

**MINUTES OF SIOUX COUNTY BOARD OF SUPERVISORS**  
**MEETING HELD ON MARCH 24, 2020**

- 1) The Board of Supervisors of Sioux County, Iowa, met pursuant to adjournment at 9:00 a.m. with Chairman Jerry Muilenburg presiding. Members present were John Degen, Jerry Muilenburg, Carl Vande Weerd, Al Bloemendaal and Mark Sybesma.
- 2) Minutes of the meeting held on March 10, 2020, were submitted and the Chairman declared them approved.
- 3) Motion by Vande Weerd and supported by Bloemendaal to approve the claims for March 24, 2020 as presented by the County Auditor. Motion carried unanimously.
- 4) As this was the date and 9:00 a.m. the time set for a Public Hearing to approve the FY2020/2021 County Budget, said hearing was opened by the Chairman. Ryan Dokter, Sioux County Auditor, presented the budget as published in the official county newspapers. Dokter remarked that the total levy rate for FY2021 will be \$6.26000, which is down \$0.43567 from FY2020. There was a reduction in expenditures due to the nature center project being completed and two pass-through expenditures have ended. The County is also trying to spend down fund balance in both the General Basic Fund and Secondary Road Fund. No written or oral comments were received. The Chairman closed the Public Hearing. Motion by Sybesma to approve the County Budget as presented and the following resolution to approve the budget and certification of taxes. Vande Weerd supported the motion. Roll call on vote: Sybesma, Yes; Degen, Yes; Bloemendaal, Yes; Vande Weerd, Yes; Muilenburg, Yes. Motion carried unanimously.

**RESOLUTION 2020-13**  
**Approval of FY 2020/2021 Budget and Certification of Taxes**

WHEREAS, the Sioux County Board of Supervisors has considered the proposed FY 2020/2021 county budget and certification of taxes, and

WHEREAS, a public hearing concerning the proposed county budget was held on March 24, 2020,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Sioux County that the county budget and certificate of taxes for FY 2020/2021, as set forth in the budget summary, is hereby adopted and that the Sioux County Auditor is directed to file said budget and to establish accounting records in accordance with the attached schedules.

BE IT FURTHER RESOLVED that the Chairperson and the County Auditor be and are hereby authorized to sign the approved FY 2020/2021 county budget.

Signed and dated this 24<sup>h</sup> day of March, 2020.

/s/Jerry Muilenburg, Chairman  
Sioux County Board of Supervisors

ATTEST: /s/Ryan Dokter  
Sioux County Auditor

**ADOPTION OF BUDGET & CERTIFICATION OF TAXES**  
**Fiscal Year July 1, 2020 - June 30, 2021**

County Number: 84 County Name: SIOUX COUNTY Date Adopted: 3/24/2020

At the meeting of the Board of Supervisors of this County, held after the public hearing as required by law, on the date specified above and to the right, the proposed budget for the fiscal year listed above was adopted as summarized and attached hereto, and tax levies, as itemized below, were approved for all taxable property of this County. There is attached a Long-Term Debt Schedule (Form 703) for the debt service needs, if any. For the maximum amount of Mental Health and Disabilities Services Fund Levy Dollars please review your budget instruction documents. You may levy less than the maximum but not more.  
 Note: Utility Tax Replacements are estimated by subtracting the amounts produced in Column T from the amounts entered in Column P. The software performs this calculation and places the budget-year estimated Utility Tax Replacement amounts on line 11 of the Revenues Detail sheet.

Budget Basis  
 CASH

County MHDS Fund Levy Dollars (cannot exceed statutory max)

1,062,881

		UTILITY REPLACEMENT AND PROPERTY TAX DOLLARS	VALUATION WITH GAS & ELEC UTILITIES	LEVY RATE	VALUATION WITHOUT GAS & ELEC UTILITIES	PROPERTY TAXES LEVIED
<b>A. Countywide Levies:</b>	1		2,068,921,340		2,045,048,154	
General Basic	2	7,049,925		3.40754		6,968,583
+ Cemetery (Pioneer - 331.424B)	3					0
= Total for General Basic	4	7,049,925				6,968,583
Emerg Mgmt Dollars Included Above in Gen Basic-Info Only for Tax Statement	5					0
General Supplemental	6	0		0.00000		0
Emerg Mgmt Dollars Included Above in Gen Supp-Info Only for Tax Statement	7					0
County MHDS Fund (from certification above)	8	1,062,881		0.51374		1,050,623
Debt Service (from Form 703 col. I Countywide total)	9	462,600	2,374,643,107	0.19481	2,350,769,921	457,953
Voted Emergency Medical Services (Countywide)	10					0
Other	11					0
<b>Subtotal Countywide (A)</b>	12	8,575,406		4.11609		8,477,159
<b>B. All Rural Services Only Levies:</b>	13		1,094,466,659		1,076,690,148	
Rural Services Basic	14	2,346,442		2.14391		2,308,327
Rural Services Supplemental	16					0
Unified Law Enforcement	17					0
Other	18					0
Other	19					0
<b>Subtotal All Rural Services Only (B)</b>	20	2,346,442		2.14391		2,308,327
Subtotal Countywide/All Rural Services (A + B)	21	10,921,848		6.26000		10,785,486
<b>C. Special District Levies:</b>						
Flood & Erosion	22			0.00000		0
Voted Emergency Medical Services (partial county)	23			0.00000		0
Other	24	0		0.00000		0
Other	25			0.00000		0
Other	26			0.00000		0
Township ES Levies (Summary from Form 638- RE)	27	0	0		0	0
<b>Subtotal Special Districts (C)</b>	28	0				0
<b>GRAND TOTAL (A + B + C)</b>	29	10,921,848				10,785,486

