

**MINUTES OF SIOUX COUNTY BOARD OF SUPERVISORS**  
**MEETING HELD ON JUNE 28, 2019**

- 1) The Board of Supervisors of Sioux County, Iowa, met pursuant to adjournment at 9:00 a.m. with Chairman Mark Sybesma presiding. Members present were John Degen, Jerry Muilenburg, Carl Vande Weerd, Al Bloemendaal, and Mark Sybesma.
- 2) Minutes of the meeting held on June 18, 2019 were submitted and the Chairman declared them approved.
- 3) Claims were approved for June 28, 2019 as submitted by the County Auditor.
- 4) Dan Altena, Sioux County Sheriff,
  - Requested Board approval on 7 contract law contracts with cities in Sioux County. The contracts increased by 2.3% for FY2020. Motion by Vande Weerd and supported by Bloemendaal to approve the contracts as presented. Motion carried unanimously.
  - Reported that the jail has been averaging around 14 federal inmates, previously the average was 4.
  - Updated the Board on some recent personnel changes.
  - Supervisor Vande Weerd expressed his appreciation for the Sheriff and EMS staff for the response to an incident at Rivers Bend in Rock Valley.
- 5) Micah Van Maanen, Sioux County IT Director,
  - Updated the Board on the progress of the financial software conversion and the imaging system conversion. The County has been live on the new imaging software for two weeks and anticipates that the files will all be converted onto the new system in early August.
  - Training on the new financial software will take place in July and August for County staff who use the system, with go live to the new system in late November to early December.
  - Reported that an IT equipment auction will begin July 9 and end July 23. Items on the auction will be monitors, printers, and computers.
  - Reported that 29 computers will be replaced this coming fiscal year.
- 6) Doug Julius, Sioux County Engineer,
  - Requested Board approval of the annual road closure resolution. Motion by Degen and supported by Muilenburg to approve the resolution as presented. Roll Call on Vote: Muilenburg, Yes; Degen, Yes; Bloemendaal, Yes; Vande Weerd, Yes; Sybesma, Yes. Motion carried unanimously.

**ROAD CLOSURE RESOLUTION 2019-25**  
**CONSTRUCTION**

We hereby authorize the following roads to be closed for Construction during the 2019-2020 season. The actual date of closure to be determined by the County Engineer and shall be so noted in his office copy of the Resolution.

<u>Road</u>	<u>Date Closed</u>	<u>County Engineer's Signature</u>
-------------	--------------------	------------------------------------

Date: 6/28/2019

/s/Mark Sybesma  
Chairperson, Sioux County Board of Supervisors

ATTEST: /s/Ryan Dokter  
Sioux County Auditor

- Requested Board signatures for a certificate of appreciation for Verlyn De Weerd, who is retiring after 28 years.
  - Updated the Board on secondary road activities.
  - Reported the following amounts of gravel placed on county roads: March 7,700 tons, April 24,000 tons, and May 46,000 tons.
  - Requested the Chairman's signature on the contracts and performance bonds for project M-42-2019 for pavement patching on Garfield Avenue between B30 and B40.
  - Reported a new part-time employee has been hired in the office, Debbie Pulscher. Motion by Degen and supported by Muilenburg to approve the new employee. Motion carried unanimously.
  - Reported that the MOU is nearing completion for the secondary road workers.
- 7) Motion by Vande Weerd and supported by Muilenburg to approve the Audit Engagement Letters with Williams & Company for the FY2018-2019 Sioux County Audit. Motion carried unanimously.
- 8) Motion by Degen and supported by Bloemendaal to approve the FY2020 Sioux County Board of Health Community Health Agreement. Motion carried unanimously.
- 9) Ryan Dokter, Sioux County Auditor, presented the following resolutions for Board consideration:
- Motion by Bloemendaal and supported by Vande Weerd to approve Resolution 2019-23 to authorize the County Auditor to issue checks to make payments without prior Board approval. Dokter explained that this is for payroll checks and any bills that may incur finance or interest charges if paid late. Roll Call on Vote: Muilenburg, Yes; Degen, Yes; Bloemendaal, Yes; Vande Weerd, Yes; Sybesma, Yes. Motion carried unanimously.

### **RESOLUTION 2019-23**

#### **Authorize County Auditor to Issue Checks to Make Payments without Prior Board Approval**

WHEREAS, Iowa Code Section 331.506(3) provides that the Board may authorize the County Auditor to issue checks without Board approval for specific purposes, and

WHEREAS Sioux County receives services that have fixed charges including, but not limited to, freight, express, postage, water, light, telephone service or contractual services.

