

MINUTES OF SIOUX COUNTY BOARD OF SUPERVISORS

MEETING HELD ON JANUARY 24, 2023

- 1) The Board of Supervisors of Sioux County, Iowa, met pursuant to adjournment at 9:00 a.m. with Chairman Jerry Muilenburg presiding. Members present were Jerry Muilenburg, John Degen, Craig Hoftzyer, Dan Altena, and Carl Vande Weerd.
- 2) Minutes of the meeting held on January 17, 2023 were submitted. Motion by Degen and supported by Hoftzyer to approve the minutes as submitted. Motion carried unanimously.
- 3) Shane Walter, Zoning Director, reviewed the following FY2024 budgets with the Board, Social Services, Zoning, Environmental Health, Juvenile Probation and General Welfare Services.
- 4) Marty Guthmiller, CEO Orange City Area Health System,
 - Reviewed the fiscal annual report for FY22 with the Board
 - Reviewed the FY2024 Public Health budget and is requesting a 5% increase in county funding which is \$390,393.
 - Discussed the Community Health Partners office move with Teri Bos, Director of Community Health Services. The CHP office is set to move on February 15. The lease held with Sioux County has been updated to reflect the new address. Discussed the need for signage, snow maintenance and panic buttons for the new office.
- 5) Joe Van Tol, Sioux County Auditor, reviewed the following budgets with the Board: Board of Supervisors, Auditor and General Services.
- 6) Travis Waterman and Carol Hoogestraat, representatives from the City of Hawarden, discussed Hawarden's transformer substation replacement. They would like to partner with the county to obtain matching funds for this project. Hoogestraat made a funding request of \$50,000. The Board took no action at this time.
- 7) Michelle Monsma, Sioux County HR Director, reviewed the 2023 Wellness program with the Board. On behalf of the Wellness Committee, Monsma requested eight hours PTO for employees who complete an online assessment as well as their annual physical, with the caveat that the County obtains the full 5% discount with employee participation in the program. Motion by Vande Weerd and supported by Altena to approve eight hours PTO for employees who complete the online assessment and their annual physical, provided that the County obtains the full 5% discount for FY25 premiums. Motion carried unanimously.
- 8) Tom Kunstle, Sioux County Attorney:
 - Presented a request for wage increases for the Attorney's Office staff. Kunstle stated that he would like to maintain competitive and comparable wages that would encourage employee retention. Current wages are below average of the previous several hires in Sioux County. Motion was made by Altena to increase the wages of the four staff in the Attorney's Office by \$1.00 an hour, effective immediately. No support was heard. Motion died. Motion was made by Vande Weerd and supported by Altena to immediately increase the wages of the two lowest paid by \$1.00 an hour. Two ayes and three oppose the motion. Motion did not carry. Motion was made by Hoftzyer and supported by Altena to increase the wages of the four staff each by 4.9%. Motion carried with three ayes and two opposing.

- Informed the Board of his new employee, legal assistant Summer Bousma. Kunstle requested that Bousma's wage start at \$20.00 an hour during a probationary period after which the wage would increase to \$21.50 an hour. Motion by Altena and supported by Degen to set the wage for new hire Summer Bousma at \$20.00 an hour for a probationary period after which the wage would increase to \$21.50 an hour. Motion carried unanimously.
- Presented an updated lease for Community Health Partners.

9) Motion by Vande Weerd and supported by Hoftyzer to approve the claims for January 24, 2023 as presented by the County Deputy Auditor. Motion carried unanimously.

10) Committee Reports:

- **Muilenburg** – Attended and reported on the following meetings: Safety Committee meeting, Planning and Zoning meeting and Workforce Development meeting.

11) Joel Sikkema, Sioux County Engineer,

- Updated the Board on the B30 Rock River bridge replacement, BRS-SWAP-C084(170)-FF-84.
- Reported on general road maintenance.

12) Motion by Hoftyzer and supported by Degen to adjourn the meeting. Motion carried unanimously and the meeting was adjourned at 11:55 a.m. until Tuesday, January 31, 2023.

/s/Jerry Muilenburg, Chairman
Sioux County Board of Supervisors

ATTEST: /s/Linda Wynia
Sioux County Deputy Auditor