Compensation Schedule for FY 2020/2021

Elected Official	Annual Salary	Number of Official County Newspapers	Names of Official County Newspapers:
Attorney	128,010		
Auditor	78,195	1	Capital Democrat
Recorder	76,011	2	Sioux Center News
Treasurer	76,011	3	Siouxland Press
Sheriff	100,403	4	
Supervisors	37,931	5	
Supervisor Vice Chair, if different		6	
Supervisor Chair, if different	39,931		

At a lawful meeting of the Board of Supervisors of the County indicated above, on the date indicated, the budget for fiscal year listed above, was adopted as summarized above by resolution. In addition, tax levies were voted on all taxable property of this county

- 5) Ryan Dokter, Sioux County Auditor, presented two options to the Board in regards to refunding the road GO bond. Refunding option 1 estimates an approximate \$44,000 savings in interest and option 2 estimates an approximate \$90,500 savings. Option 2 assumes the County would make double payments in both FY2022 and FY2023, and means the bond is paid off two years earlier. Motion by Bloemendaal and supported by Vande Weerd to pursue option 1 to refund the road GO bond. Discussion: Vande Weerd remarked that by pursuing option 1, the County has more flexibility in repaying the debt to the Secondary Road fund that is also owed, and would not lock in double payments. Dokter commented that there is no pre-payment penalty on the bond, so the County could decide to pay in advance to cut down the amount of interest paid. Motion carried unanimously.
  
- 6) As this was the date and time, 9:30 a.m. for a public hearing on a permit application, the Chairman opened the public hearing. Shane Walter, Sioux County Zoning Director reported

the following: Name of Applicant: John Horstman LLC Location of the operation: Section 21, Plato Township, Sioux County, Iowa. Type of confinement feeding operation structure proposed: one new deep pit swine finisher confinement building and increasing the animal numbers in existing barns at an existing swine confinement facility. Animal Unit Capacity of the confinement operation after construction: 1620 animal units (1200 head of nursery swine and 3750 head of finishing swine). No written or oral comments were received. The Chairman closed the public hearing. Motion by Sybesma and supported by Degen to forward the permit application to the Iowa DNR with a favorable recommendation. Motion carried unanimously.

As this was the date and time, 9:30 a.m. for a public hearing on a permit application, the Chairman opened the public hearing. Shane Walter, Sioux County Zoning Director reported the following: Name of Applicant: Rick Van Roekel Location of the operation: Section 17, Lynn Township, Sioux County, Iowa. Type of confinement feeding operation structure proposed: one new 1400 head deep pit swine finisher confinement building at an existing swine confinement facility. Animal Unit Capacity of the confinement operation after construction: 1980 animal units (4950 swine finishers). This application requires a matrix and scored a 450, and 440 was needed. No written or oral comments were received. The Chairman closed the public hearing. Motion by Sybesma and supported by Bloemendaal to forward the permit application to the Iowa DNR with a favorable recommendation. Motion carried unanimously.

7) Doug Julius, Sioux County Engineer,

- Requested Board approval of the following resolution. Motion by Degen and supported by Sybesma to approve the resolution. Roll call on vote: Sybesma, Yes; Degen, Yes; Bloemendaal, Yes; Vande Weerd, Yes; Muilenburg, Yes. Motion carried unanimously.

RESOLUTION 2020-15

WHEREAS, the Board of Supervisors, hereafter referred to as “the Board”, believes the 84-CO84-164, hereafter referred to as “the project” is in the best interest of Sioux County, Iowa, and the residents thereof. The project is defined as HMA Resurfacing with Cold In Place Recycling of K30 from Hwy. 18 to B40 and on B46 from K22 to K30; and

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Sioux County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by Board to accept the bid from Henningsen Construction, INC in the amount of \$3,450,408.35 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Sioux County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Douglas Julius, the Sioux County Engineer for Sioux County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

Dated at Sioux County, Iowa, this 24th day of March, 2020.  
Board of Supervisors of Sioux County, Iowa  
/s/Allen Bloemendaal  
/s/John Degen  
/s/Jerry Muilenburg  
/s/Mark Sybesma  
/s/Carl Vande Weerd

ATTEST:

By: /s/Ryan Dokter  
County Auditor

- Presented the Record of Construction and Material Bids for Contract Id: 84-C084-164 for HMA resurfacing/cold in-place recycling for the March 17, 2020 letting.

