

**MINUTES OF SIOUX COUNTY BOARD OF SUPERVISORS**  
**MEETING HELD ON APRIL 21, 2020**

- 1) The Board of Supervisors of Sioux County, Iowa, met pursuant to adjournment at 9:00 a.m. with Chairman Jerry Muilenburg presiding. Members present were John Degen, Jerry Muilenburg, Carl Vande Weerd, Al Bloemendaal and Mark Sybesma.
- 2) Minutes of the meeting held on April 7, 2020, were submitted and the Chairman declared them approved.
- 3) Motion by Vande Weerd and supported by Degen to approve the claims for April 21, 2020 as presented by the County Auditor. Motion carried unanimously.
- 4) Ryan Dokter, Sioux County Auditor,
  - Requested Board approval of a full-time employee in his office. Abby Rook was hired as the Human Resources Director for Sioux County. Motion by Sybesma and supported by Degen to approve Abby Rook as Human Resources Director. Motion carried unanimously.
  - Requested Board approval of a part-time Custodian for Sioux County. Rod Van Ravenswaay was hired as a part-time Custodian to serve the Engineer's Office, Public Health/DHS, and assist at the Public Safety Center. Motion by Vande Weerd and supported by Bloemendaal to approve Rod Van Ravenswaay as a part-time Custodian.
  - Reported that Wes Westra passed away and he served as a Trustee for Reading Township. Doug and Sue Houlton requested that Todd Westra be appointed to Trustee for Reading Township to fill the vacancy. Motion by Bloemendaal and supported by Degen to approve the appointment of Todd Westra as Reading Township Trustee. Motion carried unanimously.
  - Discussed the option to refinance the Road GO Bond with the Board. The market volatility has affected interest rates and the County can no longer save the estimated \$44,000 on the bond. New estimates project savings around \$15,000. The Board preferred to wait until a later date when the markets stabilize before proceeding with a refinance.
- 5) Motion by Bloemendaal and supported by Vande Weerd to approve the following resolution. Roll call on vote: Sybesma, Yes; Degen, Yes; Bloemendaal, Yes; Vande Weerd, Yes; Muilenburg, Yes. Motion carried unanimously.

**RESOLUTION 2020-18**  
**URBAN RENEWAL FUND TRANSFER**

WHEREAS, it is desired to make the following inter-fund operating transfer:

\$528,000 from the Urban Renewal Tax District #1 Fund to the Urban Renewal Debt Service Fund,

WHEREAS, said operating transfer is made in accordance with Section 331.432 Iowa Code,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Sioux County as follows:

Section 1. The following inter-fund operating transfer is to be made effective April 21, 2020.

\$528,000 from the Urban Renewal Tax District #1 Fund to the Urban Renewal Debt Service Fund

Section 2. The County Auditor is directed to correct the books accordingly and to notify the County Treasurer of these inter-fund operating transfers, accompanied by a copy of this resolution and the record of its adoption.

Signed and dated this 21st day of April, 2020.

/s/Jerry Muilenburg, Chairman  
Sioux County Board of Supervisors

ATTEST: /s/Ryan Dokter  
Sioux County Auditor

- 6) Motion by Sybesma and supported by Vande Weerd to approve the following resolution. Roll call on vote: Sybesma, Yes; Degen, Yes; Bloemendaal, Yes; Vande Weerd, Yes; Muilenburg, Yes. Motion carried unanimously.

**RESOLUTION 2020-19  
SECONDARY ROAD FUND TRANSFER**

WHEREAS, it is desired to make the following inter-fund operating transfer:

\$275,000.00 from the Urban Renewal Debt Service Fund to the Secondary Road Fund,

WHEREAS, said operating transfer is made in accordance with Section 331.432 Iowa Code,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Sioux County as follows:

Section 1. The following inter-fund operating transfer is to be made effective April 21, 2020.

\$275,000.00 from the Urban Renewal Debt Service Fund to the Secondary Road Fund.

Section 2. The County Auditor is directed to correct the books accordingly and to notify the County Treasurer of these inter-fund operating transfers, accompanied by a copy of this resolution and the record of its adoption.

Signed and dated this 21st day of April, 2020.

/s/Jerry Muilenburg, Chairman  
Sioux County Board of Supervisors

ATTEST: /s/Ryan Dokter  
Sioux County Auditor

- 7) Motion by Sybesma and supported by Bloemendaal to approve the following resolution. Roll call on vote: Sybesma, Yes; Degen, Yes; Bloemendaal, Yes; Vande Weerd, Yes; Muilenburg, Yes. Motion carried unanimously.

