

**MINUTES OF SIOUX COUNTY BOARD OF SUPERVISORS**  
**MEETING HELD ON JANUARY 3, 2017**

- 1) The Board of Supervisors of Sioux County, Iowa, met pursuant to adjournment at 9:00 a.m. with Ryan Dokter, County Auditor presiding as Temporary Chairman until a new Chairman was appointed. Members present were John Degen, Arlyn Kleinwolterink, Dennis Wright, Mark Sybesma, and Al Bloemendaal.
- 2) Oaths of office were administered by County Attorney Thomas Kunstle to Sioux County Sheriff, Dan Altena; Sioux County Auditor, Ryan Dokter; and Sioux County Supervisors Al Bloemendaal, John Degen, and Mark Sybesma at 9:00 a.m. in the courtroom prior to the regular County Board of Supervisors meeting. The meeting then moved to the Board of Supervisors room.
- 3) Motion by Bloemendaal and supported by Wright to appoint Mark Sybesma, County Supervisor as Chairman of the Board of Supervisors for calendar year 2017. Motion carried unanimously in favor. Chairman Sybesma presided over the remainder of the meeting.
- 4) Motion by Wright and supported by Bloemendaal to appoint John Degen, as Vice-Chairman of the Board of Supervisors for calendar year 2017. Motion carried unanimously in favor.
- 5) Minutes of the meeting held on December 20, 2016, were submitted, and the Chairman declared them approved.
- 6) The Chairman appointed Board members to the following committees:

<b>COMMITTEE</b>	<b>Chairman</b>	<b>Member</b>	<b>Alternate</b>
Board of Health Liaison	Sybesma	Wright	
Cherokee Mental Health Institute - Advisory Committee	Kleinwolterink		Wright
Civil Defense and Enhanced Services	Bloemendaal		Degen
Compass Pointe (NW IA Drug & Alcohol Treatment)	Wright	Paul Walton	Sybesma
County Buildings and Grounds	Degen	Kleinwolterink	
County Communications & Emergency Management	Degen	Bloemendaal	Wright
County Farm	Kleinwolterink		Sybesma
County Personnel and Policy	Sybesma	Degen	
Creative Living Center	Wright		Sybesma
Dept. of Human Services Service Area Advisory Board	Sybesma		
Mid Sioux Opportunity	Bloemendaal	Kleinwolterink	
Northwest Iowa Regional Development	Wright		Kleinwolterink
Northwest Iowa Planning and Development Commission	Bloemendaal		Kleinwolterink

NW IA Area Solid Waste Agency	Kleinwolterink		Wright
Officers to Sign Farm Service Agency Papers		Sybesma	Kleinwolterink
REAP, Conservation Board Liaison	Degen		Wright
Regional Airport Board	Bloemendaal	Sybesma	Doug Julius
Regional Transit Authority	Bloemendaal	Kleinwolterink	
Sioux Regional Mental Health MHDS	Wright	Sybesma	
Sioux County Trails	Bloemendaal		Sybesma
Synergy	Wright		
Third Judicial District Department of Correctional Services	Sybesma		Kleinwolterink
Work Force Development	Kleinwolterink		Bloemendaal
Youth Emergency Services Board (YES)	Wright		Bloemendaal

7) Motion by Degen and supported by Kleinwolterink to appoint individuals to the positions listed below:

<b>Position</b>	<b>2017</b>
County Engineer, County Weed Commissioner, Sanitarian	Doug Julius
County Zoning Administrator, Community Services Director, Veterans Affairs Director & Environmental Health Administrator	Shane Walter
County Mental Health Administrator, General Services Director for General Assistance Program	Aaron Haverdink
County Information Technology Director	Micah Van Maanen
County Medical Examiner	Jonathan Grossman
County Board of Health	Shari Fedders
Planning & Zoning Commission Members	Matt Vande Voort
	Arlin Smit
Board of Adjustment Member	Dan Duistermars
County Conservation Board	Dave Meylink
Loess Hills Development & Conservation Authority	Rob Klocke

Motion carried, unanimous in favor.

