

MINUTES OF SIOUX COUNTY BOARD OF SUPERVISORS
MEETING HELD ON JANUARY 2, 2020

- 1) The Board of Supervisors of Sioux County, Iowa, met pursuant to adjournment at 9:00 a.m. with Ryan Dokter, County Auditor presiding as Temporary Chairman until a new Chairman was appointed. Members present were John Degen, Jerry Muilenburg, Carl Vande Weerd and Mark Sybesma. Al Bloemendaal attended via telephone.
- 2) County Auditor, Ryan Dokter called for nominations for Chairperson. Bloemendaal nominated Muilenburg. Degen nominated Vande Weerd. No other nominations were received. Motion by Bloemendaal and supported by Sybesma to recommend Muilenburg as Chairman. Motion carried unanimously. Chairman Muilenburg presided over the remainder of the meeting.
- 3) Chairman Muilenburg called for nominations for Vice-Chairman. Sybesma nominated Degen. No other nominations were received. Motion by Sybesma and supported by Vande Weerd to recommend Degen as Vice-Chairman. Motion carried unanimously.
- 4) Minutes of the meeting held on December 17, 2019, were submitted and the Chairman declared them approved.
- 5) Claims were approved for December 31, 2019 as submitted by the County Auditor.
- 6) Committee Reports:

- **Vande Weerd**– 1) Reported on the YES Board meeting from December 20 in Cherokee. Patient count is up due to an overrun of patients from Polk County and reported that the transportation service provided by the agency is going well. 2) Attended the donor open house for the Prairie Woods Nature Center in Hawarden.
- **Bloemendaal** – Reported on the Trails meeting. The agency is at the stage of needing farmers to sign a 99-year lease agreement.
- **Degen** – Attended the EMS, E911, Communications meetings for budget reviews. Reported that the Orange City Airport can be closed as soon as the X’s are painted on the runway, which means work on constructing a new tower can begin. Once completed, the old tower can be torn down. Reported that repeater updates are needed for Rock Valley, Boyden, and Hawarden, which could cost between \$18,000 and \$20,000 each. Lastly, reported that the main board in the Sheriff’s Office for communications needs to be replaced, which will cost approximately \$300,000. Funding is in place for all of the projects listed.
- **Muilenburg** – Reported on the Safety meeting. The December topic was slips, trips, and falls.
- **Sybesma & Vande Weerd** – Reported on the Sioux Rivers Mental Health meeting from December 17.

7) Chairman Muilenburg set the 2020 calendar committee assignments as follows:

Committee	Member	Member	Alternate
Board of Health Liaison		Sybesma	Vande Weerd
Cherokee Mental Health Institute - Advisory Committee	Muilenburg		Vande Weerd

Civil Defense and Enhanced Services	Bloemendaal		Degen
County Buildings and Grounds	Degen	Muilenburg	
County Communications & Emergency Management	Degen	Muilenburg	Vande Weerd
County Farm	Muilenburg		Sybesma
County Personnel and Policy	Muilenburg	Degen	
Creative Living Center	Vande Weerd		Sybesma
Dept. of Human Services Service Area Advisory Board	Sybesma		
Mid Sioux Opportunity	Bloemendaal	Muilenburg	
Northwest Iowa Regional Housing Trust Fund	Sybesma		
Northwest Iowa Regional Development	Vande Weerd		Muilenburg
Northwest Iowa Planning and Development Commission	Bloemendaal		Muilenburg
NW IA Area Solid Waste Agency	Muilenburg		Vande Weerd
Officers to Sign Farm Service Agency Papers		Sybesma	Muilenburg
REAP, Conservation Board Liaison	Degen		Vande Weerd
Regional Airport Board	Bloemendaal	Muilenburg	Doug Julius
Regional Transit Authority	Bloemendaal	Muilenburg	
Safety Committee	Muilenburg		
Security Committee	Degen	Muilenburg	
Sioux Rivers Regional Mental Health MHDS	Vande Weerd	Sybesma	
Sioux County Trails	Bloemendaal		Sybesma
Third Judicial District Department of Correctional Services	Sybesma		Muilenburg
Wellness Committee	Muilenburg		
Work Force Development	Muilenburg		Bloemendaal
Youth Emergency Services Board (YES)	Vande Weerd		Bloemendaal

- 8) Chairman Muilenburg requested a motion to approve of the following appointments to County positions and boards/commissions. Motion by Sybesma and supported by Degen to approve the following lists. Motion carried unanimously.

