

MINUTES OF SIOUX COUNTY BOARD OF SUPERVISORS

MEETING HELD ON APRIL 5, 2022

- 1) The Board of Supervisors of Sioux County, Iowa, met pursuant to adjournment at 9:00 a.m. with Chairman Jerry Muilenburg presiding. Members present were Jerry Muilenburg, Mark Sybesma, John Degen, and Carl Vande Weerd. Al Bloemendaal was absent.
- 2) Minutes of the meetings held on March 22, 2022, March 24, 2022, and March 30, 2022 were submitted. Motion by Vande Weerd and supported by Degen to approve the minutes as submitted. Motion carried unanimously, one member absent.
- 3) Chairman Muilenburg began discussion on the ARPA application for county network copiers for \$40,000. Micah Van Maanen, Sioux County IT Director explained that every 6 to 7 years some offices replace network copiers and by buying them together the costs can be reduced. The application calls for the replacement of five network copiers. Motion by Vande Weerd and supported by Sybesma to approve the ARPA application for network copiers in the amount of \$40,000. Motion carried unanimously, one member absent.
- 4) As this was the date, April 5, 2022 and time, 9:00 a.m. for a public hearing regarding amendment #3 to the FY2022 county budget, the Chairman opened the public hearing. Sioux County Auditor, Ryan Dokter, reported the following areas need to be amended: \$10,000 for the medical examiner- more than typical autopsies, juvenile probation \$42,000 – more than typical use of services at the YES Center, Auditor - \$15,000 for four special elections and \$20,000 for employee/benefit costs for adding a new employee while the current employee trains before leaving position, township clerk/trustee wages for \$2,000, and a conservation cabin project coming out of the land acquisition/capital improvements fund for \$82,765. No oral or written comments were received from the public. The Chairman closed the public hearing. Motion by Degen and supported by Vande Weerd to approve the following resolution approving county budget amendment #3 for FY2022. Roll call on vote: Sybesma, Yes; Degen, Yes; Vande Weerd, Yes; Muilenburg, Yes. Motion carried unanimously, one member absent.

RESOLUTION 2022-19

Approval of FY 2021/2022 Budget Amendment #3

WHEREAS, the Sioux County Board of Supervisors has considered the proposed FY 2021/2022 county budget amendment #3, and

WHEREAS, a public hearing concerning the proposed county budget amendment #3 was held on April 5, 2022,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Sioux County that the county budget amendment #3 for FY 2021/2022, as set forth in the budget summary, is hereby adopted and that the Sioux County Auditor is directed to file said budget and to establish accounting records in accordance with the attached schedules.

BE IT FURTHER RESOLVED that the Chairperson and the County Auditor be and are hereby authorized to sign the approved FY 2021/2022 county budget amendment #3.

Signed and dated this 5th day of April, 2022.

/s/Jerry Muilenburg, Chairman
Sioux County Board of Supervisors

ATTEST: /s/Ryan Dokter
Sioux County Auditor

- 5) Ryan Dokter, Sioux County Auditor, presented a resolution for Board consideration which proposes a partial redemption of the 2019 outstanding general fund capital loan note for the Nature Center. Dokter reported that the Conservation Foundation would like to pay an extra \$299,322 in principal on the bond, along with their regular \$185,000 principal payment and the \$15,678 in interest, for a total payment on June 1, 2022 of \$500,000. Motion by Vande Weerd and supported by Degen to approve the following resolution. Roll call on vote: Sybesma, Yes; Degen, Yes; Vande Weerd, Yes; Muilenburg, Yes. Motion carried unanimously, one member absent.

2022-21

RESOLUTION AUTHORIZING THE PARTIAL REDEMPTION
OF OUTSTANDING GENERAL FUND CAPITAL LOAN
NOTES, SERIES 2019, OF SIOUX COUNTY, STATE OF IOWA,
DATED AUGUST 20, 2019, AND DIRECTING NOTICE BE
GIVEN

WHEREAS, the County did by resolution dated August 6, 2019, authorize the issuance of \$1,850,000 General Fund Capital Loan Notes, Series 2019, (the "Notes") dated August 20, 2019; and

WHEREAS, the Notes are redeemable at any time upon giving notice in the manner provided in the resolution authorizing the issuance of the Notes; and

WHEREAS, it is deemed necessary and advisable that a portion of the Notes be so redeemed on June 1, 2022 and notice of redemption be given according to the terms of the resolution authorizing issuance of the Notes.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF SIOUX COUNTY, STATE OF IOWA:

Section 1. That outstanding General Fund Capital Loan Notes, dated August 20, 2019, in the principal amount of \$299,322, be and the same are hereby redeemed as of June 1, 2022.

Section 2. The Registrar and Paying Agent, UMB Bank, n.a., is hereby authorized and directed to cause notice of such redemption be given and to cause notice of redemption to be mailed to the registered owners of the Notes by registered mail.

Section 3. The County Treasurer is hereby authorized and directed to cause to be deposited in a separate fund sum sufficient to pay all principal and interest on the redeemed Notes to the date of redemption.

Section 4. That the form of such notice be substantially as follows:

NOTICE OF THE CALL OF NOTES FOR REDEMPTION TO THE HOLDERS OF THE
FOLLOWING DESCRIBED NOTES:

Please take notice that the Notes described below have been called for redemption. Owners of the Notes should present their Notes for payment on the redemption date.

Issuer: Sioux County, State of Iowa

Original Issue Amount: \$1,850,000

Note Issue: General Fund Capital Loan Notes, Series 2019

Dated Date: August 20, 2019

Redemption Date: June 1, 2022

Redemption Price: Par, plus accrued

interest

Notes Called for Partial Redemption

<u>Note Numbers</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Maturity June 1st</u>
No. 1	\$299,322	3.625%	2029

The above Notes should be presented to UMB Bank, n.a., West Des Moines, Iowa. This represents a partial call of the outstanding obligations. All interest will cease to accrue on the Redemption Date.

