

MINUTES OF SIOUX COUNTY BOARD OF SUPERVISORS
MEETING HELD ON JANUARY 10, 2017

- 1) The Board of Supervisors of Sioux County, Iowa, met pursuant to adjournment at 9:00 a.m. with Chairman Sybesma presiding. Members present were John Degen, Arlyn Kleinwolterink, Dennis Wright, Mark Sybesma, and Al Bloemendaal.
- 2) Minutes of the meeting held on January 3, 2017, were submitted, and the Chairman declared them approved.
- 3) Motion by Degen and supported by Wright to go into executive session according to Section 20.17(3), Iowa Code to discuss labor negotiations with labor negotiator, Jack Reed. Roll Call on Vote: Kleinwolterink, Yes; Degen, Yes; Bloemendaal, Yes; Wright, Yes; and Sybesma, Yes. Motion carried, unanimous in favor.

Motion by Wright and supported by Bloemendaal to return to regular session. Roll Call on Vote: Roll Call on Vote: Kleinwolterink, Yes; Degen, Yes; Bloemendaal, Yes; Wright, Yes; and Sybesma, Yes. Motion carried, unanimous in favor.

- 4) Tyler Grevengoed, Sioux County Assistant County Attorney on behalf of the Wellness Committee presented clarification on the proposal for a 30% credit on health insurance for individuals who participate fully in the wellness activities during the calendar year January 1 to October 31, 2017. This credit would apply to the premium beginning July 1, 2018. Motion by Kleinwolterink and supported by Degen to implement an incentive plan for wellness participation, to allow for a 30% credit to the employees share of health care premiums, to those employees who participate, in full, in the plan. Motion carried unanimously in favor.
- 5) Denny Vander Wel, Sioux County Custodian, reviewed portions of the General Services budget with the Board. The courthouse roof and the boiler system may need attention soon. Vander Wel will request a quote for roof repair. The Board would prefer to move unspent funds from a few of the General Services line items towards fiscal year end, into the Courthouse Capital Improvements fund over the course of a few years to save for these expenses.
- 6) As this was the date and 10:00 a.m. the time set for a Public Hearing to complete the necessary steps for a Community Facility (CF) Community Development Block Grant (CDBG) application to the Iowa Economic Development Authority (IDEA) by January 20, 2017. Chairman opened the Public Hearing. Ryan Dokter, Sioux County Auditor, read the following Citizen Participation Plan:

The need for the project was identified by the Family Crisis Centers of Northwest Iowa with assistance from the project architect, Cannon Moss Brygger Architects (CMBA), and the City of Sioux Center in order to offer the necessary and appropriate level of safety, security and anonymity to the clientele that utilize the shelter services and assistance offered by the Family Crisis Centers facility. Furthermore, the need for this project was identified by the lack of space needed for growing and expanding services and programs offered by the Family Crisis Centers.

The estimated funding for the project will be comprised of \$600,000 in CDBG assistance and approximately \$6,910,000 in local funding anticipated from other grant and loan resources along with local fundraising efforts and reserve funds. The total project cost is estimated to be \$7,510,000. Application for CDBG funding will be submitted to the Iowa Economic

Development Authority by January 20, 2017. Persons benefiting from this project are considered limited clientele and are therefore presumed to have at least 51% of the clientele specifically within the domestic violence shelter and services portion of the project meet HUD's definition of low to moderate income. The portion of the CDBG funding that will benefit low-to-moderate income persons will be a maximum of \$306,000.

No persons or businesses will be displaced as a result of the recommended project. In the event that any persons or businesses are actually displaced as a result of the recommended project, the entities involved in the project will adhere to the requirements of the Uniform Relocation and Assistance and Acquisition Act of 1974, as amended.

The project will consist of construction of a new state-of-the-art victim service campus to enhance accessibility, accommodate rising needs, and offer hope and stability to victims and survivors in need. The new FCC campus will be located in Sioux Center, Iowa and will provide life-changing and life-saving services every day throughout Sioux County and the entire state of Iowa. Specifically, the Family Crisis Center provides domestic violence services to 17 counties in northwest Iowa, WISH (Western Iowa Survivors of Homicide) Unit services to 29 counties in western Iowa, and Iowa Domestic Violence and Victim Service Call Center services to all 99 counties in Iowa.

- No other public comments were received. The Chairman closed the Public Hearing.
- Motion by Wright and supported by Bloemendaal to approve the Federal Assurances Signature Page and have the Chairman and County Auditor sign that document. Motion carried unanimously.
- Motion by Degen and supported by Kleinwolterink to approve the Applicant/Recipient HUD Disclosure Report, and have the Chairman sign that document. Motion carried unanimously.
- Motion by Wright and supported by Bloemendaal to approve the Community Development and Housing Needs Assessment specific to the Family Crisis Center Project. Motion carried unanimously.
- The Minority Impact Statement was received for information.
- Motion by Bloemendaal and supported by Wright to approve the following resolution:

RESOLUTION NO. 2017-03

A RESOLUTION AUTHORIZING APPLICATION OF A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION; DESIGNATING A CDBG GRANT ADMINISTRATOR; AUTHORIZING THE CHAIRMAN OF THE BOARD OF SUPERVISORS AND THE COUNTY AUDITOR TO SIGN THE APPLICATION AND RELATED MATERIALS; AND DESIGNATE A CONTACT PERSON ON BEHALF OF SIOUX COUNTY.

