

**MINUTES OF SIOUX COUNTY BOARD OF SUPERVISORS
MEETING HELD ON JANUARY 3, 2022**

- 1) The Board of Supervisors of Sioux County, Iowa, met pursuant to adjournment at 9:00 a.m. with Ryan Dokter, County Auditor presiding as Temporary Chairman until a new Chairman was appointed. Members present were Jerry Muilenburg, Al Bloemendaal, Mark Sybesma, Carl Vande Weerd, and John Degen.
- 2) County Auditor, Ryan Dokter called for nominations for Chairperson. Supervisors Sybesma nominated Supervisor Muilenburg. No other nominations were received. Motion by Sybesma and supported by Vande Weerd to appoint Supervisor Muilenburg as Chairperson. Motion carried unanimously. Chairman Muilenburg presided over the remainder of the meeting.
- 3) Chairman Muilenburg called for nominations for Vice-Chairman. Sybesma nominated Supervisor Degen. No other nominations were received. Motion by Sybesma and supported by Vande Weerd Vande Weerd to appoint Supervisor Degen as Vice-Chairman. Motion carried unanimously.
- 4) Minutes of the meeting held on December 21, 2021 were submitted. Motion by Vande Weerd and supported by Degen to approve the minutes as submitted. Motion carried unanimously.
- 5) Claims for December 30, 2021 were approved by the Board electronically as submitted by the County Auditor.
- 6) Motion by Bloemendaal and supported by Vande Weerd to approve the following resolution appointing a county engineer. Roll call on vote: Sybesma, Yes; Degen, Yes; Bloemendaal, Yes; Vande Weerd, Yes; Muilenburg, Yes. Motion carried unanimously.

RESOLUTION 2022-03

BE IT RESOLVED by the Board of Supervisors of Sioux County, Iowa, that Joel Sikkema, the County Engineer of Sioux County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid construction projects in this county.

Dated at Sioux County, Iowa, this 3rd day of January, 2022.

Board of Supervisors
Sioux County, Iowa

/s/Mark Sybesma
/s/John Degen
/s/Al Bloemendaal
/s/Carl Vande Weerd
/s/Jerry Muilenburg, Chairman of the Board of Supervisors

Attest: /s/Ryan Dokter, County Auditor

- 7) Chairman Muilenburg set the 2022 committee assignments as follows:

Committee	Member	Member	Alternate
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Board of Health Liaison		Sybesma	Vande Weerd
Cherokee Mental Health Institute - Advisory Committee	Muilenburg		Vande Weerd
Civil Defense and Enhanced Services	Bloemendaal		Degen
County Buildings and Grounds	Degen	Muilenburg	
County Communications & Emergency Management	Degen	Muilenburg	Vande Weerd
County Farm	Muilenburg		Sybesma
County Personnel and Policy	Muilenburg	Degen	
Creative Living Center	Vande Weerd		Sybesma
Dept. of Human Services Service Area Advisory Board	Sybesma		
Mid Sioux Opportunity	Bloemendaal	Muilenburg	
Northwest Iowa Regional Housing Trust Fund	Sybesma		
Northwest Iowa Regional Development	Vande Weerd		Muilenburg
Northwest Iowa Planning and Development Commission	Bloemendaal		Muilenburg
NW IA Area Solid Waste Agency	Muilenburg		Vande Weerd
Officers to Sign Farm Service Agency Papers		Sybesma	Muilenburg
REAP, Conservation Board Liaison	Degen		Vande Weerd
Regional Airport Board	Bloemendaal	Muilenburg	Joel Sikkema
Regional Transit Authority	Bloemendaal	Muilenburg	
Safety Committee	Muilenburg		
Security Committee	Degen	Muilenburg	
Sioux Rivers Regional Mental Health MHDS	Vande Weerd	Sybesma	
Sioux County Trails	Bloemendaal		Sybesma
Third Judicial District Department of Correctional Services	Sybesma		Muilenburg
Wellness Committee	Muilenburg		
Work Force Development	Muilenburg		Bloemendaal
Youth Emergency Services Board (YES)	Vande Weerd		Bloemendaal

- 8) Chairman Muilenburg requested a motion to approve the following appointments to County positions and boards/commissions. Motion by Sybesma and supported by Degen to approve the appointments as presented. Motion carried unanimously.