UMB BANK, N.A., West Des Moines, Iowa

(End of Notice)

PASSED AND APPROVED this 5th day of April, 2022.

/s/Jerry Muilenburg, Chairman
Sioux County Board of Supervisors

ATTEST: /s/Ryan Dokter
Sioux County Auditor

- 6) Dan Zomermaand, Sioux County Treasurer, requested Board approval of a resolution to appoint a second Deputy Treasurer. Zomermaand explained the history of the position and the justification for adding an additional deputy. Motion by Vande Weerd and supported by Degen to approve the following resolution. Roll call on vote: Sybesma, Yes, Degen, Yes; Vande Weerd, Yes; Muilenburg, Yes. Motion carried unanimously, one member absent.

RESOLUTION 2022-20
Appoint Deputy County Treasurer

BE IT RESOLVED, that Cynthia Reid be appointed Deputy for the Sioux County Treasurer effective July 1, 2022.

The above and foregoing resolution was adopted by the Board of Supervisors of Sioux County, Iowa this 5th day of April, 2022.

/s/Jerry Muilenburg, Chairman
Sioux County Board of Supervisors

ATTEST: /s/Ryan Dokter
Sioux County Auditor

7) Dan Altena, Sioux County Sheriff,

- Reviewed the Sheriff Quarterly Report from January 2022 through March 2022. The Board received the report for information.
- Requested Board approval of an ARPA application for a UV Air Cleaner for the jail area of the public safety center totaling \$8,345. This equipment kills airborne viruses. Motion by Sybesma and supported by Degen to approve the application. Motion carried unanimously, one member absent.

8) Chairman Muilenburg began discussion on the ARPA application for \$3,500 to install a key fob system on the west entrance of the courthouse, as well as the door to the election room. Ryan Dokter, Sioux County Auditor, discussed the benefits of having the key fob system for the election room as who enters the room can be tracked through this system, and if a key fob is ever lost, it can be disabled, rather than a physical key that will continue to work. Motion by Vande Weerd and supported by Degen to approve the ARPA application for the key fob system. Motion carried unanimously, one member absent.

9) Motion by Sybesma and supported by Vande Weerd to approve the service contract with the Northwest Iowa Symphony Orchestra for FY22. Motion carried unanimously, one member absent.

10) Joel Sikkema, Sioux County Engineer,

- Informed the Board that a notice will be published in the newspapers regarding the right-of-way ordinance.
- Requested a signature from the Chairman on the Jay Avenue grading project: L-1-2024—73-84.
- Presented three permit applications for Board consideration 1) MidAmerican Energy: from the intersection of 330th street and Kennedy Avenue, west to Hickory Avenue, then north to MidAmerican substation on the west side of Hickory Avenue (fiber optic cable), 2) MidAmerican Energy: from the east edge of Sioux County at the west edge of Sheldon, west along 330th street to Kennedy Avenue (fiber optic cable), 3) Premier Communications: Settlers Township sections 1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13, 14, 15, 16, and 24 (fiber optic cable). Motion by Sybesma and supported by Degen to approve all three permit applications. Motion carried unanimously, one member absent.
- Presented the 5-Year Program for Secondary Roads. Motion by Degen and supported by Vande Weerd to approve the adoption of the 5-Year Program Plan and Budget for Secondary Roads. Motion carried unanimously, one member absent.
- Updated the Board on secondary road activities.

11) Motion by Sybesma and supported by Degen to go into closed session per Code of Iowa 21.5(1)(j). Roll call on vote: Sybesma, Yes; Degen, Yes; Vande Weerd, Yes; Muilenburg, Yes. Motion carried unanimously, one member absent.

12) Motion by Vande Weerd and supported by Degen to go end closed session per Code of Iowa 21.5(1)(j) and return to regular session. Roll call on vote: Sybesma, Yes; Degen, Yes; Vande Weerd, Yes; Muilenburg, Yes. Motion carried unanimously, one member absent. The Board

reported that they discussed negotiating terms for purchase on the old Sioux Center Airport property during closed session.

13) Tom Kunstle, Sioux County Attorney,

- Reported on the one-day training he attended on March 23 which involved a federal sexual exploitation case (Gregory Stevens).
- Informed the Board of a domestic violence training that his office coordinated at the Boyden-Hull High School. The teachers there went through the training as well as the high school seniors.
- Reported his office conducted several all-day deposition sessions regarding a vehicular homicide case and an attempted murder case, both of which are still pending.

14) Motion by Vande Weerd and supported by Degen to approve the claims for April 5, 2022, as presented by the County Auditor. Motion carried unanimously, one member absent.

15) Committee Reports:

- **Vande Weerd**– Reported on the Sioux Rivers staff meeting for strategic planning held via Zoom.
- **Muilenburg** – 1) Reported on the Workforce Development meeting held via Zoom. The agency awarded a provider contract to Children & Families of Iowa for the adult dislocated worker and youth service provider program. This is the second provider for this program. 2) Reported that a Civil Service Commission Member has resigned and that the Board needs to appoint another member soon as the Commission will be meeting and planning for the application process as a deputy sheriff has resigned.
- **Vande Weerd & Sybesma** – Attended the Sioux Rivers Meeting on March 22.

16) Motion by Vande Weerd and supported by Degen to adjourn the meeting. Motion carried unanimously, one member absent and the meeting was adjourned at 11:07 a.m. until Tuesday, April 19, 2022.

Jerry Muilenburg, Chairman
Sioux County Board of Supervisors

ATTEST: _____
Ryan Dokter
Sioux County Auditor