

MINUTES OF SIOUX COUNTY BOARD OF SUPERVISORS

MEETING HELD ON JUNE 12, 2018

- 1) The Board of Supervisors of Sioux County, Iowa, met pursuant to adjournment at 9:00 a.m. with Chairman Sybesma presiding. Members present were John Degen, Mark Sybesma, Arlyn Kleinwolterink, Dennis Wright and Al Bloemendaal.
- 2) Minutes of the meeting held on May 29, 2018, were submitted, and the Chairman declared them approved.
- 3) Claims were approved for June 12, 2018 as submitted by the County Auditor.
- 4) Lisa Rowenhorst, Sioux County Elections Administrator, reported the election results for the Primary Election held on June 5, 2018.

Motion by Bloemendaal and supported by Wright to approve the canvass of Primary Election returns and authorize the Board to sign Abstracts of Election in accordance with section 53.17, Code of Iowa, for the Primary Election held on June 5, 2018.

United States Representative (4th District)	PARTY	VOTES
Steve King	Republican	2,559
Cyndi Hanson	Republican	781
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J.D. Scholten	Democratic	265
Leann Jacobsen	Democratic	95
John Paschen	Democratic	32
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Charles Aldrich	Libertarian	7
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Governor		
Kim Reynolds	Republican	3,124
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Fred Hubbell	Democratic	199
Cathy Glasson	Democratic	86
Andrea Andy McGuire	Democratic	48
John Norris	Democratic	34
Nate Boulton	Democratic	15
Ross Wilburn	Democratic	8
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Marco Battaglia	Libertarian	3
Jake Porter	Libertarian	3
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Secretary of State		
Paul D. Pate	Republican	2,734
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Deidre DeJear	Democratic	212
Jim Mowrer	Democratic	151

Auditor of State

Mary Moisman	Republican	2,637
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Rob Sand	Democratic	317
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Treasurer of State

Michael L. Fitzgerald	Democratic	317
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Secretary of Agriculture

Mike Naig	Republican	1,217
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Craig Lang	Republican	617
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Dan Zumbach	Republican	438
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Ray Gaesser	Republican	344
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Chad Ingels	Republican	198
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Tim Gannon	Democratic	311
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Attorney General

Tom Miller	Democratic	320
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State Representative (003rd District)

Dan Huseman	Republican	132
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State Representative (004th District)

Skyler Wheeler	Republican	2,580
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Board of Supervisors (2nd District)

Jerry Muilenberg	Republican	396
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Arlyn Kleinwolterink	Republican	352
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Board of Supervisors (5th District)

Carl Vande Weerd	Republican	538
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Ken Nielsen	Republican	381
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Howard J. Van Ginkel	Republican	192
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Ted Salazar	Republican	149
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Warren Vander Pol	Republican	144
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County Treasurer

Randall J. Jacobsma	Republican	2,869
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County Recorder

Jessica Kooiker	Republican	1,981
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Kathleen Mulder	Republican	837
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Kathryn C. Wetter	Republican	290
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County Attorney

Thomas Kunstle

Republican

2,712

Write-in votes can be obtained by contacting the Auditor's Office.

The following received enough votes for their names to be placed on the General Election Ballot to be held on November 6, 2018:

Sioux County Board of Supervisors District #2:	Jerry Muilenberg, Republican
Sioux County Board of Supervisors District #5:	Carl Vande Weerd, Republican
Sioux County Treasurer:	Randall J. Jacobsma, Republican
Sioux County Recorder:	Jessica Kooiker, Republican
Sioux County Attorney:	Thomas Kunstle, Republican

Motion carried unanimously.