WHEREAS salaries and payrolls for fiscal year 2019/2020 have been set and approved by the Board of Supervisors on May 7, 2019. The employee's salary or hourly rate was certified to the Board by the Department Head.

WHEREAS the bills paid shall be submitted to the board for review and approval at its next meeting

following the payment. The action of the Board shall be recorded in the minutes of the Board.

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Sioux County to authorize the County Auditor to issue checks for the above listed payments prior to Board approval effective July 1, 2019.

Passed and approved this 28<sup>th</sup> day of June, 2019.

/s/Mark Sybesma, Chairman  
Sioux County Board of Supervisors

ATTEST: /s/Ryan Dokter  
Sioux County Auditor

- Motion by Degen and supported by Muilenburg to approve a courthouse capital improvements fund transfer in the amount of 50,000 from the general fund to the courthouse capital improvements fund. Roll Call on Vote: Muilenburg, Yes; Degen, Yes; Bloemendaal, Yes; Vande Weerd, Yes; Sybesma, Yes. Motion carried unanimously.

#### **RESOLUTION 2019-24**

#### **COURTHOUSE CAPITAL IMPROVEMENTS FUND TRANSFER**

WHEREAS, the Sioux County Board of Supervisors created a fund, in accordance to GASB54 regulations, for the purpose of Courthouse infrastructure and renovation,

WHEREAS, it is desired to make the following inter-fund operating transfer:

\$50,000 from the General Basic Fund to the Courthouse Capital Improvements Fund,

WHEREAS, said operating transfer is made in accordance with Section 331.432 Iowa Code,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Sioux County as follows:

Section 1. The following inter-fund operating transfer is to be made effective June 28, 2019.

\$50,000 from the General Basic Fund to the Courthouse Capital Improvements Fund

Section 2. The County Auditor is directed to correct the books accordingly and to notify the County Treasurer of these inter-fund operating transfers, accompanied by a copy of this resolution and the record of its adoption.

Signed and dated this 28th day of June, 2019.

/s/Mark Sybesma, Chairman  
Sioux County Board of Supervisors

ATTEST: /s/Ryan Dokter  
Sioux County Auditor

#### **10) Committee Reports:**

- **Bloemendaal** – 1) Attended a Northwest Iowa Planning meeting. The 2020-2023 Transportation Improvement Plan was approved, and thanked County Engineer Doug Julius for his work on the plan. 2) On June 4, attended a Sioux County Trails meeting. Discussion included looking into land lease options and State grants. 3) On June 5 met

with the executive committee for RIDES in Sioux Center. RIDES will be constructing a 50' X 100' bus barn on lot purchased in NE Sioux Center. 4) On June 11, attended a meeting in regards to a Fair Ground and Ag Expo building with Dordt University. Options are being explored to move the fair grounds. 5) Attended an Airport Board meeting on June 13. 6) On June 27, attended a RIDES meeting to approve the agency's 3.6 million dollar budget. The agency approved a 5% wage increase for employees. The agency has a healthy fund balance of approximately 2.9 million dollars.

- **Degen** – 1) Reported that there are two companies from Sioux City that may be interested in replacing the boilers for the courthouse. 2) Reported that the controls for the geothermal system in the courthouse seem to be working as designed. 3) Attended a Conservation Board meeting. Work is being done in a park to repair the spillway.
- **Vande Weerd** – 1) Toured a Jackson Recovery facility with Shane Walter last week. 2) Reported on the YES Board meeting. The budget is tight but the transportation service has helped the budget. 3) Met with the COO of Hope Haven recently and reported that the agency is going back to core services and no longer have the workshops going for the clients.
- **Sybesma & Vande Weerd** – Reported on the Sioux Rivers Mental Health meeting from June 25. A vehicle lease agreement was signed which gives the liability of the vehicles to the Region. Mavis Anema was appointed as the new secretary of the Region. Reported that there has been good cooperation between the Northwest Iowa Care Connections Region, Sioux Rivers Region, and the Rolling Hills Region during the transition of Woodbury County exiting Sioux Rivers and Lyon County joining the Sioux Rivers Region. The crisis center is not being utilized very much and are looking for ways to remedy that.

11) The Chairman adjourned the meeting at 10:00 a.m. until 9:00 a.m. Tuesday, July 9, 2019.

---

Mark Sybesma, Chairman  
Sioux County Board of Supervisors

ATTEST: \_\_\_\_\_  
Ryan Dokter  
Sioux County Auditor