**RESOLUTION 2020-20  
GENERAL SUPPLEMENTAL FUND TRANSFER**

WHEREAS, it is desired to make the following inter-fund operating transfer:

\$640,810 from the General Basic Fund to the General Supplemental Fund,

WHEREAS, said operating transfer is made in accordance with Section 331.432 Iowa Code,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Sioux County as follows:

Section 1. The following inter-fund operating transfer is to be made effective April 21, 2020

\$640,810 from the General Basic Fund to the General Supplemental Fund

Section 2. The County Auditor is directed to correct the books accordingly and to notify the County Treasurer of these inter-fund operating transfers, accompanied by a copy of this resolution and the record of its adoption.

Signed and dated this 21st day of April 2020.

/s/Jerry Muilenburg, Chairman  
Sioux County Board of Supervisors

ATTEST: /s/Ryan Dokter  
Sioux County Auditor

8) As this was the date and 9:15 a.m. the time set for a Public Hearing to consider a construction permit application, said hearing was opened by the Chairman. Shane Walter, Sioux County Zoning Director presented the following information: Name of Applicant: Kyle Pollema, Location of the proposed construction: Section 32 of Sheridan Township. Type of confinement feeding operation structure proposed: One new 2,500 head deep swine pit nursery confinement building at an existing beef cattle/swine confinement and beef cattle open lot facility. Animal unit capacity of the confinement operation after construction: 1,370 animal units. (320 head of beef cattle, 2,500 head of nursery swine and 2,000 head of finishing swine). No written or oral comments were received. The Chairman closed the Public Hearing. Motion by Vande Weerd to approve the permit application with a favorable opinion to the Iowa DNR, motion supported by Bloemendaal. Motion carried unanimously.

9) Committee Reports:

- **Vande Weerd** – Reported on the YES Board meeting from April 17. The meeting was conducted via Zoom. There are issues with the State Training School, which may cause it to close, and would increase costs to the County. The situation will continue to be monitored.
- **Bloemendaal** – 1) Reported on the RIDES meeting held by teleconference. The agency has laid off 28 part-time employees and 6 full-time employees. The FTA has released \$25 billion nationally, Iowa's share is \$41 million, and RIDES will be receiving \$2.1 million of those funds. The agency is serving people who need transportation for dialysis and 17 workers for SIG in Boyden. 2) Reported on the Mid-Sioux meeting conducted through the mail.
- **Sybesma** – Reported on the Housing Trust meeting and the agency is working on getting funds spent down.
- **Bloemendaal & Muilenburg** – Reported on the Airport Board meeting from April 20. The agency is discussing placing a sign along Highway 75. Williams & Company delivered the agency's audit report, and reported that the Orange City Airport is officially closed.

- **Degen & Muilenburg** – Reported that the Building Committee had discussed the roofing project with Renaissance Roofing, met with Deputy Treasurer, Donna Siebersma in regards to office needs, and that the speaker system was fixed for the drive-thru for the Treasurer’s Office.

10) As this was the date and 9:30 a.m. the time set for a Public Hearing to award a contract for the Courthouse roofing rehabilitation project, said hearing was opened by the Chairman. Sioux County Auditor, Ryan Dokter, began a conference call with Kyle Walker (Walker Brothers Roofing) and Brian Lockie (Renaissance Roofing) as these two companies placed bids on the project. Sioux County Engineer, Doug Julius, opened and reported the bids as follows:

Option Number 1 (removing roofing tile, installing new base layer, resetting existing French tile, noting any replacement tile must match existing tile, inspection of roof deck, copper flashings, valleys, and gutter systems, and notify building maintenance officials of possible repairs with ability to complete such repairs.)

Walker Brothers Roofing: \$245,000                      Renaissance Roofing: \$498,400

Option Number 2 (removing and disposing of existing tile, installing new base layer, installing brand new clay tile which shall be identical to existing tile, inspection of roof deck, copper flashings, valleys, and gutter systems, and notify building maintenance officials of possible repairs with ability to complete such repairs.)

Walker Brothers Roofing: \$353,000                      Renaissance Roofing: \$721,400

Option Number 3 (removing and disposing of existing tile, installing new underlay, installing and completion of a stone coated metal roof matching the appearance of existing tile, resealing and flash existing gutters, inspection of roof deck, copper flashing, counter flashings, valleys, and gutter systems, and notify building maintenance officials of possible repairs with ability to complete such repairs.)

Walker Brothers Roofing: \$185,000                      Renaissance Roofing: Did not bid this option.

Comments:

Brian Lockie asked if Walker Brothers included the tower in their quote, and Kyle Walker responded that they did.

Denny Vander Wel asked if the quotes contained pricing for replacing flat roof areas, and both companies responded that they had not.

Supervisor Sybesma contacted former Supervisor Beernink to see if extensive work had been done on the courthouse roof during his tenure with the County, and Beernink stated that extensive work had not been done.