Position	2020
County Engineer, County Weed Commissioner, Sanitarian	Doug Julius
County Zoning Administrator, Community Services Director, General Services Director for General Assistance Program & Environmental Health Administrator	Shane Walter
Regional Service Coordinator	Mavis Anema

County Deputy Medical Examiner	Jason Koelewyn
County Deputy Medical Examiner-Investigator	Corey Kempers
County Board of Health	Shari Fedders
Planning & Zoning Commission Members	Ron Boote
	Terry Kooima
	Lyndon Moss
Veterans Affairs Director	Kathi Wetter
Board of Adjustment Member	David Miller
County Conservation Board	Gordon Pottebaum
Loess Hills Development & Conservation Authority	Rob Klocke
Civil Service Commission	Michelle McGill
Veterans Affairs Commission	Virginia Linneman

Condemnation Commission/Eminent Domain 2020:

Last Name	First Name	Category
Woudstra	Brandon	Banker
Hansen	Gregory	Banker
Lauters	Tony	Banker
Van Oort	Dennis	Banker
Walhof	Eric	Banker
Broek	Mike	Banker
Wiggins	Michael	Banker
De Weerd	Donna	Real Estate Broker
Ericson	Todd	Real Estate Broker
Kepp	William	Real Estate Broker
Pluim	Dale	Real Estate Broker
Krommendyk	Donald	Real Estate Broker
Zomer	Mark	Real Estate Broker
Jansen	Jennifer	Real Estate Broker
Callagy	Michael	Real Estate Owner City
Damstra	Donald	Real Estate Owner City
Van Roekel	Les	Real Estate Owner City

Hulstein	Greg	Real Estate Owner City
Koele	Darwin	Real Estate Owner City
Ruhland	Russ	Real Estate Owner City
Porter	Randy	Real Estate Owner City
Kellen	Jerry	Real Estate Owner Township
Schafer	Brian	Real Estate Owner Township
Schmidt	Scott	Real Estate Owner Township
Van Kley	Pete	Real Estate Owner Township
Von Arb	Mark	Real Estate Owner Township
Schouten	Micah	Real Estate Owner Township
Peters	Dennis	Real Estate Owner Township

9) Ryan Dokter, Sioux County Auditor, reported that the following five newspapers have filed written applications to become one of the three official county newspapers for calendar year 2020 and that a contest exists for the selection of said official newspapers:

- Capital-Democrat
- Sioux Center News
- Hawarden-Independent Examiner
- Sioux County Index Reporter
- Siouxland Press.

Dokter reported that all five newspapers submitted their affidavits and subscriber lists in a sealed envelope. Numbers of subscribers for each newspaper are noted below:

<u>Newspapers</u>	<u>Subscribers</u>
Sioux Center News	1,210
Hawarden Independent Examiner	480
Siouxland Press	837
Sioux County Index Reporter	557
Capital Democrat	774

Motion by Degen and supported by Vande Weerd that a contest does exist and to appoint Sioux Center News, Siouxland Press, and Capital Democrat as the three official county newspapers for 2020. Motion carried unanimously.

10) Motion by Sybesma and supported by Bloemendaal to approve the following resolution. Roll call on vote: Degen, Yes; Sybesma, Yes; Bloemendaal, Yes; Vande Weerd, Yes; Muilenburg, Yes. Motion carried unanimously.

**RESOLUTION 2020-01
CONSTRUCTION EVALUATION RESOLUTION**

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2020 and January 31, 2021 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF SIOUX COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

/s/Jerry Muilenburg, Chair, Board of Supervisors
Date: 1/2/2020

ATTEST: /s/Ryan Dokter, County Auditor
Date: 1/2/2020

11) Motion by Bloemendaal and supported by Degen to approve the following resolution. Roll call on vote: Degen, Yes; Sybesma, Yes; Vande Weerd, Yes; Bloemendaal, Yes; Muilenburg, Yes. Motion carried unanimously.