- 8) Motion by Wright and supported by Bloemendaal to approve a list of Condemnation Commissioners for 2017, with one Real Estate owners within Townships remaining to be named. Motion carried, unanimous in favor.

<u>Title</u>	<u>Last Name</u>	<u>First Name</u>	<u>Description</u>
Mr.	Kiernan	Tom	Banker
Mr.	Mulder	Chuck	Banker
Mr.	Lauters	Tony	Banker
Mr.	Van Oort	Dennis	Banker
Mr.	Walhof	Eric	Banker
Mr.	Westra	Gary A.	Banker
Mr.	Wiggins	Michael	Banker
Mrs.	De Weerd	Donna	Real Estate Broker
Mr.	Ericson	Todd	Real Estate Broker
Mr.	Kepp	William	Real Estate Broker
Mr.	Pluim	Dale	Real Estate Broker
Mr.	Pollema	Pete	Real Estate Broker
Mr.	Zomer	Mark	Real Estate Broker
Mr.	Zwart	Merlin	Real Estate Broker
Mr.	Callagy	Michael	Real Estate Owner City
Mr.	Damstra	Donald	Real Estate Owner City
Mr.	De Wit	Jay	Real Estate Owner City
Mr.	Hulstein	Greg	Real Estate Owner City
Mr.	Koele	Darwin	Real Estate Owner City
Mr.	Kuiper	Barry	Real Estate Owner City
Mr.	Porter	Randy	Real Estate Owner City
Mr.	Kellen	Jerry	Real Estate Owner Township
Mr.	Schafer	Brian	Real Estate Owner Township
Mr.	Schmidt	Scott	Real Estate Owner Township
Mr.	Van Kley	Pete	Real Estate Owner Township
Mr.	Von Arb	Mark	Real Estate Owner Township

- 9) Ryan Dokter, County Auditor, reported that the following four newspapers have filed written applications to become one of the three official county newspapers for calendar year 2017 and that a contest exists for the selection of said official newspapers:

- Sioux County Capital-Democrat
- Sioux Center News

- Siouxland Press
- Index Reporter.

Motion by Bloemendaal and supported by Degen to declare that a contest exists for the selection of three official county newspapers for 2017. Motion carried, unanimous in favor. The Newspaper Editors provided an affidavit and list of subscribers to the Auditor and the Chairman proceeded to open the lists.

<u>Newspapers</u>	<u>Subscribers</u>
Capital-Democrat	825
Sioux Center News	1,367
Siouxland Press	929
Sioux County Index Reporter	341

Motion by Bloemendaal and supported by Degen to appoint the Capital-Democrat, Siouxland Press and Sioux Center News as the three official newspapers for 2017. Motion carried, unanimous in favor.

- 10) Motion by Wright and supported by Bloemendaal to appoint Scott Kooima as Rock Township Clerk to fill a vacancy. Motion carried, unanimous in favor.
- 11) Motion by Degen and supported by Kleinwolterink to appoint Jason Witt as West Sioux Benefitted Fire District Trustee, term ending December 31, 2018. Motion carried, unanimous in favor.
- 12) Motion by Degen and supported by Kleinwolterink to appoint Todd Ericson as West Sioux Benefitted Fire District Trustee, term ending December 31, 2019. Motion carried, unanimous in favor.
- 13) Motion by Bloemendaal and supported by Wright to appoint trustees for four year terms, to the following townships. Motion carried, unanimous in favor.

