

MINUTES OF SIOUX COUNTY BOARD OF SUPERVISORS

MEETING HELD ON MARCH 22, 2022

- 1) The Board of Supervisors of Sioux County, Iowa, met pursuant to adjournment at 9:00 a.m. with Chairman Jerry Muilenburg presiding. Members present were Jerry Muilenburg, Al Bloemendaal, Mark Sybesma, John Degen, and Carl Vande Weerd.
- 2) Minutes of the meeting held on March 8, 2022 were submitted. Motion by Bloemendaal and supported by Vande Weerd to approve the minutes as submitted. Motion carried unanimously.
- 3) Motion by Sybesma and supported by Degen to approve a new employee in the Auditor's Office, Michelle Monsma. Motion carried unanimously. Monsma will be filling the role of HR Director.
- 4) As this was the date, March 22, 2022 and time, 9:00 a.m. for a public hearing regarding the FY2023 county budget, the Chairman opened the public hearing. Sioux County Auditor, Ryan Dokter, presented the FY2023 county budget and reviewed the changes in expenditures, revenues, and levies. Overall the county tax levies are proposed to be reduced by \$.84057. No oral or written comments were received from the public. The Chairman closed the public hearing. Motion by Bloemendaal and supported by Vande Weerd to approve the following resolution approving the budget and certification of taxes for FY2023. Roll call on vote: Sybesma, Yes; Degen, Yes; Bloemendaal, Yes; Vande Weerd, Yes; Muilenburg, Yes. Motion carried unanimously.

RESOLUTION 2022-17

Approval of FY 2022/2023 Budget and Certification of Taxes

WHEREAS, the Sioux County Board of Supervisors has considered the proposed FY 2022/2023 county budget and certification of taxes, and

WHEREAS, a public hearing concerning the proposed county budget was held on March 22, 2022,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Sioux County that the county budget and certificate of taxes for FY 2022/2023, as set forth in the budget summary, is hereby adopted and that the Sioux County Auditor is directed to file said budget and to establish accounting records in accordance with the attached schedules.

BE IT FURTHER RESOLVED that the Chairperson and the County Auditor be and are hereby authorized to sign the approved FY 2022/2023 county budget.

Signed and dated this 22nd day of March, 2022.

/s/Jerry Muilenburg, Chairman
Sioux County Board of Supervisors

ATTEST: /s/Ryan Dokter
Sioux County Auditor

ADOPTION OF BUDGET & CERTIFICATION OF TAXES
Fiscal Year July 1, 2022 - June 30, 2023

County Number: 84 County Name: SIOUX COUNTY Date Adopted: (entered upon adoption)

At the meeting of the Board of Supervisors of this County, held after the public hearing as required by law, on the date specified above and to the right, the proposed budget for the fiscal year listed above was adopted as summarized and attached hereto, and tax levies, as itemized below, were approved for all taxable property of this County. There is attached a Long-Term Debt Schedule (Form 703) for the debt service needs, if any.

Note: Utility Tax Replacements are estimated by subtracting the amounts produced in Column T from the amounts entered in Column P. The software performs this calculation and places the budget-year estimated Utility Tax Replacement amounts on line 11 of the Revenues Detail sheet.

Budget Basis
CASH

		UTILITY REPLACEMENT AND PROPERTY TAX DOLLARS	VALUATION WITH GAS & ELEC UTILITIES	LEVY RATE	VALUATION WITHOUT GAS & ELEC UTILITIES	PROPERTY TAXES LEVIED
A. Countywide Levies:	1		2,220,100,014		2,197,655,691	
General Basic	2	7,750,000		3.49083		7,671,642
+ Cemetery (Pioneer - 331.424B)	3					0
= Total for General Basic	4	7,750,000				7,671,642
Emerg Mgmt Dollars Included Above in Gen Basic-Info Only for Tax Statement	5					0
General Supplemental	6					0
Emerg Mgmt Dollars Included Above in Gen Supp-Info Only for Tax Statement	7					0
Debt Service (from Form 703 col. I Countywide total)	9	374,450	2,555,306,656	0.14654	2,532,862,333	371,166
Voted Emergency Medical Services (Countywide)	10					0
Other	11					0
Subtotal Countywide (A)	12	8,124,450		3.63737		8,042,808
B. All Rural Services Only Levies:	13		1,141,911,027		1,125,479,774	
Rural Services Basic	14	1,500,000		1.31359		1,478,419
Rural Services Supplemental	16					0
Unified Law Enforcement	17					0
Other	18					0
Other	19					0
Subtotal All Rural Services Only (B)	20	1,500,000		1.31359		1,478,419
Subtotal Countywide/All Rural Services (A + B)	21	9,624,450		4.95096		9,521,227
C. Special District Levies:						
Flood & Erosion	22			0.00000		0
Voted Emergency Medical Services (partial county)	23			0.00000		0
Other	24	0		0.00000		0
Other	25			0.00000		0
Other	26			0.00000		0
Township ES Levies (Summary from Form 638- RE)	27	0	0		0	0
Subtotal Special Districts (C)	28	0				0
GRAND TOTAL (A + B + C)	29	9,624,450				9,521,227