The Chairman closed the public hearing after seeing no further comments.

Motion by Vande Weerd to accept bid option number 3 by resolution with Walker Brothers Roofing upon review of the bid by the Building Committee. Sybesma supported this motion.

Discussion: Kyle Walker reported that the metal roof is accepted by the National Historic Registry. Supervisor Sybesma stated that it has likely been a very long time since the underlayment has been redone.

Roll call on vote: Sybesma, Yes; Degen, Yes; Bloemendaal, Yes; Vande Weerd, Yes; Muilenburg, Yes. Motion carried unanimously.

RESOLUTION NO. 2020-21

RESOLUTION OF THE SIOUX COUNTY BOARD OF SUPERVISORS TO  
AWARD A CONTRACT FOR THE COURTHOUSE ROOFING REHABILITATION PROJECT

WHEREAS, the Sioux County Courthouse roof has not been replaced for approximately 50 years and is need of significant repair.

WHEREAS, pursuant to Iowa Code sections 26.9(1) and 26.10(1), the Sioux County Board of Supervisors published notice of the date and time for a public hearing to award a contract for the Courthouse roofing rehabilitation project to be completed on or before September 28, 2020. Said public hearing took was scheduled for and took place on Tuesday April 21, 2020 at 9:30 a.m.

WHEREAS, on the above date and time the Sioux County Engineer, Douglas Julius, announced two bids were received by the Sioux County Auditor's Office: one from Walker Brothers Roofing, and one from Renaissance Roofing. Engineer Julius unsealed said bids announcing the amounts contained therein.

The Sioux County Board of Supervisors reviewed said bids and pursuant to Iowa Code sections 26.9(1) and 26.10(1) selected the lowest responsible bid, which was from Walker Brothers for Option #3, installing new underlay and completion of stone coated metal roof matching the color and appearance of existing tile. Said selection will maintain the appearance of clay tile and meet the National Register of Historic Places standards, subject to the approval of the courthouse building committee.

THEREFORE, BE IT RESEOLVED by the Sioux County Board of Supervisors, that Walker Brothers Roofing shall be awarded the public improvement contract for the Sioux County Courthouse Roofing Rehabilitation Project.

**PASSED AND APPROVED** this 21<sup>ST</sup> day of April, 2020.

/s/Jerry Muilenburg  
Chairman, Board of Supervisors

ATTEST:

/s/Ryan Dokter, Sioux County Auditor

11) Donna Siebersma, Sioux County Deputy Treasurer, reported on the closure of the Sheldon driver's license station. The Iowa DOT recently reviewed the driver's license stations and reduced the number of units to process licenses in Orange City from two to one. Since the number of transactions at Sheldon was much lower than Orange City, permission was granted from the DOT to move the unit from Sheldon to Orange City, and have driver's licenses processed in Orange City on Monday's and Friday's, and Sioux Center on Tuesday's and Thursday's. Siebersma also reported that the drive-thru lane will be closed on Monday's due

to the increased work load coming by mail and the high number of phone calls the office is taking, in an effort to get caught up on the work.

**12)** Jessica Kooiker, Sioux County Recorder, submitted the Recorder Quarterly report from January 1, 2020 to March 31, 2020 for Board information.

**13)** Doug Julius, Sioux County Engineer,

- Requested Board consideration of two permit agreements: 1) Bar K Cattle to install irrigation line in Settlers Township, Section 97N 48W3, 2) Mid-American Energy to place 4 new utility poles in Township 96N, Section 13NE. Two poles to be set about 300 feet south of 350<sup>th</sup> Street and McKinley Avenue and two poles to be set about 300 feet south of 380<sup>th</sup> Street and McKinley Avenue to establish back up electric feed for Hospers from Sheldon. Motion by Vande Weerd and supported by Bloemendaal to approve both permit agreements. Motion carried unanimously.
- Discussed the progress of candidates for County Engineer. Motion by Vande Weerd and supported by Bloemendaal to accept Julius's recommendation to make an offer to a candidate and follow the proposed timeline and salary schedule. Motion carried unanimously.
- Updated the Board on secondary road activities.
- Reported that detours have been set up for the B30 resurfacing project set to begin on April 22.

**14)** The Board will not meet on April 28 as scheduled and will approve April 28 claims for payment electronically. Motion by Vande Weerd and supported by Degen to adjourn the meeting. Motion carried and the meeting was adjourned at 10:34 a.m. until 9:00 a.m. Tuesday, May 12, 2020.

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Jerry Muilenburg, Chairman  
Sioux County Board of Supervisors

ATTEST: \_\_\_\_\_  
Ryan Dokter  
Sioux County Auditor