<u>First Name</u>	<u>Last Name</u>	<u>Position</u>	<u>Township</u>
Allen	Kingma	TRUSTEE	Buncombe
Todd	Ericson	TRUSTEE	Buncombe
Chris	Vander Veen	TRUSTEE	Capel
Scott	Hoekstra	TRUSTEE	Capel
Jeff	Eilts	TRUSTEE	Center
Roger	Feekes	TRUSTEE	Center
Gary	Moffatt	TRUSTEE	Eagle
Russell	Gradert	TRUSTEE	Eagle
Gary	Hansen	TRUSTEE	East Orange
Alan	Schroeder	TRUSTEE	East Orange
Peter L.	Van Kley	TRUSTEE	Floyd
Steve	Auchstetter	TRUSTEE	Floyd
Art	Van Ravenhorst	TRUSTEE	Garfield
Billie	Ranschau	TRUSTEE	Garfield
Leroy A.	Kreykes	TRUSTEE	Grant

Dave	Hohbach	TRUSTEE	Grant
Randy	Van Kalsbeek	TRUSTEE	Holland
Phil	Kleinhesselink	TRUSTEE	Holland
Stanley	Zylstra	TRUSTEE	Lincoln
Ronald	Boote	TRUSTEE	Lincoln
Greg	Lynott	TRUSTEE	Logan
Kevin	Van Wyhe	TRUSTEE	Logan
Esther	Warntjes	TRUSTEE	Lynn
Alan	Woudstra	TRUSTEE	Lynn
Noah	Jansen	TRUSTEE	Nassau
Gervin	Bonnema	TRUSTEE	Nassau
John	Kleyer	TRUSTEE	Plato
Curt	Kooima	TRUSTEE	Plato
Wesley	Westra	TRUSTEE	Reading
Douglas	Houlton	TRUSTEE	Reading
Michael	De Jong	TRUSTEE	Rock
Carl L.	Vande Weerd	TRUSTEE	Rock
Bob	Kelderman	TRUSTEE	Settlers
Gilbert	Van De Stroet	TRUSTEE	Settlers
Les	Starkenburg	TRUSTEE	Sheridan
Jerry	Mulder	TRUSTEE	Sheridan
Lloyd	Cleveringa	TRUSTEE	Sherman
Ryan	Hawkins	TRUSTEE	Sherman
Merle	Wynia	TRUSTEE	Sioux
Brad	Pollema	TRUSTEE	Sioux
Wayne	Dekkers	TRUSTEE	Washington
Dan	Byker	TRUSTEE	Washington
Robert	Hulstein	TRUSTEE	Welcome
Josh	Kempers	TRUSTEE	Welcome
Dennis	Oolman	TRUSTEE	West Branch
Dennis	Vande Brake	TRUSTEE	West Branch

14) Motion by Degen and supported by Bloemendaal to approve the Master Matrix Resolution for 2017. Roll call on vote, Wright, Yes; Bloemendaal, Yes, Degen, Yes; and Kleinwolterink, Yes, Sybesma, Yes. Motion carried, unanimous in favor.

**RESOLUTION 2017-01**

**CONSTRUCTION EVALUATION RESOLUTION**

**WHEREAS**, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

**WHEREAS**, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

**WHEREAS**, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2017 and January 31, 2018, and submit an adopted recommendation regarding that application to the DNR; and

**WHEREAS**, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF SOUX COUNTY** that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

/s/Mark Sybesma, Chairman, Sioux County Board of Supervisors

ATTEST:

/s/Ryan Dokter, Sioux County Auditor

Date: January 3, 2017

15) Claims were processed by the Auditor's Office on December 30, 2016 and approved electronically on that date.

16) Motion by Bloemendaal and supported by Wright to approve the Depository Resolution for 2017. Roll call on vote, Wright, Yes; Bloemendaal, Yes, Degen, Yes; and Kleinwolterink, Yes, Sybesma, Yes. Motion carried, unanimous in favor.