Compensation Schedule for FY 2022/2023

Elected Official	Annual Salary	Number of Official County Newspapers	Names of Official County Newspapers:
Attorney	142,398		
Auditor	86,984	1	Capital-Democrat
Recorder	84,554	2	Siouxland Press
Treasurer	84,554	3	Sioux Center News
Sheriff	111,688	4	
Supervisors	42,195	5	
Supervisor Vice Chair, if different		6	
Supervisor Chair, if different	44,195		

At a lawful meeting of the Board of Supervisors of the County indicated above, on the date indicated, the budget for fiscal year listed above, was adopted as summarized above by resolution. In addition, tax levies were voted on all taxable property of this county

- 5) Motion by Vande Weerd and supported by Degen to approve the claims for March 22, 2022, as presented by the County Auditor. Motion carried unanimously.
- 6) Motion by Degen and supported by Bloemendaal to approve the contract for service with CAASA for FY23. Motion carried unanimously.
- 7) Motion by Sybesma and supported by Degen to approve the Sioux County FY2021 Central Service Cost Allocation Plan and Certification Statement. Motion carried unanimously. This study determines the reimbursement the county receives from the State of Iowa for office space that DHS occupies.

8) Committee Reports:

- **Sybesma** – Reported on the SRFDC meeting during the ISAC Spring Conference. A formula is used to determine funding for road projects. The formula accounts for a county's population and type of roads. The funding is generated from vehicle registrations and gas tax.
- **Bloemendaal** – 1) Attended a Northwest Iowa Planning meeting on March 17. 2) Reported on the RIDES meeting and the agency gave a wage increase to drivers.
- **Vande Weerd**– 1) Reported on a NACo committee meeting regarding behavioral health funding for suicide prevention, mental health, and crisis stabilization. 2) Reported on the YES Board meeting from March 18. Sioux County continues to have high use at the facility. The transportation service is still running strong. There is a possibility that the YES Center can expand into another wing of the facility they are in. 3) Attended the ISAC Supervisors Executive Committee Meeting.
- **Muilenburg** – Reported that Summit Carbon has requested to have a meeting with the county.
- **Muilenburg & Vande Weerd** – Reported on the ARPA Committee meeting from March 17. The county has received roughly \$21.5 million in requests. The next meeting is planned for May 5 and the committee will provide some recommendations for the use of funding.
- **Vande Weerd, Degen, & Bloemendaal** – Met with the Governor Reynold's Deputy Chief of Staff to express their opinion of opposition to use eminent domain for the carbon pipe line project, but do not have opposition to the project itself.
- **Bloemendaal, Degen, Muilenburg, Sybesma, & Vande Weerd** – Attended the ISAC Spring Conference in Des Moines. The group reported on the good sessions they attended.

9) As this was the date, March 22, 2022, and time, 9:30 a.m. for a public hearing regarding a construction permit application, the Chairman opened the public hearing. Sioux County Zoning Director, Shane Walter provided the following information: Name of Applicant: Eric Vander Stouwe – Location of the operation: Section 21, West Branch Township. Type of confinement feeding operation structure proposed: One new beef cattle deep pit confinement barn as an expansion to an existing confinement/open lot facility. Animal Unit Capacity of the confinement after construction: 1530 animal units (730 head of beef cattle and 2000 head of swine finishers). No oral or written comments were received from the public. The Chairman closed the public hearing. Motion by Bloemendaal and supported by Sybesma to forward a favorable recommendation to the Iowa DNR for this construction permit application. Motion carried unanimously.

10) Shane Walter, Sioux County Zoning Director, reported that Austin Koopmans has resigned from the Planning and Zoning Commission. Supervisor Degen will work with Walter to recommend a replacement.

11) Nate Huizenga, Sioux County Emergency Management Director/Chief Deputy,

- Reported that the communication tower west of Orange City is scheduled to be taken down the week of March 28. VIKOR Teleconstruction had the low bid of \$41,900 to do the project.
- Informed the Board that the County Medical Examiner Dr. Koelewyn discussed the need for assistance with death investigations. Huizenga is willing to pay the educational costs for a couple of EMTs who have interest in assisting with this. Once

the EMTs finish the training, the intention of the Board will be to appoint these people as Investigators to assist the County Medical Examiner.

12) Tom Kunstle, Sioux County Attorney, reported that the Assistant County Attorney, Jade Hoisington, is leaving employment with the county and will be looking to hire a replacement.

13) Chairman Muilenburg began discussion with some members of the Sioux County Trails Agency regarding a proposed trail between Sandy Hollow and Orange City. Those present for the discussion were Scotty Wynja, Earl Woudstra, Rob Klocke, Darryl Ten Pas, Brian Van Engen, and Zach Weyer.