Position	2022
County Engineer, County Weed Commissioner, Sanitarian	Joel Sikkema
County Zoning Administrator, Community Services Director, General Services Director for General Assistance Program & Environmental Health Administrator	Shane Walter

Regional Service Coordinator	Mavis Anema
County Deputy Medical Examiner-Investigator	Corey Kempers
County Board of Health	Lee Kamstra
	Barb Top
Planning & Zoning Commission Members	Matt Vande Voort
	Nelva Huitink
Veterans Affairs Director	Kathi Wetter
Veterans Affairs Commission Member	Peter De Beer
Board of Adjustment Member	Dan Duistermars
County Conservation Board	Dave Meylink
Loess Hills Development & Conservation Authority	Rob Klocke
Civil Service Commission Member	Deb De Jong
West Sioux Benefitted Fire District Trustee	Jason Witt

- 9) Motion by Sybesma and supported by Bloemendaal to appoint the following Condemnation Commissioners/Eminent Domain for calendar year 2022. Motion carried unanimously.

Last Name	First Name	Category
Woudstra	Brandon	Banker
Hansen	Gregory	Banker
Lauters	Tony	Banker
Van Oort	Dennis	Banker
Walhof	Eric	Banker
Broek	Mike	Banker
Wiggins	Michael	Banker
De Weerd	Donna	Real Estate Broker
Ericson	Todd	Real Estate Broker
Moret	Emily	Real Estate Broker
Pluim	Dale	Real Estate Broker
Krommendyk	Donald	Real Estate Broker
Zomer	Mark	Real Estate Broker
Jansen	Jennifer	Real Estate Broker
Aalbers	Brent	Real Estate Owner City
Damstra	Donald	Real Estate Owner City
Van Roekel	Les	Real Estate Owner City

Hulstein	Greg	Real Estate Owner City
Korver	TJ	Real Estate Owner City
Ruhland	Russ	Real Estate Owner City
Porter	Randy	Real Estate Owner City
Kellen	Jerry	Real Estate Owner Township
Schafer	Brian	Real Estate Owner Township
Schmidt	Scott	Real Estate Owner Township
Van Kley	Pete	Real Estate Owner Township
Von Arb	Mark	Real Estate Owner Township
Schouten	Micah	Real Estate Owner Township
Peters	Dennis	Real Estate Owner Township

10) Ryan Dokter, Sioux County Auditor, reported that the following four newspapers have filed written applications to become one of the three official county newspapers for calendar year 2022 and that a contest exists for the selection of said official newspapers:

- Capital-Democrat
- Sioux Center News
- Siouxland Press
- Hawarden-Independent Examiner

Dokter will request the four newspapers submit an affidavit and subscriber list to his attention in a sealed envelop to be delivered to his office by 9:00 a.m. on Tuesday, January 11, 2022. The Board will determine which three newspapers have the highest subscriber list at the January 11, 2022 Board meeting to make the determination of the three official newspapers.

11) Dan Zomermaand, Sioux County Treasurer, presented the following depository resolution for Board approval. Motion by Sybesma and supported by Vande Weerd to approve the resolution as presented. Roll call on vote: Sybesma, Yes; Degen, Yes; Bloemendaal, Yes; Vande Weerd, Yes; Muilenburg, Yes. Motion carried unanimously.

RESOLUTION NO. 2022-01

BE IT RESOLVED, that Sioux County utilize the services of the following financial institutions for the deposit of public funds belonging to Sioux County, or coming in to its possession, pursuant to a duly executed Agreement to Receive Deposits of Public Funds. The maximum amount of \$35,000,000 may be thus deposited without further approval of this Board at any of the following institutions:

<u>Name of Depository</u>	<u>Location</u>
Rivers Edge Bank	Hawarden
Iowa State Bank	Orange City
Northwestern Bank	Orange City
Peoples Bank	Rock Valley
Premier Bank	Rock Valley
Citizens State Bank	Sheldon
American State Bank	Sioux Center
Northwest Bank	Sioux Center

Primebank

Sioux Center

BE IT FURTHER RESOLVED, that the following officers are hereby authorized and directed to execute said Agreement, to execute and deliver signature authorization cards to Depositories concurrently therewith, and to execute all drafts, checks and other documents and correspondence regarding any accounts of Sioux County at said Depositories:

<u>Name</u>	<u>Title</u>	<u>Term Expires</u>
Dan Zomermaand	Treasurer	December 31, 2022
Donna Siebersma	Deputy Treasurer	December 31, 2022

BE IT FURTHER RESOLVED, that the officers described above are hereby authorized and directed to take such action, and execute such documents and agreements as may be necessary to secure the repayment of the deposits of public funds authorized hereunder, including, but not limited to: Security Agreements, Bailment Agreements, Notices, and any documents or instruments supplemental or incidental thereto.