RESOLUTION NO. 2020-02

BE IT RESOLVED, that Sioux County utilize the services of the following financial institutions for the deposit of public funds belonging to Sioux County, or coming in to its possession, pursuant to a duly executed Agreement to Receive Deposits of Public Funds. The maximum amount which may be thus deposited without further approval of this Board follows the listing of institutions:

<u>Name of Depository</u>	<u>Location</u>	<u>Maximum Deposit per this Resolution</u>
Rivers Edge Bank	Hawarden	2,000,000.00
Iowa State Bank	Orange City	10,000,000.00
Northwestern Bank	Orange City	16,000,000.00
US Bank, NA	Rock Valley	2,000,000.00
Peoples Bank	Rock Valley	6,000,000.00
Premier Bank	Rock Valley	2,000,000.00
Citizens State Bank	Sheldon	1,000,000.00
American State Bank	Sioux Center	7,000,000.00
Northwest Bank	Sioux Center	2,000,000.00
Primebank	Sioux Center	6,000,000.00

BE IT FURTHER RESOLVED, that the following officers are hereby authorized and directed to execute said Agreement, to execute and deliver signature authorization cards to Depositories concurrently therewith, and to execute all drafts, checks and other documents and correspondence regarding any accounts of Sioux County at said Depositories:

<u>Name</u>	<u>Title</u>	<u>Term Expires</u>
Randy Jacobsma	Treasurer	December 31, 2022
Donna Siebersma	Deputy Treasurer	December 31, 2022

BE IT FURTHER RESOLVED, that the officers described above are hereby authorized and directed to take such action, and execute such documents and agreements as may be necessary to secure the repayment of the deposits of public funds authorized hereunder, including, but not limited to: Security Agreements, Bailment Agreements, Notices, and any documents or instruments supplemental or incidental thereto.

BE IT FURTHER RESOLVED, that the County Treasurer forward a certified copy of this resolution to said Depositories, and any other parties which may request it for the purposes of effectuating the deposit of public funds authorized hereunder or any security therefore, together with a certificate attesting to the names and signatures of the present incumbents of the offices described above; and that the County Treasurer further certify to said Depositories or other parties from time to time the signatures of any successors in office of any other present incumbents.

DATED this 2nd day of January, 2020

/s/Jerry Muilenburg
Chairman
Sioux County Board of Supervisors

CERTIFICATE

I hereby certify that the foregoing is a true and correct copy of a Resolution of Sioux County, adopted at a meeting of the Board of Supervisors duly called and held on the 2nd day of January, 2019, a quorum being present, as said Resolution remains of record in the minutes of said meeting, and it is now in full force and effect.

The officers named in the foregoing resolution have been duly elected or appointed and presently serve in their stated capacities for the terms indicated.

DATED this 2nd day of January, 2020

ATTEST: /s/Ryan Dokter
Sioux County Auditor

12) The Board discussed the health insurance renewal for FY21. County Auditor, Ryan Dokter, reported that the single and family premiums have dropped nearly 6% in cost. The Board will formally approve the health insurances rates for FY21 at the January 7, 2020 meeting.

13) Tom Kunstle, Sioux County Attorney, updated the Board on activities in his office. Kunstle also discussed a law change in regards to guardianship cases, which may result in court costs being charged to the county. County Auditor, Ryan Dokter reported that the Juvenile Probation budget has a line item to address this cost.

Supervisor Vande Weerd requested information on the process for addressing a manure pile that the owner is not applying to the land, which is causing the manure to run into the ditch and

creeks. Kunstle suggested that a nuisance complaint be filed with the County Zoning office, which then a court filing could be placed to address the situation with the landowner.

14) Doug Julius, Sioux County Engineer,

- Distributed a map of the county noting rock pile locations and gravel sources.
- Updated the Board on secondary road activities.

15) Motion by Degen and supported by Sybesma to adjourn the meeting. Motion carried unanimously and the meeting was adjourned at 10:00 a.m. until 9:00 a.m. Tuesday, January 7, 2020.

Jerry Muilenburg, Chairman
Sioux County Board of Supervisors

ATTEST: _____
Ryan Dokter
Sioux County Auditor