Project: LFM-(162)—7X-84 (Div I)

<u>Contractor:</u>	<u>Total Bid:</u>
Henningsen Construction, Inc.	\$1,172,841.27
Western Engineering Co, Inc.	\$1,181,604.02

Project: FM-C084(163)—55-84 (Div II)

<u>Contractor:</u>	<u>Total Bid:</u>
Henningsen Construction, Inc.	\$872,697.11
Western Engineering Co, Inc.	\$883,375.92

Project: STBG-SWAP-C084(164)—FG-84 (Div III)

<u>Contractor:</u>	<u>Total Bid:</u>
Henningsen Construction, Inc.	\$1,404,869.97
Western Engineering Co, Inc.	\$1,450,504.31

Total Bid: Henningsen Construction, Inc. \$3,450,408.35  
Western Engineering Co, Inc. \$3,515,484.25

Motion by Vande Weerd and supported by Bloemendaal to accept the low bid from Henningsen Construction, Inc. Motion carried unanimously.

- Requested Board approval of a Federal Aid Agreement for Competitive Highway Bridge Program Project for projects BROSCHBP-C084(165)—NC-84 and BRS-CHBP-C084(160)—GB-84, which bundles two bridge projects with Dickinson County to that they are bid as a group. Motion by Vande Weerd and supported by Sybesma to approve the agreement. Motion carried unanimously.
- Requested Board approval of a Cooperative Agreement for a Competitive Highway Bridge Program (CHBP) Project for the aforementioned bridges projects. Motion by Sybesma and supported by Degen to approve the agreement. Motion carried unanimously.
- Requested Board approval of a permit agreement for Southern Sioux Rural Water System to replace an existing PRV vault with a new PRV vault in section 20 of

Washington Township. Motion by Degen and supported by Vande Weerd to approve the permit agreement. Motion carried unanimously.

- Reported on secondary road activities.

- 8) Ryan Dokter, Sioux County Auditor, presented the following resolution for Board approval. Dokter explained that in order to apply for funding from the State due to the Coronavirus, this resolution must be passed first. Motion by Sybesma and supported by Degen to approve the resolution. Roll call on vote: Sybesma, Yes; Degen, Yes; Bloemendaal, Yes; Vande Weerd, Yes; Muilenburg, Yes. Motion carried unanimously.

#### RESOLUTION 2020-14

#### RESOLUTION DECLARING A DISASTER FOR SIOUX COUNTY IN RESPONSE TO THE CORONAVIRUS DISEASE

WHEREAS, Sioux County has determined the impact from the Coronavirus Disease (COVID-19) Pandemic has disrupted government services and will endanger the health and safety of the citizens of Sioux County; now

THEREFORE, BE IT RESOLVED that the County Board of Supervisors has declared a state of emergency authorized under Iowa State Statute and will execute the expenditure of emergency funds from all available sources, the invoking of mutual aid agreements and applying to the State of Iowa for assistance in response to this disaster.

Chairperson, /s/Jerry Muilenburg

ATTEST:

County Auditor, /s/Ryan Dokter

#### 9) Committee Reports:

- **Sybesma**– Attended a Third Judicial meeting via teleconference and had dialogue about how to address the situation with COVID-19. This district would like to add new employees but needs the State to allocate funds to do so.
- **Bloemendaal** – 1) Reported on the Northwest Iowa Planning and Development meeting held via teleconference. Workforce Development did a presentation. 2) Reported on the RIDES meeting held via teleconference. Agency is considered an essential service and will continue to operate during pandemic. Weekly phone meetings will be held for the foreseeable future.
- **Vande Weerd** – Reported that the YES Board meeting was postponed and will have a meeting in the future via teleconference.
- **Muilenburg** – 1) Attended a Wellness Committee meeting. A picnic for employees has been scheduled for June 6 at the nature center. 2) Reported on two department head meetings in which modified hours for county offices was discussed and the closing of county offices to the public due to COVID-19. Offices in the courthouse are available by appointment only. 3) Reported that the courthouse elevator needs to be brought up to code to meet compliance standards, which includes having a hard-wired telephone in the elevator, emergency lights, alarm bell, and folding door restrictor.
- **Degen & Muilenburg** – Reported that a meeting was held with Sheriff staff in regards to courthouse security.

- **All Supervisors** – Attended the ISAC Spring Conference March 12, and 13. Reported that there were many good educational sessions.

**10) Motion by Degen and supported by Vande Weerd to adjourn the meeting. Motion carried and the meeting was adjourned at 10:14 a.m. until 9:00 a.m. Tuesday, April 7, 2020.**

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Jerry Muilenburg, Chairman  
Sioux County Board of Supervisors

ATTEST: \_\_\_\_\_  
Ryan Dokter  
Sioux County Auditor