

MINUTES OF SIOUX COUNTY BOARD OF SUPERVISORS

MEETING HELD ON JUNE 7, 2005

The Board of Supervisors of Sioux County, Iowa, met pursuant to adjournment at 9:30 o'clock a.m. with Chairman Mark Sybesma presiding. Members present were Loren Bouma, Vernon Beernink, Mark Sybesma, John Degen and Stanley L. De Haan.

Minutes of Tuesday, May 24, 2005 were on motion and vote stand approved as submitted.

Committee reports were given this date.

Melissa O'Rourke, County Attorney, reported on the following matters:

- Reported on her findings concerning the Grant Agreement received from The United States of America (acting through the Federal Aviation Administration). To conduct a Regional Airport Master Plan Study. The Agreement as submitted by the FAA was reviewed with nothing problematic with Iowa Law found.
- Regarding Pilot program for Debt Collection—expressed concern that this program might generate extra work for the County Attorney's Office. The Chairman responded that the offices most affected will be the Sheriff's Office and the office of the CPC. The Treasurer's office will submit the debts to the State for payments through this program. Present for this discussion was County Treasurer, Bob Hagey. He encouraged working with David Vestal; General Counsel for the Iowa State Association of Counties to determine what constitutes a good faith effort for collection of outstanding debt.

Heard information regarding a Pilot project being set up by the Department of Administrative Services to allow counties to participate in a program to collect debts owed to counties, by deductions from debtors' income tax refunds. This would not include delinquent property taxes, but would include county ordinance fines, jail room and board fees, overdue county fees, and bounced checks. Dan, Altena, County Sheriff advised the Board regarding the

amount of outstanding debt the jail might be able to recoup through this program. The amount of Room and Board that is not collected now, might be eligible under this program, and could be substantial.

Motion by Beernink, supported by De Haan to request that Sioux County be considered as a pilot county for the State income tax set off program, to collect money owed to the County by taking it from the debtor's state income tax refund. Motion passed, unanimous in favor. The Chairman will notify David Vestal that Sioux County wishes to participate in this pilot program.

Dan Altena, County Sheriff introduced a new Deputy, Nathan Kelderman. Nate will live in and work out of Boyden.

Civil Service testing will be given on July 11, 2005 for new officers. Promotional testing will also be administered, so that the Sheriff can determine ranking in his department. Six deputies will take the promotional testing. The policy of hiring Reserve Deputies to fill in for regular officers was discussed.

The food service is working out very well at the jail. Savings have been noticed since the change in the food service contract.

Altena suggested that \$75 be charged for out of County prisoners, or the same rate that is charged for Federal prisoners. He also suggested that work release and room and board be set at \$30.00 per diem. Current rates are \$25.00 for Work Release inmates and \$15.00 for other inmates. Rates were discussed and Altena was asked to do further research and make a recommendation to the Board at a later meeting.

The Sheriff also reported on the search for assumed drowning victim, four year old, Breiton Ackerman. He stated that the search was very intense, and also noted that the search was very well organized. Frank Van Es, the Alton Fire Chief, the search dogs, the water diving team,

the Granville and Orange City Fire Chiefs, as well as the Sheriff's Department worked together in a combined effort. Altena noted that it is very frustrating that the body has not yet been recovered. The recovery case is still open at this time. Altena noted that on average 3 or 4 reserve officers were used to search on Monday, Tuesday and Friday. These reserve officers offered to volunteer ½ half of the time they put in. In addition to these reserves, deputies were also used. Time was donated by each of these deputies as well.

Sheriff Altena addressed the need for some updated equipment. The Chairman requested that a review be made of the Emergency Management System in Sioux County. Perhaps money from Homeland Security funds could be used to purchase this equipment. This review will be discussed at a later session of the Board.

Randy Waterman, County Deputy, presented information regarding the Byrne Justice Assistance Grant. The Northwest Iowa Drug Task Force has applied for and received this grant since 1987. \$681,346 has been received since that time. This grant has been increasingly difficult to qualify for. Grants have been cut because of reallocation of Federal Funds to the War in Iraq. Because we are a small county, in relation to counties that include large cities, the drug amount and dollars involved are less for Sioux County. Because of the aforementioned reasons, Sioux County did not receive any funding for their drug enforcement program this year.

