

MINUTES OF SIOUX COUNTY BOARD OF SUPERVISORS
MEETING HELD ON JUNE 30, 2020

- 1) The Board of Supervisors of Sioux County, Iowa, met pursuant to adjournment at 9:00 a.m. with Chairman Jerry Muilenburg presiding. Members present were John Degen, Jerry Muilenburg, Carl Vande Weerd, Al Bloemendaal and Mark Sybesma.
- 2) Minutes of the meetings held on June 23, 2020 were submitted and the Chairman declared them approved.
- 3) Motion by Vande Weerd and supported by Degen to approve the claims as submitted by the County Auditor for June 30, 2020. Motion carried unanimously.
- 4) Tom Kunstle, Sioux County Attorney, updated the Board on legislation that passed in regards to fine collections which eliminated a third-party debt collector and also changed fine amounts based on the classification of crimes. Kunstle also reported that the 35% surcharge that the State collected previously, was eliminated that may increase the amount of fines returning to counties. One downfall of the legislation was in regards to collecting jail room and board fees, which would require the County Attorney or Sheriff to file a small claims case in order to collect those.
- 5) Nate Huizenga, Sioux County Emergency Management Director/Chief Deputy, updated the Board on the status of the communication tower construction project. Bore sampling will be done in the next few weeks and reported that once the project begins, some of the County crop may be damaged.
- 6) Ryan Dokter, Sioux County Auditor,
 - Requested Board approval of the following FY2021 Appropriations Resolution. Motion by Bloemendaal and supported by Sybesma to approve the resolution as presented. Roll call on vote: Sybesma, Yes; Degen, Yes; Bloemendaal, Yes; Vande Weerd, Yes; Muilenburg, Yes. Motion carried unanimously.

RESOLUTION 2020-30

WHEREAS, it is desired to make appropriations for each of the different offices and departments for fiscal year 2021 in accordance with Section 331.434(6), Code of Iowa,

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Sioux County, Iowa as follows:

SECTION 1. The amounts itemized by fund and by department or office on the attached schedule are hereby appropriated at 100% of total expenditures for each department, as listed in the last column on the same line of the attached schedule.

SECTION 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized funds.

SECTION 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditures of money for a purpose in excess of the amounts appropriated pursuant to this resolution.

SECTION 4. If at any time during the fiscal year 2021 budget year the Auditor shall ascertain that the available resources of a department for that year will be less than said department total appropriations, he shall immediately so inform the Board and recommend appropriate corrective action.

SECTION 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and officers monthly during fiscal year 2021 budget year.

SECTION 6. All appropriations authorized pursuant to this Resolution lapse at the close of business on June 30, 2021.

The above and foregoing resolution was adopted by the Board of Supervisors of Sioux County, Iowa, on June 30, 2020.

/s/Jerry Muilenburg, Chairman
Sioux County Board of Supervisors

ATTEST: /s/Ryan Dokter
Sioux County Auditor

- Requested Board approval of the resolution to Authorize County Auditor to Issue Checks to Make Payments without Prior Board Approval. Motion by Vande Weerd and supported by Degen to approve the resolution as presented. Roll call on vote: Sybesma, Yes; Degen, Yes; Bloemendaal, Yes; Vande Weerd, Yes; Muilenburg, Yes. Motion carried unanimously.

RESOLUTION 2020-31

Authorize County Auditor to Issue Checks to Make Payments without Prior Board Approval

WHEREAS, Iowa Code Section 331.506(3) provides that the Board may authorize the County Auditor to issue checks without Board approval for specific purposes, and

WHEREAS Sioux County receives services that have fixed charges including, but not limited to, freight, express, postage, water, light, telephone service or contractual services.

WHEREAS salaries and payrolls for fiscal year 2020/2021 have been set and approved by the Board of Supervisors on March 10, 2020. The employee's salary or hourly rate was certified to the Board by the Department Head.

WHEREAS the bills paid shall be submitted to the board for review and approval at its next meeting following the payment. The action of the Board shall be recorded in the minutes of the Board.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Sioux County to authorize the County Auditor to issue checks for the above listed payments prior to Board approval effective July 1, 2020.

Passed and approved this 30th day of June, 2020.

/s/Jerry Muilenburg, Chairman
Sioux County Board of Supervisors

ATTEST: /s/Ryan Dokter
Sioux County Auditor

- Reported that updates have been received for the County Handbook and that his office is working on incorporating those changes. The Handbook amendment will be presented to the Board at the end of July for approval and will go into effect September 1, 2020. Employees will need to return a signed acknowledgement form.

7) Committee Reports:

- **Bloemendaal** – Reported on the Mid-Sioux meeting from June 24. The agency will reopen July 13 with staff present, as previously the staff worked from home. Head start and early head start will start July 13 as well. The agency was awarded \$280,000 in CARES funding.
- **Vande Weerd & Sybesma** – Reported on the Sioux Rivers Mental Health meeting from June 23. O'Brien and Dickinson Counties will official join the Region on July 1, 2020. Work has been done on job descriptions with the addition of the new counties to the Region and those will be approved in the new fiscal year. Reported that providers are being paid on a more timely basis now.
- **Degen & Muilenburg** – Reported that a 3-year agreement was signed for annual boiler maintenance on the new boiler system.

8) Tim Zeutenhorst, Certified Insurance Counselor with Van Engelenhoven Agency and Kyle Blankers also with Van Engelenhoven Agency, were present to discuss the county's work comp insurance renewal information. Overall the renewal was good and the premium is down from the previous year. Zeutenhorst reported that the Safety program is working and employees are avoiding injury. The County has saved a substantial amount of money in premiums due to a low number of claims. The county has been awarded the \$1,000 safety grant from ICAP each of the last 5 years for both the County policy and the Emergency Management policy.

9) Shane Walter, Sioux County Zoning Director, was present for discussion on filling vacancies on the Board of Adjustment and the Zoning Commission.

10) Doug Julius, Sioux County Engineer,

- Requested Board consideration of a permit agreement for the Maassen Dairy to place a transfer line in section 23 of Sherman Township. Motion by Sybesma and supported by Degen to approve the permit agreement. Motion carried unanimously.
- Updated the Board on secondary road activities.
- Reported that gravel crushing is taking place at the Groth Pit and will move from their to Fairview.
- Reported that stockpiling is taking place from the Hallet Pit to ground being rented from a local COOP in Ritter. The plan is to put 10,000 ton on that pile.
- Reviewed the status of construction projects around the county.

11) Motion by Degen and supported by Vande Weerd to adjourn the meeting. Motion carried unanimously and the meeting was adjourned at 10:31 a.m. until Tuesday, July 14, 2020.

 Jerry Muilenburg, Chairman
 Sioux County Board of Supervisors

ATTEST: _____
 Ryan Dokter
 Sioux County Auditor