

**MINUTES OF SIOUX COUNTY BOARD OF SUPERVISORS**  
**MEETING HELD ON DECEMBER 22, 2020**

- 1) The Board of Supervisors of Sioux County, Iowa, met pursuant to adjournment at 9:00 a.m. with Chairman Jerry Muilenburg presiding. Members present were Jerry Muilenburg, Al Bloemendaal, Mark Sybesma, John Degen, and Carl Vande Weerd-via Zoom.
- 2) Oaths of office were administered in the second-floor courtroom by Elections Administrator, Kalyn Decker to Sioux County Sheriff, Dan Altena, Sioux County Auditor, Ryan Dokter, and Sioux County Supervisors Mark Sybesma, Al Bloemendaal, and John Degen.
- 3) Minutes of the meeting held on December 15, 2020 were submitted and the Chairman declared them approved.
- 4) Larry Cope, Vice-Chair of the Northwest Iowa Development agency, distributed the NWID Annual Report for 2020 and reported on the work being done by the agency in Sioux County and surrounding communities. Cope requested \$15,000 in funding for FY22. The Board took no action on the request at this time.
- 5) Ryan Dokter, Sioux County Auditor and Abby Rook, Sioux County HR Director,
  - Requested direction from the Board in regards to compensatory time. Dokter reported that in 1999 the Board passed a resolution allowing non-exempt employees to bank up to 40 hours of compensatory time, which needed to be used within 30 days. However, the County Handbook Policy allows 40 hours of compensatory time for non-exempt employees, which is required to be used within 90 days. Rook reported that FLSA requires that compensatory time be paid out one year after accruing it and recommends that the county follow this standard, while allowing banked time at 40 hours still. The Board gave direction to update the employee handbook to reflect the FLSA requirements and at a later date will repeal resolution 1999-13. Employees under policies in the Sheriff's office and Secondary Roads will not be affected by this change.
  - Requested direction from the Board on the FFCRA in regards to County-paid COVID-19 leave, which expires 12/31/2020. The County-paid COVID-19 Emergency Paid Sick Leave allows up to 80 hours for qualifying circumstances, and the second is up to 10 weeks additional leave at 2/3 pay. Dokter explained that the Board has two options, one to let the COVID-19 policies expire and have employees use whatever banked time they have to get full wages or extend the current policies into the new year. Rook explained that if an employee already used their COVID-19 leave, they will not be eligible for additional leave until 12 months following the first date of leave. Motion by Sybesma and supported by Vande Weerd to continue with the COVID-19 policies through January 31, 2021 and reassess with the new administration on the January 26, 2021 Board meeting. Motion carried unanimously.
- 6) Motion by Degen and supported by Bloemendaal to approve the claims as submitted by the County Auditor for December 22, 2020. Motion carried unanimously.
- 7) Committee Reports:
  - **Degen**– 1) Reported that the lighting in the courtroom has been updated, 2) the courthouse elevator updates have been completed except that the telephone company needs to run a

phone line for the elevator yet, 3) the communications tower is being constructed near the Public Safety Center.

- **Bloemendaal** – Attended the Northwest Iowa Planning meeting last Thursday.
- **Vande Weerd** – Reported on the YES Board meeting from last Friday. The agency's beds were full in November, the transportation services are busy, and the agency is still dealing with COVID-19 issues.

8) Bobi Miller, Executive Director of CAASA, updated the Board on the activities the agency is providing, which include serving victims of sexual assault. The agency requested \$4,000 in funding for FY22. The Board took no action on this request at this time.

9) Supervisor Vande Weerd left the meeting at 9:55 a.m.

10) Doug Julius, Sioux County Engineer,

- Presented the final pay estimates for the Chairman to sign for project 84-C084-164 HMA Resurfacing.
- Reported on the Highway 10 resurfacing project. There were 6 bidders and the bids ranged from \$7.9 to \$10.2 million. The low bidder was Knife River from Sioux City.
- Updated the Board on secondary road activities.

11) Motion by Degen and supported by Bloemendaal to adjourn the meeting. Motion carried, one member absent, and the meeting was adjourned at 10:14 a.m. until Monday, January 4, 2021.

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Jerry Muilenburg, Chairman  
Sioux County Board of Supervisors

ATTEST: \_\_\_\_\_  
Ryan Dokter  
Sioux County Auditor