

## **MINUTES OF SIOUX COUNTY BOARD OF SUPERVISORS**

### **MEETING HELD ON JULY 12, 2022**

- 1) The Board of Supervisors of Sioux County, Iowa, met pursuant to adjournment at 9:00 a.m. with Chairman Jerry Muilenburg presiding. Members present were Jerry Muilenburg, Mark Sybesma, John Degen, Al Bloemendaal, and Carl Vande Weerd via Zoom.
- 2) Minutes of the meetings held on June 28, 2022 were submitted. Motion by Bloemendaal and supported by Degen to approve the minutes as submitted. Motion carried unanimously.
- 3) Dan Altena, Sioux County Sheriff,
  - Reviewed the Sheriff Quarterly Revenue report for April through June, 2022. The Board accepted the report for information.
  - Reported that civil service testing to hire new deputy sheriff personnel is taking place today at the Sioux Center High School.
  - Submitted a letter retiring from his position as County Sheriff effective August 31, 2022. Altena noted his 43 years of service in law enforcement and the last 18 years as County Sheriff and has really enjoyed his work and his relationship with the Board. The Board extended their appreciation for Altena's service to Sioux County.
- 4) Chairman Muilenburg initiated discussion regarding construction/remodel projects the county is getting pricing on for relocating the Treasurer's Office and DHS. Present for this discussion were Micah Van Maanen, Sioux County IT Director, Denny Vander Wel, Sioux County Head Custodian, and Ryan Dokter, Sioux County Auditor. Dokter stated that with these projects, it would be good to have a point person who can work with the contractors to make sure everything is being done according to the plan. Van Maanen stated that a project manager would help the county be prepared and have things lined up to avoid delays in completing the work. Vander Wel stated his desire for someone that can check up on the project on a regular basis. The Board discussed a few people who could be asked to fill this role and will decide at a later date whom to hire.
- 5) Motion by Vande Weerd and supported by Bloemendaal to approve the following IT Capital Improvements Fund Transfer resolution. Roll call on vote: Sybesma, Yes; Degen, Yes; Bloemendaal, Yes; Vande Weerd, Yes; Muilenburg, Yes. Motion carried unanimously.

#### **RESOLUTION 2022-40**

#### **IT CAPITAL IMPROVEMENTS FUND TRANSFER**

WHEREAS, the Sioux County Board of Supervisors created a fund, in accordance to GASB54 regulations, for the purpose of technology capital expenditures,

WHEREAS, it is desired to make the following inter-fund operating transfer:

\$85,000 from the General Basic Fund to the IT Capital Improvements Fund,

WHEREAS, said operating transfer is made in accordance with Section 331.432 Iowa Code,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Sioux County as follows:

Section 1. The following inter-fund operating transfer is to be made effective July 12, 2022.

\$85,000 from the General Basic Fund to the IT Capital Improvements Fund.

Section 2. The County Auditor is directed to correct the books accordingly and to notify the County Treasurer of these inter-fund operating transfers, accompanied by a copy of this resolution and the record of its adoption.

Signed and dated this 12th day of July, 2022.

/s/Jerry Muilenburg, Chairman  
Sioux County Board of Supervisors

ATTEST: /s/Ryan Dokter  
Sioux County Auditor

- 6) Motion by Sybesma and supported by Degen to approve the following resolution to transfer the balance of funds from the Public Safety Debt Service Fund to the UR Road Bond Debt Service Fund. Roll call on vote: Sybesma, Yes; Degen, Yes; Bloemendaal, Yes; Vande Weerd, Yes; Muilenburg, Yes. Motion carried unanimously.

**RESOLUTION 2022-41  
PUBLIC SAFETY FUND TRANSFER**

WHEREAS, it is desired to make the following inter-fund operating transfer:

\$168,583.40 from the Public Safety Debt Service Fund to the Urban Renewal Debt Service Fund,

WHEREAS, said operating transfer is made in accordance with Section 331.432 Iowa Code,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Sioux County as follows:

Section 1. The following inter-fund operating transfer is to be made effective July 12, 2022.

