol  
Sioux County Auditor

- 5) Motion to go into closed session Per Code of Iowa 21.5(1)(j). Motion made by Degen and supported by Vande Weerd. Individual voice votes. Muilenburg (Yea), Hoftzyer (Yea), Degen (Yea), Altena (Yea), Vande Weerd (Yea). Recording started.

- 6) Motion to end closed session. Motion made by Hoftzyer and supported by Altena. Individual voice votes. Muilenburg (Yea), Hoftzyer (Yea), Degen (Yea), Altena (Yea), Vande Weerd (Yea). Recording ended.
- 7) Review of Veterans Affairs proposed budget. VA Administrator Kathi Wetter is budgeting a \$65,000 annual salary which (as a percentage) is above the compensation committee recommended 9% increase. Motion is made by Vande Weerd and supported by Hoftzyer to increase salary to \$60,000 (approximate 13.55% increase) effective on the 1<sup>st</sup> pay date of Fiscal 2024. Motion carried unanimously.
- 8) Review of Sheriffs proposed budget. Sheriff Jamison Van Voorst is requesting the addition of 2 new officers in the 2023-24 budget. 1 officer would be primarily focused as a School Resource Officer (SRO) and 1 officer would be primarily focused as a Mental Health specialist. Motion is made by Vande Weerd and supported by Altena to allow the budget to remain as is with the hiring of these 2 officers. Motion passed 4 – 1.
- 9) Sioux County Attorney Thomas Kunstle – no report.
- 10) Sioux County HR Director Michelle Monsma presented the updated FY 2024 employee health insurance information. Motion by Vande Weerd and supported by Degen to approve presented option #5. Deductibles are adjusted to \$500 per person, \$1000 per family. Out of pocket max is adjusted to \$1500 per person, \$3000 per family. County will pay 88% of the single premium (\$730) while the employee will pay 12% (\$99) and 80% of the family premium (\$1490) with the employee paying 20% (\$373) monthly. Coinsurances, copays and the like to remain the same. The Plan Self-Funding (PSF) amount will be \$225 monthly. Motion carried unanimously.
- 11) FY2024 employee wage review. Motion made by Vande Weerd and supported by Altena to have elected officials deputies whose salaries are based upon the elected officials salary increased at the same percentage increase as the applicable elected official (6% as approved at the 01/31/2023 meeting). All other employees will have a 6.5% increase. Motion carried unanimously.
- 12) Motion made by Muilenburg and supported by Hoftzyer to temporarily adjourn at 11am for scheduled conference board meeting. Motion carried unanimously.
- 13) Meeting called back to order at 11:15 am by Muilenburg.
- 14) Mileage rate discussion. Motion by Vande Weerd and supported by Altena to have Sioux County begin using the IRS standard mileage reimbursement rate as of 07/01/2023 and continue the use of this published rate going forward. Motion carried unanimously.
- 15) Cell phone reimbursement discussion. Motion by Altena and supported by Degen to make a uniform rate of \$45 per month for cell phone reimbursements for employees authorized to have a county provided cell phone but electing to use a personal cell phone. Policy effective immediately. Motion carried unanimously.
- 16) Sioux County Engineer Joel Sikkema provided an update on the progress of the B-30 Rock River bridge, gravel stockpiling project and the De Raad farmland rental. Zomer Company will be handling the details of the farmland rental.

17) Review of Planning & Zoning\Environmental Services proposed budget. Motion made by Vande Weerd and supported by Hoftyzer to increase Shane Wolter, Zoning/Environmental Health Director salary by 3% versus 6.5% for FY2024. Motion carried unanimously.

18) Committee\Other Reports

- Conservation Board has elected to put a bid in on property north of Oak Grove
- Community Health Partners (CHP) move to new location (old Westside Motors location) starting 02/15/2023
- Treasurers office will be moving to former CHP space
- Bid Letting for remodeling of the above-mentioned former CHP space is on 02/22/2023 at 2 pm

19) Motion by Altena and supported by Degen to adjourn the meeting. Motion carried unanimously and the meeting was adjourned at approximately 12:30pm.

SIGNED:

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Jerry Muilenburg, Chairman  
Sioux County Board of Supervisors

ATTEST:

\_\_\_\_\_  
Joe Van Tol  
Sioux County Auditor