BE IT FURTHER RESOLVED, that the County Treasurer forward a certified copy of this resolution to said Depositories, and any other parties which may request it for the purposes of effectuating the deposit of public funds authorized hereunder or any security therefore, together with a certificate attesting to the names and signatures of the present incumbents of the offices described above; and that the County Treasurer further certify to said Depositories or other parties from time to time the signatures of any successors in office of any other present incumbents.

DATED this 3rd day of January, 2022

/s/Jerry Muilenburg
Chairman
Sioux County Board of Supervisors

CERTIFICATE

I hereby certify that the foregoing is a true and correct copy of a Resolution of Sioux County, adopted at a meeting of the Board of Supervisors duly called and held on the 3rd day of January, 2022, a quorum being present, as said Resolution remains of record in the minutes of said meeting, and it is now in full force and effect.

The officers named in the foregoing resolution have been duly elected or appointed and presently serve in their stated capacities for the terms indicated.

DATED this 3rd day of January, 2022

ATTEST: /s/Ryan Dokter
Sioux County Auditor

12) Motion by Bloemendaal and supported by Degen to approve the following master matrix resolution. Roll call on vote: Sybesma, Yes; Degen, Yes; Bloemendaal, Yes; Vande Weerd, Yes; Muilenburg, Yes. Motion carried unanimously.

RESOLUTION 2022-02 CONSTRUCTION EVALUATION RESOLUTION

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2022 and January 31, 2023 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF SIOUX COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

/s/Jerry Muilenburg
Chair, Board of Supervisors

Date: January 3, 2022

ATTEST:

/s/Ryan Dokter
County Auditor

Date: January 3, 2022

13) Ryan Dokter, Sioux County Auditor

- Discussed the current compensation for Township Clerks and Trustees, which is \$10/hour up to 12 hours per year for the Township Clerks who manage the financials for the township, and \$25 per diem for Township Clerks and Trustees when they meet for the budget process and annual financial report. Motion by Sybesma and supported by Vande Weerd to set the hourly rate for Township Clerks to \$20/hour, up to 20 hours per year and the per diem rates at \$50/meeting for Township Clerks and Trustees effective July 1, 2022. Motion carried unanimously.
- Requested that the Board set the date of January 25, 2022 and time of 9:00 a.m. for a public hearing for a county budget amendment #2. This amendment is needed for a large increase to the property insurance premium, pay over of mental health funds to fiscal agent due to legislative change, beaver bounty program, and the hiring of a third attorney. Motion by Vande Weerd and supported by Bloemendaal to approve setting the public hearing for county budget amendment #2 for January 25, 2022 at 9:00 a.m. Motion carried unanimously.
- Reported that health insurance rates for the county have increased nearly 14.5% and requested Board approval of the new FY2023 employee/employer rates. Motion by

Bloemendaal and supported by Degen to approve the employee family health insurance premium of \$331/month and the employee single health insurance premium of \$88/month for FY2023. Motion carried unanimously.

14) Abby Rook, Sioux County HR Director, requested Board approval of the Sioux County Vaccination, Testing, and Face Covering Policy, effective January 10, 2022. This is in response to the OSHA Emergency Temporary Standard, which is effective January 10, 2022 unless the Supreme Court intervenes before that time. By implementing this policy, the county has 30 days, until February 9, 2022. If the county does not implement a policy prior to that date, OSHA could issue per circumstance fines up to \$14,000, and for willful neglect, up to \$160,000 per day. Motion by Sybesma and supported by Degen to implement the policy as explained by the HR Director. Voice vote, Sybesma, Yes; Degen, Yes; Bloemendaal, No; Vande Weerd, No; Muilenburg, Yes. Motion carries 3 in favor, 2 opposed. The policy is on file in the County Auditor's office.

15) Micah Van Maanen, Sioux County IT Director, requested Board approval of a new employee, Jared Bowsby as Sioux County IT Technician. Motion by Vande Weerd and supported by Bloemendaal to approve the hiring of Bowsby. Motion carried unanimously.

16) Joel Sikkema, Sioux County Engineer,

- Requested that the Chairman of the Board sign the 2022 County Weed Commissioner Certification Form. The Chairman signed the document.
- Updated the Board on secondary road activities and reported that private haulers will be used for gravel stockpiling starting in February.

17) Committee Reports:

- **Sybesma & Vande Weerd**– Reported on the Sioux Rivers Mental Health meeting from December 21 which was held via Zoom. The Region is trying to spend down fund balances and recently purchased two new vehicles.

18) Motion by Degen and supported by Vande Weerd to adjourn the meeting. Motion carried and the meeting was adjourned at 10:10 a.m. until Tuesday, January 11, 2022.

Jerry Muilenburg, Chairman
Sioux County Board of Supervisors

ATTEST: _____
Ryan Dokter
Sioux County Auditor