**RESOLUTION NO. 2017-02**

BE IT RESOLVED, that Sioux County utilize the services of the following financial institutions for the deposit of public funds belonging to Sioux County, or coming in to its possession, pursuant to a duly executed Agreement to Receive Deposits of Public Funds. The maximum amount which may be thus deposited without further approval of this Board follows the listing of institutions:

<u>Name of Depository</u>	<u>Location</u>	<u>Maximum Deposit per this Resolution</u>
First State Bank	Hawarden	2,000,000.00
Iowa State Bank	Orange City	10,000,000.00
Northwestern Bank	Orange City	14,000,000.00
US Bank, NA	Rock Valley	2,000,000.00
Peoples Bank	Rock Valley	6,000,000.00
Premier Bank	Rock Valley	2,000,000.00
Citizens State Bank	Sheldon	1,000,000.00
American State Bank	Sioux Center	6,000,000.00
Northwest Bank	Sioux Center	2,000,000.00
Primebank	Sioux Center	6,000,000.00

BE IT FURTHER RESOLVED, that the following officers are hereby authorized and directed to execute said Agreement, to execute and deliver signature authorization cards to Depositories concurrently therewith, and to execute all drafts, checks and other documents and correspondence regarding any accounts of Sioux County at said Depositories:

<u>Name</u>	<u>Title</u>	<u>Term Expires</u>
Randy Jacobsma	Treasurer	December 31, 2018

BE IT FURTHER RESOLVED, that the officers described above are hereby authorized and directed to take such action, and execute such documents and agreements as may be necessary to secure the repayment of the deposits of public funds authorized hereunder, including, but not limited to: Security Agreements, Bailment Agreements, Notices, and any documents or instruments supplemental or incidental thereto.

BE IT FURTHER RESOLVED, that the County Treasurer forward a certified copy of this resolution to said Depositories, and any other parties which may request it for the purposes of effectuating the deposit of public funds authorized hereunder or any security therefore, together with a certificate attesting to the names and signatures of the present incumbents of the offices described above; and that the County Treasurer further certify to said Depositories or other parties from time to time the signatures of any successors in office of any other present incumbents.

DATED this 3rd day of January, 2017

/s/Mark Sybesma, Chairman  
Sioux County Board of Supervisors

#### CERTIFICATE

I hereby certify that the foregoing is a true and correct copy of a Resolution of Sioux County, adopted at a meeting of the Board of Supervisors duly called and held on the 3rd day of January, 2017, a quorum being present, as said Resolution remains of record in the minutes of said meeting, and it is now in full force and effect.

The officers named in the foregoing resolution have been duly elected or appointed and presently serve in their stated capacities for the terms indicated.

DATED this 3rd day of January, 2017

ATTEST: /s/Ryan Dokter, Sioux County Auditor

17) Thomas Kunstle, Sioux County Attorney, distributed a report to the Board on fine collections through November of 2016.

18) Ryan Dokter, Sioux County Auditor, requested the Board's approval of a new employee, Mavis Anema to the position of Budget/Accounting Clerk. Motion by Wright and supported by Bloemendaal to approve the new hire. Motion carried unanimously.

19) Doug Julius, Sioux County Engineer

- Updated the Board on secondary road activity
- Received a letter from Dakota Access in regards to the pipe line stoppage for the winter months and work will resume in March
- Work is still being done on the bridge by Rock Valley

20) Tyler Grevengoed, Sioux County Assistant Attorney, on behalf of the Wellness Committee presented a proposal for health insurance premium reduction incentive based on wellness participation. By participating in at least 4 wellness activities in 2017, county employees will receive a reduction in premiums for fiscal year 2019. Board requested figures in writing to better understand the proposal.

21) Committee Reports:

- **Kleinwolterink** – attended a wellness and safety committee meetings
- **Wright** – attended retirement parties for Larry Claussen, Jim De Boom, and Paul Clousing.

- **Bloemendaal** - attended retirement party for Paul Clousing.

22) The Chairman adjourned the meeting at 10:30 a.m. until 9:00 a.m. Tuesday, January 10, 2017.

---

Mark Sybesma, Chairman  
Sioux County Board of Supervisors

ATTEST: \_\_\_\_\_  
Ryan Dokter  
Sioux County Auditor