Motion by Bouma and supported by Degen to appeal the decision to cut funding from the Northwest Iowa Drug Task Force Program in Sioux and surrounding counties. Deputy Waterman will prepare a letter of appeal. Motion passed, unanimous in favor.

Motion by Bouma and supported by De Haan to approve and authorize the Chairman to sign the following Inter-fund Operating Transfer Resolution:

RESOLUTION 2005-18

WHEREAS, it is desired to make the following inter-fund operating transfer:

\$678,893 from the Rural Basic Fund to the Secondary Road Fund,

WHEREAS, said operating transfer is made in accordance with Section 331.432 Iowa Code,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Sioux County as follows:

Section 1. The following inter-fund operating transfer is to be made effective June 7, 2005.

\$678,893 from the Rural Basic Fund to the Secondary Road Fund

Section 2. The County Auditor is directed to correct his books accordingly and to notify the County Treasurer of these inter-fund operating transfers, accompanied by a copy of this resolution and the record of its adoption.

Signed and dated this 7th day of June, 2005.

/s/ Mark Sybesma, Chairman
Sioux County Board of Supervisors

ATTEST: /s/ Lois Huitink
Sioux County Deputy Auditor

Roll call on Vote: Bouma, Yes; Beernink, Yes; De Haan, Yes; Degen, Yes; Sybesma, Yes. Motion carried, Unanimous in favor.

Motion by Bouma and supported by Degen to approve and authorize the Chairman to sign the following County Department Appropriation Resolution for Fiscal Year 2006.

RESOLUTION 2005-19

WHEREAS, it is desired to make appropriations for each of the different offices and departments for fiscal year 2006 in accordance with Section 331.434(6), Code of Iowa,

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Sioux County, Iowa as follows:

SECTION 1. The amounts itemized by fund and by department or office on the attached schedule are hereby appropriated at 100% of total expenditures for each department, as listed in the last column on the same line of the attached schedule.

SECTION 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized funds.

SECTION 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditures of money for a purpose in excess of the amounts appropriated pursuant to this resolution.

SECTION 4. If at anytime during the fiscal year 2006 budget year the Auditor shall ascertain that the available resources of a department for that year will be less than said department total appropriations, he or she shall immediately so inform the Board and recommend appropriate corrective action.

SECTION 5. The auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The auditor shall report the status of such accounts to the applicable departments and officers monthly during fiscal year 2006 budget year.

SECTION 6. All appropriations authorized pursuant to this resolution lapse at the close of business on June 30, 2006.

The above and foregoing resolution was adopted by the Board of Supervisors of Sioux County, Iowa, on June 7, 2005.

/s/ Mark Sybesma, Chairman
Sioux County Board of Supervisors

ATTEST: /s/ Lois Huitink
Sioux County Deputy Auditor

Form 701B-R

SIoux COUNTY PROPOSED EXPENDITURES SUMMARY BY DEPARTMENT AND FUND

DEPARTMENTS		GENERAL FUND		SPECIAL REVENUE FUNDS				All Capital Projects	All Debt Service	All Expendable Trusts	Total Budgeted 2005/2006	APPROPRIATED 6/7/2005
Code	Name	General Basic	General Supplemental	MH-DD Svcs Fund	Rural Services Basic	Secondary Roads	Other					
1	Board of Supervisors	315,050									315,050	315,050
2	Auditor	319,085	459,155								778,240	778,240
3	Treasurer	466,499									466,499	466,499
4	Attorney	401,971									401,971	401,971

