

MINUTES OF SIOUX COUNTY BOARD OF SUPERVISORS
MEETING HELD ON JUNE 30, 2016

16-06-30 1 The Board of Supervisors of Sioux County, Iowa, met on Thursday, June 30, 2016, at 9:00 o'clock a.m. with Chairman Mark Sybesma presiding. Members present were John Degen, Arlyn Kleinwolterink, Mark Sybesma and Dennis Wright. Supervisor Al Bloemendaal had a previous meeting with the RIDES board, of which he is the chairman, and was unable to attend this meeting.

16-06-30 2 Minutes of the meeting held on June 14, 2016, were submitted and the chairman declared them approved.

16-06-30 3 Thomas Kunstle, Sioux County Attorney

- Asked the Board to approve a resolution approving and authorizing the appointment of an Assistant County Attorney. Motion by Wright and supported by Degen to approve a resolution appointing Tyler Grevengoed to the position of Assistant County Attorney. Roll Call on Vote. Wright, Yes; Degen, Yes; Kleinwolterink, Yes; and Sybesma, Yes. Motion carried, unanimous in favor, one member absent.

RESOLUTION NO.2016-26

RESOLUTION OF THE SIOUX COUNTY BOARD OF SUPERVISORS APPROVING
AND AUTHORIZING THE APPOINTMENT OF ASSISTANT COUNTY
ATTORNEY

WHEREAS, at the request of Thomas G. Kunstle, Sioux County Attorney, and pursuant to Iowa Code section 331.903, the Sioux County Board of Supervisors hereby approves the County Attorney's appointment of Tyler J. Grevengoed as Assistant Sioux County Attorney. Such appointment shall be effective September 18, 2015.

PASSED AND APPROVED this 30th day of June, 2016.

/s/ Mark Sybesma
Chairman, Board of Supervisors

ATTEST:/s/ Lois Huitink, Sioux County Auditor

- Request for resolution came after Tim Kramer questioned Grevengoed's appointment as the ACA. Grevengoed was originally appointed by motion, not resolution as required. While the motion, court rules, and case law allowed Grevengoed to act as ACA, it was determined a resolution is best.
- This was not the first time Mr. Kramer scrutinized the office's authority or propriety. In April 2014, Mr. Kramer claimed the Board improperly appointed Kunstle as County Attorney. CA Kunstle and former CA Coleman McAllister determined the Board acted properly.
- Currently in hiring process to hire a victim witness coordinator. Office received 30 applications.

- Went to a Drug Court meeting in Plymouth County last night. Drug Court is a special court given responsibility to handle cases involving substance-abusing offenders through supervision, drug testing, treatment services and immediate sanctions and incentives. Drug Court offers individuals facing criminal charges for drug use and possession an opportunity to enter a substance abuse recovery program in lieu of straight jail time. Candidates are tested frequently, must attend substance abuse recovery meetings and make regular court appearances in order to abide by the requirements of Drug Court. The Third Judicial Drug Court would like to have more Sioux County panel members in the program. Meetings take place in Le Mars currently, but if enough participants are found in Sioux County a meeting location could be set up in Sioux County also.
- A draft of the 28E agreement between the County and the Cities of Orange City and Sioux Center for financing the Regional Airport was discussed. A bill has been received from Ahlers and Cooney for assistance with preparation of the 28E agreement. The bill will be forwarded to the Regional Airport Board for payment.

16-06-30 4 Motion by Kleinwolterink and supported by Degen to approve a modification to the Sioux County Credit Card Policy. Motion carried, unanimous in favor, one member absent.

SIoux COUNTY CREDIT CARD POLICY

All county credit card statements submitted by all Sioux County employees must include sufficient documentation before being processed for payment by the County Board of Supervisors. All county credit card statements not accompanied with sufficient documentation will not be processed for payment. All charges on county credit card statements must be for a bona fide Sioux County governmental purpose. Sioux County employees shall not use county credit cards for personal use.

An employee while away on County business, should pay for their own meals, and be reimbursed through the claims process with sufficient documentation. Effective July 1, 2016, an employee who uses a County credit card for a personal meal, will be given a warning. If the employee uses a County credit card a second time for personal meal purchase, the credit card will be cancelled.

Approved and signed this 30th day of June, 2016.

/s/ Mark Sybesma, Chairman
Sioux County Board of Supervisors

16-06-30 5 Motion by Wright and supported by Degen to approve a liquor license renewal for the Rock Valley Gun Club. Motion carried, unanimous in favor, one member absent.

16-06-30 6 Motion by Kleinwolterink and supported by Degen to approve a liquor license renewal for Sfumato Pizza. Motion carried, unanimous in favor, one member absent.

16-06-30 7 Motion by Wright and supported by Kleinwolverink to approve and authorize the Chairman to sign a contract between Sioux County and Secondary Road Union Members for 2016/2017. Motion carried, unanimous in favor, one member absent.

16-06-30 8 Motion by Wright and supported by Degen to approve a resolution to authorize the County Auditor to issue certain warrants without prior board approval. Roll Call on Vote: Kleinwolverink, Yes; Degen, Yes; Bloemendaal, Yes; Wright, Yes; and Sybesma, Yes. Motion carried, unanimous in favor, one member absent.

RESOLUTION 2016-29

Authorize County Auditor to Issue Checks to Make Payments without Prior Board Approval

WHEREAS, Iowa Code Section 331.506(3) provides that the Board may authorize the County Auditor to issue checks without Board approval for specific purposes, and

WHEREAS Sioux County receives services that have fixed charges including, but not limited to, freight, express, postage, water, light, telephone service or contractual services.