\$168,583.40 from the Public Safety Debt Service Fund to the Urban Renewal Debt Service Fund

Section 2. The County Auditor is directed to correct the books accordingly and to notify the County Treasurer of these inter-fund operating transfers, accompanied by a copy of this resolution and the record of its adoption.

Signed and dated this 12th day of July, 2022.

/s/Jerry Muilenburg, Chairman  
Sioux County Board of Supervisors

ATTEST: /s/Ryan Dokter  
Sioux County Auditor

- 7) Motion by Sybesma and supported by Bloemendaal to approve the service contract for FY2023 with the Genesis House. Motion carried unanimously.

8) Joel Sikkema, Sioux County Engineer,

- Discussed equipment items with the Board regarding the replacement of a deck-over trailer as one that is used is old and due for replacement. He reported that a purchase agreement for a new trailer was signed with Ziegler. Sikkema also requested input from the Board regarding the purchase of a new side dump trailer. The County currently owns two side dumps and has been renting a third trailer and the idea would be to purchase a third side dump. Quotes were received from five regional dealers and all quotes were competitive in price. After carefully reviewing the quotes, Sikkema

believes the quote from Vander Haag's on a Jet Trailer would be best. Supervisor Sybesma encouraged some further consideration of the Demco quote as it is a local business in Sioux County, but ultimately to make the decision Sikkema feels is best.

- Updated the Board on the following construction projects: box culvert south of Carmel, which began on July 7, the B46 PCC overlay is estimated to start August 1, the Jay Avenue grading project is estimated to start August 8, and the County Home demolition continues as that began June 21.
- Reported that the agreement to purchase land for a gravel pit has been signed with the requested revisions to the agreement.

9) Motion by Bloemendaal and supported by Sybesma to approve the claims for July 12, 2022, as presented by the County Auditor. Motion carried unanimously.

10) Committee Reports:

- **Bloemendaal**– 1) Reported on a Mid-Sioux meeting from June 29. Things are going well at the agency and the CEO, Dick Sievers, is being recognized by the Governor for his work at Mid-Sioux. 2) On June 30 attended a Northwest Iowa Planning and RIDES meeting in Spencer. The fund balance for RIDES increase approximately \$500,000 from the end of the last fiscal year. The agency approved purchasing a service vehicle, snow plow, and scissor lift. 3) Attended the Sioux County Youth Fair on July 11 and was well attended.
- **Vande Weerd** – 1) Updated the Board on the remodel project of former Westside Motors building. 2) Reported that the agreement for purchasing the former Sioux Center Airport is getting signatures from all parties.
- **Degen** – 1) Reported on the recent Conservation Board meeting. The electrical upgrade at the Oak Grove campsites have been completed and the new cabin has been moved on to a new foundation. 2) Informed the Board that the courthouse mower has typically been upgraded to a new mower when 800 hours have been reached and a plan to purchase a new mower and deck is in process. This machine is also used for clearing snow. 3) Reported that a new Habitat for Humanity house has been completed in Hawarden and the family has moved in. 4) Reported that the oil is due for replacement in the courthouse and annex building elevators and an agreement will be signed for that work to be completed.
- **Sybesma & Vande Weerd**– Reported on the Sioux Rivers Mental Health meeting from June 28. Current CEO of the Region, Shane Walter, will be resigning from that position but will remain with Sioux County in the other roles and duties he currently fulfills.

11) Motion by Degen and supported by Bloemendaal to adjourn the meeting. Motion carried and the meeting was adjourned at 10:14 a.m. until Tuesday, July 26, 2022.

---

Jerry Muilenburg, Chairman  
Sioux County Board of Supervisors

ATTEST: \_\_\_\_\_  
Ryan Dokter  
Sioux County Auditor