5 & 6	Sheriff, Spec. Investigations	2,044,023			295,739						2,339,762	2,339,762
7	Recorder	177,640					10,000				187,640	187,640
20	County Engineer					8,098,475					8,098,475	8,098,475
21	Veterans Affairs	33,798									33,798	33,798
22	Conservation Board	389,897					85,200				475,097	475,097
23	Health Board	213,000									213,000	213,000
25, 27 & 62	Social Services	757,304									757,304	757,304
28	Medical Examiner	27,000									27,000	27,000
31	District Court		14,500								14,500	14,500
33	Libraries				174,430						174,430	174,430
36	Ambulance				68,250						68,250	68,250
37	Communications								420,542		420,542	420,542
51	General Services	453,100							51,000		504,100	504,100
52	Data Processing	213,253									213,253	213,253
53	Physical Planning				40,012						40,012	40,012
60	Mental Health Admin.		54,140	2,553,289							2,607,429	2,607,429
61	Juvenile Probation		57,600								57,600	57,600
70	Joint Disaster Services								149,300		149,300	149,300
80-96 & 99	Non-departmental	222,427	237,000		263,418		6,000				728,845	728,845
90	Assessor/Special Appraiser								349,295		349,295	349,295
97	Public Safety Center								474,142		474,142	474,142
	TOTALS	6,034,047	822,395	2,553,289	841,849	8,098,475	101,200	0	474,142	970,137	19,895,534	19,895,534

Roll call on Vote: Bouma, Yes; Beernink, Yes; De Haan, Yes; Degen, Yes; Sybesma, Yes. Motion carried, Unanimous in favor

Tom Fleming, Account Manager, Wellmark Blue Cross and Blue Shield, reviewed various health insurance options for fiscal year 2006. Bouma questioned if Harvey Wiltsey, Labor Negotiator had been contacted regarding these policies. Since there is no additional exposure on behalf of the employees, and the premium will be less than the current year, if Plan #10 is chosen, no additional action was taken to contact Mr. Wiltsey. The Chairman addressed the issue of building up a balance in the self funding account. Beth Vander Veen, Payroll Clerk, was present for this discussion. Vander Veen was directed to deposit the difference in premium amount between Plan #8 and Plan #10 into the County's Partial Self Funding Account. Fleming recommended buying Plan #10 and that the County would fund it to Plan #8. Motion by Bouma and supported by De Haan, to purchase Plan #10 from Blue Cross and Blue Shield and Partial

Self Fund that plan to the benefit level of Plan #8 for Fiscal Year ending June 30, 2006. Motion passed, unanimous in favor.

County Engineer, Doug Julius opened bids at 10:45 o'clock a.m. on the following culvert lettings. No bids were submitted on the Widening of K-64.

Project No. L-5-2004—73-84-CULV

Description of Project: Culvert Letting (Land Fill)

Bid: \$ 34,483.30

Bidder: Kooiker Inc.

Project No. L-4-2005—73-84 CULV

Description of Project: Culvert Letting (Van Skike)

Bid: \$ 123,975.90

Bidder: Kooiker Inc.

Project No. I-2-2006—73-84-CULV

Description of project: Culvert Letting (Harmelink)

Bid: \$ 53,274.70

Bidder: Kooiker Inc.

Motion by De Haan, and supported by Degen to approve all bids, subject to review by the County Engineer. Motion passed, unanimous in favor.

Ken Oldenkamp, Engineers Department, was present for the aforementioned bid letting.

An update was given on ongoing asphalt, culvert extensions and construction projects in the County.

The construction map for 2005-2006, the five year construction map, and a map showing roads selected to paint this year were distributed.

Degen noted that there is a lot of leafy spurge in the western part of the County. He suggested that spraying be done in the spring and the fall to control this noxious weed.

Noted by Beernink that the bridge deck, on the bridge near Hudson, (between Sioux County and South Dakota), is in need of repair. Julius stated that the bridge is on the South Dakota side and that it is on their project list.

Doug Julius, County Engineer, requested that the Chairman of the Board sign various permit agreements and the FY 2006 Grants to Counties Well Program Application.

Motion by Beernink and supported De Haan to approve and authorize the Chairman to sign the following documents: Motion passed, unanimous in favor.

- FY 2006 Grants to Counties Well Program Application.