WHEREAS, the Family Crisis Centers of Northwest Iowa, a non-profit service organization in Sioux Center, Iowa, has established a need for expansion of services and construction of a new state-of-the-art victim services campus in order to meet the needs of a 17 county regional domestic violence services shelter and victim services, a 29 county WISH Unit (Western Iowa Survivors of Homicide and Other Violent Crimes), a 99 county Iowa Domestic Violence and Victim Service Call Center, and Melissa's Hope Chest.

WHEREAS, the Family Crisis Centers of Northwest Iowa does not possess the financial resources to conduct this proposed new victim services campus project without financial grant assistance; and

WHEREAS, Sioux County, Iowa, can apply for CDBG financial assistance through the Iowa Economic Development Authority on behalf of the Family Crisis Centers of Northwest Iowa (FCC), and fully supports FCC's efforts in constructing this new state-of-the-art victim services campus providing life-saving and life-changing services to victims and low and moderate income persons of Sioux Center, Sioux County, and all of Iowa.

NOW THEREFORE BE IT RESOLVED BY THE SIOUX COUNTY BOARD OF SUPERVISORS that:

- 1) Submittal of a CDBG Community Facility grant application, on behalf of the Family Crisis Centers of Northwest Iowa is hereby authorized; and
- 2) Board of Supervisors Chairman Mark Sybesma and County Auditor Ryan Dokter are hereby authorized to sign and execute said grant application and related correspondence for Sioux County; and
- 3) County Auditor Ryan Dokter shall be the designated contact person for Sioux County; and
- 4) Sioux County hereby agrees to utilize the services of Northwest Iowa Planning and Development Commission to prepare and submit the CDBG Community Facility grant application as well as to perform the CDBG grant administration, upon notice of award.

PASSED AND APPROVED the 10th day of January, 2017

/s/Mark Sybesma, Chairman, Board of Supervisors

ATTEST:

/s/Ryan Dokter, Sioux County Auditor

Roll call on Vote: Wright, Yes; Bloemendaal, Yes; Degen, Yes; Kleinwolterink, Yes; Sybesma, Yes. Motion carried unanimously.

- Motion by Bloemendaal and supported by Kleinwolterink to approve the Subrecipient Agreement for Federally Funded Project and have the Chairman sign the document. Motion carried unanimously.
- 7) Randy Jacobsma, Sioux County Treasurer reviewed his budget for fiscal year 2018. The biggest increases are due to health insurance.
 - 8) Anita Van Bruggen, Sioux County Recorder
 - Reviewed her budget for fiscal year 2018. Increases in the budget are due to health insurance.
 - Submitted her quarterly report to the Board for information.
 - 9) Shane Walter, Sioux County Zoning and VA Director reviewed the following budgets, Veteran's Affairs, Social Services, Physical Planning (Zoning), and Environmental Health.
 - 10) Doug Julius, Sioux County Engineer
 - Submitted two permit agreements for approval for road crossings requested by Natural Food Holdings, one at 430th St, sections 20 and 29 of West Branch township, and another at Grant Avenue, sections 29 and 30 of West Branch township. Motion by Bloemendaal and supported by Wright to approve the permits for signature by the Chairman. Motion carried unanimously.

- Requested the Chairman's signature on a Certificate of Completion for Project L-4-2017-73—84 by Boyden.
- Reported that due to the closure of an Iowa DOT shop in Rock Valley, the County will be attaining some easement on the east side of Eagle Avenue.
- Reported that he received licensing for Weed Commissioner responsibilities.
- Tentatively has contract gravel hauling to begin January 23.
- Updated the Board on the progress of the Rock Valley bridge replacement.
- Attended a Farm Bureau meeting.

11) Ryan Dokter, Sioux County Auditor

- Reviewed the Board of Supervisors budget.
- Reviewed the Auditor budget. Requested to use reserved funds specifically set aside in previous years for election equipment, in fiscal year 2018 to implement electronic poll books.

12) Claims submitted by the Sioux County Auditor were approved for payment.

13) Committee Reports:

- **Degen** – attended a Conservation Board meeting.
- **Wright** – attended Hull and Rock Valley Chamber of Commerce meetings.
- **Bloemendaal** - Reported on a Trails meeting from last Tuesday. Reviewed the proposed trail from Sandy Hollow to Orange City, and the committee will be looking to talk to landowners in that trail path.

14) The Chairman adjourned the meeting at 11:45 a.m. until 9:00 a.m. Tuesday, January 17, 2017.

 Mark Sybesma, Chairman
 Sioux County Board of Supervisors

ATTEST: _____
 Ryan Dokter
 Sioux County Auditor