WHEREAS salaries and payrolls for fiscal year 2016/2017 have been set and approved by the Board of Supervisors on May 24, 2016. The employee's salary or hourly rate was certified to the Board by the Department Head.

WHEREAS the bills paid shall be submitted to the board for review and approval at its next meeting following the payment. The action of the Board shall be recorded in the minutes of the Board.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Sioux County to authorize the County Auditor to issue checks for the above listed payments prior to Board approval effective July 1, 2016.

Passed and approved this 30th day of June, 2016.

/s/Mark Sybesma, Chairman
Sioux County Board of Supervisors

ATTEST: /s/Lois Huitink
Sioux County Auditor

16-06-30 9 Ryan Dokter, Sioux County Deputy Auditor presented two construction permit applications for the Board's review.

- As this was the date and 9:15 the time set for a Public Hearing, the Chairman opened the hearing. John Vander Waal, proposes to build one new 350 head dairy cattle freestall confinement building, milking parlor, solids separator building and one new 5.9 MG earthen manure storage basin in Section 24 of Center Township,. No public comment, either written or oral was received. The Chairman closed the hearing. Motion by Kleinwolverink and supported by Degen to pass on to the DNR a letter of favorable recommendation in regard to the aforementioned request. Motion carried, unanimous in favor, one member absent.
- As this was the date and 9:15 the time set for a Public Hearing, the Chairman opened the hearing. Nate Zuiderveen, Black Soil Dairy proposes to build , one new dairy

cattle bedding pack confinement building and increase animal numbers in an existing dairy cattle confinement buildings at an existing dairy confinement facility located in Section 24 of East Orange Township,. No public comment, either written or oral was received. The Chairman closed the hearing. Motion by Degen and supported by Kleinwolterink to pass on to the DNR a letter of favorable recommendation. Motion carried, unanimous in favor, one member absent.

16-06-30 10 Doug Julius, Sioux County Engineer

- Requested the Chairman’s signature on a contract with Vander Pol Excavating, LLC for project L-4-2017--73-84 (Kennedy Avenue from Hwy 18 South 569 feet) in the amount of \$146,325.84.
- Presented a Road Closure Resolution for approval. Motion by Wright and supported by Kleinwolterink to approve the 2016 Road Closure Resolution. Motion carried, unanimous in favor, one member absent.

Road Closure Resolution 2016-30

-CONSTRUCTION-

We hereby authorize the following roads to be closed for Construction during the 2016-2017 season. The actual date of closure to be determined by the County Engineer and shall be so noted in his office copy of the Resolution.

| <u>Road</u> | <u>Date Closed</u> | <u>County Engineer’s Signature</u> |
|-------------|--------------------|------------------------------------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

/s/Mark Sybesma,
Chairperson, Sioux County Board of Supervisors

ATTEST: /s/ Lois Huitink
Sioux County Auditor

- Distributed Haul Road Agreements and Permits with Dakota Access and asked for approval and the Chairman’s signature on permits and agreements. A copy of the map for these roads was distributed. Motion by Kleinwolterink and supported by Degen to approve and authorize the Chairman to sign agreements and permits with Dakota Access for hauling routes through Sioux County Motion carried, unanimous in favor, one member absent.
- The 2016 Construction Project map was distributed.

16-06-30 11 Committee Reports:

- **Degen** – 1) Attended an Emergency Management meeting where they discussed enhanced 911 which will be used to page out different agencies. The total cost of the project will be approximately \$180,000, most of which was paid by a grant and the rest through E-911 funding. The Emergency Management Board discussed the

location of the tower and building located on Highway 10 west of Orange City. That site needs to either be updated or moved. 2: Reported that there were a lot of trees and branches down at Oak Grove Park.

- **Kleinwolterink** –1) Attended a “Meet and Greet” with Iowa Senator, Randy Feenstra, and Lieutenant Governor Kim Reynolds. 2) Went to a Planning and Zoning meeting, Board of Adjustment meeting, and a Safety Committee Meeting.
- **Wright and Degen**– Went to the June Dairy Month Open House at Maassen Dairy last week.
- **Wright and Sybesma** – Attended the Sioux Rivers Regional MHDS Board meeting last week. At that meeting discussion was held in regard to the Crisis Center building in Sioux City. The Woodbury County Veterans Administration has been sharing that facility. The building was paid for with mental health funds, so the Board of Sioux Rivers Regional MHDS would like to have Woodbury County to pay rent for the portion of the building used by the VA. Another matter discussed was that some money from the Mental Health Fund in Woodbury County was spent to fund alcohol and drug abuse treatment. By law this is not a service that may be paid from the Mental Health Fund. Woodbury County will pay all future bills for Alcohol and Drug treatment from their General Fund.
- **Sybesma and Bloemendaal** – Attended a Regional Airport Board meeting at which water and sewer bids were let. They reported that dirt moving should be complete in July. Plans for the terminal building were approved. Private funding has been coming in to help pay for the terminal building. Paving may begin in August.

16-06-30 12 Micah Van Maanen, Sioux County IT Director

- Told the Board that his department is working on moving the County’s email system to Microsoft Office 365. He hopes to implement this in July of 2016. This will enable users to have better access to e-mail.
- Informed the Supervisors that his work with O’Brien County is complete.
- Stated that Sioux County’s web site redesign is progressing and that he hopes to have it completed by the end of July.

16-06-30 13 Claims as submitted by the Auditor were approved for payment.

16-06-30 14 The Chairman adjourned the meeting at 10:30 a.m. until 9:00 a.m. Tuesday, July 12, 2016.

Mark Sybesma, Chairman
Sioux County Board of Supervisors

ATTEST: _____
Lois Huitink
Sioux County Auditor