

**MINUTES OF SIOUX COUNTY BOARD OF SUPERVISORS**  
**MEETING HELD ON JANUARY 12, 2021**

- 1) The Board of Supervisors of Sioux County, Iowa, met pursuant to adjournment at 9:00 a.m. with Chairman Jerry Muilenburg presiding. Members present were Jerry Muilenburg, Al Bloemendaal, Mark Sybesma, John Degen, and Carl Vande Weerd.
- 2) Minutes of the meeting held on January 4, 2021 were submitted and the Chairman declared them approved.
- 3) Tom Kunstle, Sioux County Attorney,
  - Reviewed the Attorney and District Court budgets with the Board for FY22.
  - Discussed the procedure the County will implement in FY22 for County funding to non-profits, which include documentation on the purpose for the funding as well description of how the funds are to be spent.
  - Discussed the issue of home inspections by the County, in cities where no city ordinance exists to address poor living conditions of rental properties. One option would be to for the County to implement an environmental health policy, whereby a city could invite the County to do an inspection and the cost of the inspection would be paid by a fee program. Supervisor Vande Weerd indicated that cities are willing to pay for inspections but not for a full-time inspector. Supervisor Sybesma cautioned against involving the County in city inspections. Kunstle recommended that the nuisance ordinance be updated and see how effective that change will be and revisit the issue again in the future. Cities having this issue could also form a 28E together to share the costs of an inspector and recoup costs through a fee schedule for inspections.
- 4) Micah Van Maanen, Sioux County IT Director, distributed statistics from various Sioux County Systems for the 2020 calendar year. Van Maanen also reviewed the IT budget with the Board for FY22.
- 5) Ryan Dokter, Sioux County Auditor, reviewed the following FY22 budgets with the Board: Board of Supervisors, Auditor, General Services, and miscellaneous expense and revenue budgets. Dokter also requested Board approval for a quote for \$66,288 to be paid over 3 years interest free to replace the electronic poll book system his office uses for conducting elections. Dokter explained that the electronic poll book software has remote management capabilities, is much smaller to store, and can be set up and configured much quicker than the current solution. Due to the age of the current laptops for the electronic poll books, now is the time to make a change, or stick with the current solution and begin to purchase replacement equipment. Motion by Bloemendaal and supported by Vande Weerd to approve the quote as presented. Motion carried unanimously.
- 6) Nate Huizenga, Sioux County Emergency Management Director, reviewed the Ambulance budget as well as the funding request for Emergency Management County funding of \$140,000 and Hazmat County Funding for \$33,190.
- 7) Rob Klocke, Sioux County Conservation Director, distributed the FY2019/2020 Conservation Report, the Conservation 5-10 Year Plan, and reviewed the FY22 Conservation Budget with the Board.

- 8) Motion by Sybesma and supported by Degen to appoint Dr. Jason Koelewyn as County Medical Examiner for a two-year term. Motion carried unanimously.
- 9) Supervisor Sybesma addressed the need to modify the medical examination fee schedule to account for basic/normal cases, versus for complicated or time-consuming cases. Motion by Sybesma and supported by Degen to set the medical examiner fee for basic/normal cases to \$225 and \$400 for more complicated or time-consuming cases, to be used at the discretion of the medical examiner. Motion carried unanimously.
- 10) Craig De Haan, President of the Sioux County Youth Fair Board, requested funding of \$25,000 for FY22. De Haan presented plans for the future of the Youth Fair which proposes to join with Dordt University on a property north of Sioux Center to relocate the Youth Fair. On behalf of the Youth Fair Board, De Haan requested \$1,250,000 from the County for a Capital Grant, which if approved, could be spread out over multiple years. The Board took no action on either request at this time. Chairman Muilenburg instructed the County Auditor to place the Capital Grant request on the January 19, 2021 Board agenda.
- 11) Motion by Bloemendaal and supported by Degen to approve the claims for January 12, 2021 as submitted by the County Auditor. Motion carried unanimously.
- 12) Supervisor Sybesma left the meeting at 11:05 a.m.
- 13) A contest existed for the three official county newspapers and the number of subscribers for each newspaper are noted below:

<u>Newspapers</u>	<u>Subscribers</u>
Sioux Center News	1,147
Siouxland Press	802
Capital-Democrat	798
Hawarden Independent/Examiner	Did not furnish a list

Motion by Bloemendaal and supported by Vande Weerd to appoint Sioux Center News, Siouxland Press, and Capital-Democrat as the three official county newspapers for 2021. Motion carried, one member absent.

- 14) Chairman Muilenburg presented a contract termination agreement with K2W Precision, the Iowa Economic Development Authority and Sioux County. Motion by Bloemendaal and supported by Degen to approve the Chairman signing the contract termination agreement. Motion carried, one member absent.
- 15) Committee Reports:
  - **Degen**– Reported that the County Attorney’s office is being repainted.
  - **Muilenburg** – Attended a Wellness Committee meeting and Abby Rook, Sioux County HR Director will report on the 2021 Wellness Program at the January 19, 2021 Board meeting.

**16)** Motion by Bloemendaal and supported by Vande Weerd to adjourn the meeting. Motion carried, one member absent and the meeting was adjourned at 11:20 a.m. until Tuesday, January 19, 2021.

---

Jerry Muilenburg, Chairman  
Sioux County Board of Supervisors

ATTEST: \_\_\_\_\_  
Ryan Dokter  
Sioux County Auditor