- PERMIT AGREEMENTS

- Agreement with Rural Water for water lines from the Corner of Kingbird Avenue and 360th Street east 100 ft., in Sections 18 & 19 of Lynn Township.
- Agreement with Northwest REC to install underground electrical cable and poles approximately five feet from the right-of-way line in Section 34 and 35 of Lynn Township.

Julius reported that the RISE application for the Sioux County TIF #1 Area was denied by the Iowa Department of Transportation. Julius and Sioux Center City Manager, Paul Clousing will contact the DOT to try to determine other avenues that may provide funding.

Shane Walter, Community Relief Director, reported that he received the IOLTA Grant of \$1,715.00. Sioux County has applied for this grant since 1990. The funds are used to assist low income citizens.

Shane Walter, director of Veteran's Affairs, reported on Veterans' Affairs Commission law changes because of the passage of HF-374 last month. Property tax exemptions – extends the exemption to anyone who has served at least 3 years active military duty, and those that have served in War time. Definition of what a veteran is has been updated to include guardsman who have served in a war zone. A new computer program, Sterling Solutions, has been purchased to help serve Veterans more efficiently.

Motion by Bouma and supported by Beernink to approve Shane Walter as Sioux County General Relief Director at a salary of \$3,000. Motion passed, unanimous in favor.

Motion by Beernink and supported by Degen to approve and authorize the Chairman to sign the following Resolution to accept a Grant Offer for Preparation of an Airport Master Plan for the Sioux County Regional Airport.

RESOLUTION 2005-17

A RESOLUTION OF THE COUNTY OF SIOUX, IOWA TO ACCEPT GRANT OFFER TO THE ORANGE CITY MUNICIPAL AIRPORT TO PREPARE AN

AIRPORT MASTER PLAN, ENVIRONMENTAL ASSESSMENT AND BENEFIT-COST ANALYSIS FOR THE SIOUX COUNTY REGIONAL AIRPORT AGENCY

WHEREAS, Sioux County, Iowa and the incorporated cities of Sioux Center and Orange City have entered into a 28E Agreement to create the Sioux County Regional Airport Agency for the purpose of acquiring, constructing and operating a new joint use airport facility; and

WHEREAS, the Federal Aviation Administration, on behalf of the United State, has provided a grant offer to pay the federal share of the allowable project costs up to a maximum of 133,000 dollars for the purpose of preparing an airport master plan, environmental assessment and benefit-cost analysis; and

NOW, THEREFORE BE IT RESOLVED that the Federal Aviation Administration Grant Offer to the Orange City Municipal Airport, AIP No. 3-19-0069-01-2005 is hereby approved by the governing bodies of Sioux County, Iowa, City of Orange City and the City of Sioux Center, and

BE IT FURTHER RESOLVED that the appropriate officials are authorized to sign the Federal Aviation Administration Grant Agreement Project No. 3-19-0069-01-2005 and all required attachments on behalf of each party to the 28E agreement of the Sioux County Regional Airport Agency; and

BE IT FURTHER RESOLVED that the chairperson for the Sioux County Regional Airport Agency is hereby authorized to submit the Grant Agreement for Project No. 3-19-0069-01-2005 to the FAA Central Region, Airports Division.

Passed and adopted this 7th day of June, 2005

/s/ Mark Sybesma, Chairman
Sioux County Board of Supervisors

ATTEST: /s/ Lois Huitink
Sioux County Deputy Auditor

Roll call on Vote: Bouma, Yes; Beernink, Yes; De Haan, Yes; Degen, Yes; Sybesma, Yes. Motion carried, Unanimous in favor.

Approval of the Partial Self Funding contract with TPA, LTD was discussed. Motion by Bouma and supported by De Haan to approve and authorize the Chairman to sign the contract with TPA, LTD to administer Partial Self Funding claims for FY 2006. Motion carried, unanimous in favor.

The Board approved payment of claims as presented by the County Auditor from all departments this date.

The Chairman adjourned the meeting until Tuesday, June 21, 2005.

Mark Sybesma, Chairman
Sioux County Board of Supervisors

ATTEST: Lois Huitink
Sioux County Deputy Auditor