Wynja discussed the following items that need to be addressed and determined before the route could be solidified: holder of the easements, maintenance of the proposed trail, and a 28E agreement between the City of Orange City, City of Sioux Center, and Sioux County. He further explained that by having a 28E agreement, the Trails Agency would be better positioned to apply and receive grant funding for this trail.

Klocke reported that his staff is willing to do the upkeep of the trail but a cost share would be needed to share the costs between the three entities.

Woudstra shared that Orange City has it in the City's strategic plan to improve the trail system in the city and that trail systems have a good economic impact for communities and the county.

The Supervisors are open to the idea of forming a 28E agreement but want to review the details of the plan. Motion by Sybesma to cooperate in concept with the Trails Agency, including the City of Orange City, City of Sioux Center, and Sioux County, for the 28E agreement, supported by Vande Weerd. Motion carried unanimously. County Attorney, Tom Kunstle and Brian Van Engen will work on the language for the agreement.

14) Joel Sikkema, Sioux County Engineer,

- Submitted the following projects from the March 8, 2022 letting for the Chairman's signature: L-2-2019—73-84, LFM-3-2021—73-84, and County Home Demolition.
- Requested approval to apply for funding from the Northwest Iowa Planning Region 3 for the following projects: K42 starting at Highway 18 north to Lyon County, and L26 starting at Highway 10 north 6 miles to B40. Motion by Vande Weerd and supported by Bloemendaal to approve the plan submitted by Sikkema. Motion carried unanimously.
- Requested Board approval of the following resolution to amend the 5-Year Plan. Motion by Sybesma and supported by Vande Weerd to approve the resolution. Roll call on vote: Sybesma, Yes; Degen, Yes; Bloemendaal, Yes; Vande Weerd, Yes; Muilenburg, Yes. Motion carried unanimously.

2022-18 County Five Year Program Resolution 0.1 Sioux County Secondary Roads

Unforeseen circumstances have arisen since adoption of the approved Secondary Road Five Year Program and previous revisions, requiring changes to the sequence, funding, and timing of the proposed work plan.

The Board of Supervisors of Sioux County, Iowa, in accordance with Iowa Code section 309.22, initiates and recommends modification of the following project(s) in the accomplishment year (State Fiscal Year 2022), for approval by the Iowa Department of Transportation (Iowa DOT), per Iowa Code 309.23 and Iowa DOT Instructional Memorandum 2.050.

The following projects shall be ADDED to the Program's Accomplishment year:

Project Number Name Project ID	Project Location Description of Work	AADT Length Bridge ID	Type of Work Fund	Total
LFM-2-2022—7X-84	On K42 approximately 0.45 miles south of B30, S23 T96 R46	1273 0.000 miles	332 Box Culverts Local	\$245,000
LFM-2-2022—7X-84	51075			

The following projects shall be MODIFIED as follows:

Project Number Name Project ID	Project Location Description of Work	AADT Length Bridge ID	Type of Work Fund	Total
STBG-SWAP-C084 (173)—FG-84 FM-C084()—55-84 36066	On L14 (Kiwi Ave), from IA Hwy #10 W. of Alton S 5 miles to Sioux/Plymouth Co. Line	710 4.930 miles	366 HMA Paving SWAP	\$1,484,000

Fund	Accomplishment Year		Net Change
	Previous Amount	New Amount	
Local	\$5,951,000	\$6,196,000	\$245,000
Farm-to-Market	\$1,580,000	\$1,580,000	\$0
Special	\$0	\$0	\$0
SWAP	\$800,000	\$800,000	\$0
Federal Aid	\$0	\$0	\$0
Totals	\$8,331,000	\$8,576,000	\$245,000

Recommended

/s/Joel Sikkema, County Engineer March 22, 2022

Approved

/s/Jerry Muilenburg, Chair Board of Supervisors March 22, 2022

Attested

I, Ryan Dokter, Auditor in and for Sioux County, Iowa, do hereby certify the above and foregoing to be a true and exact copy of a resolution passed and approved by the Board of Supervisors of Sioux County, Iowa, at its meeting held on the 22nd day of March, 2022.

/s/Ryan Dokter, County Auditor

- Reported that he is beginning the process of reviewing language in their permit agreements regarding utilities as the current language in the permits may not adequately address the various kinds of utilities now being bored.
- Informed the Board that the MOU with the secondary road employees will be reviewed in order to clarify temporary employees employed during the summer months.
- Updated the Board on secondary road activities which are focusing on blading and pulling in the gravel from the edge of the road before the grass begins to grow.

15) Motion by Bloemendaal and supported by Degen to adjourn the meeting. Motion carried unanimously and the meeting was adjourned at 10:59 a.m. until Tuesday, April 5, 2022.

Jerry Muilenburg, Chairman
Sioux County Board of Supervisors

ATTEST: _____
Ryan Dokter
Sioux County Auditor