

MINUTES OF SIOUX COUNTY BOARD OF SUPERVISORS

MEETING HELD ON JANUARY 10, 2023

- 1) The Board of Supervisors of Sioux County, Iowa, met pursuant to adjournment at 9:00 a.m. with Chairman Jerry Muilenburg presiding. Members present were Jerry Muilenburg, John Degen, Craig Hoftzyer, and Carl Vande Weerd. Member absent was Dan Altena.
- 2) Joel Sikkema, Sioux County Engineer,
 - Requested Board approval for hiring Jason DeBoer to the District 3 Road Maintenance Position. Motion by Degen and supported by Vande Weerd to approve of the new hire. Motion carried one member absent.
 - Requested Board approval to transfer \$350,000 from local funds to the Farm-to-Market Fund to fund the B40 & K42 PCC overlay STP-S-C084(177)—5E—84, FM-C084(176)—55-84. Motion by Vande Weerd and supported by Hoftzyer to transfer the funds. Motion carried one member absent.
 - Introduced a master plan to address building maintenance needs and functionality issues with the maintenance shops and Engineer's Office. A proposal, not to exceed \$14,000, from CMBA identifies improvements and estimates for this work.
 - Presented a plan for potential pilot program for construction inspectors. This would help to alleviate the hours of those who have worked long hours that increase safety risks and reduce inspection quality. To address this need, this pilot program would certify maintenance personnel to inspect construction projects. There are currently four people who have expressed interest.
 - Reported on anticipated equipment purchases for FY24.
 - Reported on the continuing search for an Engineer Technician.
- 3) Minutes of the meeting held on January 3, 2023 were submitted. Motion by Vande Weerd and supported by Hoftzyer to approve the minutes as submitted. Motion carried one member absent.
- 4) Micah Van Maanen, Sioux County IT Director,
 - Reviewed the FY2024 IT budget with the Board.
 - Requested \$85,000 of ARPA funds to replace Sioux County's network storage and \$50,000 of ARPA funds to replace the phone system. The network storage is on schedule to be changed due to its five-year replacement plan. The phone system is outdated and needs updating. Motion by Vande Weerd and supported by Degen to approve the use of ARPA funding to replace the County's network storage and phone system. Motion carried one member absent.
- 5) Nate Huizenga, Sioux County EMA Director, reviewed the FY2024 ambulance budget. The EMA Board and Communications Board will be meeting soon to formalize their budgets.
- 6) Tom Kunstle, Sioux County Attorney,
 - Reviewed the FY2024 Attorney Budget with the Board
 - Reported on collections through the month of December. Sioux County has received a total of \$39,392.56 for collecting outstanding criminal fines, \$16,693.88 in victim restitution, and \$8,854.98 for Sheriff's jail fees in FY2023.

- 7) Kathi Wetter, Veteran's Affairs Director, reviewed the FY2024 Veteran's Affairs Budget with the Board. Wetter initiated discussion on a salary increase request to make her position more comparable with other counties.
- 8) Rob Klocke, Sioux County Conservation Director,
 - Distributed the 2021/2022 Conservation Numbers report to the Board which details the programs and number of people who visit county parks. The Sioux County Conservation Board's 5-10 Year Plan was also distributed.
 - Reviewed the FY2024 Conservation Budget with the Board.
- 9) Shane Walter, Sioux County Zoning Director, presented a Waiver of Separation Distance for Confinement Buildings & Covered Formed Manure Storage Structures in Accordance with Iowa Code Section 459.205. The location of the confinement is NE1/4, NE1/4, Section 14, T-95-N, R-44-W, Holland Township, Sioux County, Iowa. The distance of separation will be approximately 65 feet to Kennedy Avenue R.O.W. Walter stated this will help with runoff and drainage from the confinement. Motion by Vande Weerd and supported by Hoftzyer to approve the Waiver of Separation Distance. Motion carried one member absent.
- 10) Michelle Monsma, Sioux County HR Director, requested approval of a resolution to appoint Monsma as Sioux County's Title VI Coordinator. Motion by Vande Weerd and supported by Degen to approve Resolution 2023-05 Title VI Coordinator Appointment. Roll call on vote: Hoftzyer, Yes; Degen, Yes; Vande Weerd, Yes; Muilenburg, Yes; Altena, absent. Motion carried one member absent.

Resolution #2023-05

WHEREAS, Sioux County has been the recipient of federal financial assistance from the U.S. Department of Transportation; and

WHEREAS, in receiving such financial assistance Sioux County is mandated to comply with the provisions of Title VI of the Civil Rights Act of 1964; and

WHEREAS, the Iowa Department of Transportation requires Sioux County to modify certain documents when there is a new Title VI coordinator, in order to comply with Title VI of the Civil Rights Act of 1964; and

WHEREAS, in order to continue receiving federal financial assistance from the U.S. Department of Transportation, the adoption of certain modified documents is necessary.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Sioux County that:

1. Michelle R. Monsma, Sioux County HR Director, is hereby designated to replace Douglas G. Julius as the Title VI coordinator for Sioux County.
2. The updated *Sioux County Title VI Agreement & Policy Statement* is hereby adopted and that the Chairperson of the Board of Supervisors and Title VI Coordinator are authorized to sign said plan where required.
3. The updated *Title VI Notice to the Public* is hereby adopted and shall be posted where other public notices are displayed in the Sioux County Courthouse. Furthermore, said notice shall be placed on the County's official website.
4. The Title VI Coordinator is authorized to take any other actions necessary and/or recommended by the Iowa Department of Transportation, or the designated authority to comply with the provisions of Title VI of the Civil Rights Act of 1964.

Passed and Approved 10th day of January, 2023.

/s/Jerry Muilenburg
Chair, Board of Supervisors

ATTEST: /s/Linda Wynia
Sioux County Deputy Auditor

- 11)** A contest existed for the three official county newspapers and the number of subscribers for each newspaper are noted below:

Newspapers	Subscribers
Sioux Center News	1006
Capital-Democrat	797
Siouxland Press	768
Rock Valley Bee	468
Hawarden Independent/Examiner	429

Motion by Hoftyzer and supported by Degen to appoint Sioux Center News, Siouxland Press, and Capital-Democrat as the three official county newspapers for 2023. Motion carried, on member absent.

- 12)** Motion by Degen and supported by Vande Weerd to approve the claims for January 10, 2023 as presented by the County Deputy Auditor. Motion carried one member absent.
- 13)** Motion by Degen and supported by Vande Weerd to adjourn the meeting. Motion carried one member absent and the meeting was adjourned at 11:06 a.m. until Tuesday, January 17, 2023.

/s/Jerry Muilenburg, Chairman
Sioux County Board of Supervisors

ATTEST: /s/Linda Wynia
Sioux County Deputy Auditor