5) Ryan Dokter, Sioux County Auditor,

- Presented a liquor license renewal for Sfumato Pizza located at 4995 Carnes Drive, Alton, IA for Board approval. Motion by Degen and supported by Kleinwolterink to approve the liquor license renewal. Motion carried unanimously.
- Presented a liquor license renewal for the Triple Box, LLC, located at 4758 Ironwood Ave, Orange City, IA for Board approval. Motion by Wright and supported by Bloemendaal to approve the liquor license renewal. Motion carried unanimously.
- Requested Board consideration of revising the reimbursement policy, to remove the requirement to submit receipts for meal reimbursement and to go back to the per diem meal reimbursement. This request is due to a couple reasons, one the savings to the County has been negligible compared to the previous per diem policy as reimbursements are currently for the amount of the receipt or the cap for each meal, and two, the staffing time it takes for claims processing, contacting employees when receipts were not included or listed inaccurately on the claim form, and the scanning of the receipts into the digital records system. Dokter stated that changing the policy back to a per diem would help eliminate potential confrontations with employees, avoid confusion when employees submit reimbursement, and would save staff time.

The reimbursement policy effective July 1, 2018 will be as follows:

Meal reimbursement will be per diem, with no receipts required for reimbursement.

Breakfast \$7

Lunch \$8

Dinner \$15

Mileage \$.45/mile

Motion by Wright and supported by Kleinwolterink to approve the reimbursement policy as proposed. Motion carried unanimously.

- Presented a resolution for departmental appropriations for fiscal year 2018/2019 for Board consideration. Motion by Bloemendaal and supported by Degen to approve the resolution as presented. Roll Call on Vote: Wright, Yes; Bloemendaal, Yes; Degen, Yes; Kleinwolterink, Yes; Sybesma, Yes. Motion carried, unanimous in favor.

RESOLUTION 2018-22

WHEREAS, it is desired to make appropriations for each of the different offices and departments for fiscal year 2019 in accordance with Section 331.434(6), Code of Iowa,

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Sioux County, Iowa as follows:

SECTION 1. The amounts itemized by fund and by department or office on the attached schedule are hereby appropriated at 100% of total expenditures for each department, as listed in the last column on the same line of the attached schedule.

SECTION 2. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations from the itemized funds.

SECTION 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditures of money for a purpose in excess of the amounts appropriated pursuant to this resolution.

SECTION 4. If at any time during the fiscal year 2019 budget year the Auditor shall ascertain that the available resources of a department for that year will be less than said department total appropriations, he shall immediately so inform the Board and recommend appropriate corrective action.

SECTION 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and officers monthly during fiscal year 2019 budget year.

SECTION 6. All appropriations authorized pursuant to this Resolution lapse at the close of business on June 30, 2019.

The above and foregoing resolution was adopted by the Board of Supervisors of Sioux County, Iowa, on June 12, 2018.

/s/Mark Sybesma, Chairman
Sioux County Board of Supervisors

ATTEST: /s/Ryan Dokter
Sioux County Auditor

- Reported that ISG is still inspecting work on the Dakota Access Pipe Line and if any landowners have and restoration issues, that they should contact ISG.
- Reported that expenses are in line for fiscal year projections and that the preliminary audit dates for FY2017/2018 have been set for July 30 and 31 with Williams and Company.

6) Committee Reports:

- **Degen** – 1) Attended a Conservation Board meeting and reported that all of the camp sites were full over Memorial Day weekend, 2) attended the release of an eagle that had been rehabilitated, and 3) reported that ground breaking for the Nature Center will take place on August 1.
- **Bloemendaal** – Attended a MidSioux meeting on May 30th.
- **Wright**– 1) Reported on the Compass Pointe meeting from June 6. The agency continues to work with OSHA on issues and has paid a \$5,000 fine to OSHA. The agency is relatively good financially. 2) Reported on the Family Crisis Center meeting from June 1. The move into the Interstates building is dependent on the progress being made on Interstate’s new facility. The call center has had roughly 60,000 calls in the

last year. The agency is doing well financially. 3) Reported that Western Christian will be opening a thrift store in Hull in July.

- **Sybesma & Bloemendaal** – Toured the Airport facility recently.
- **Wright & Sybesma** – 1)Reported that a Memorandum of Understanding is being worked on between Woodbury, Plymouth, and Sioux County, which was recommended by DHS Director Jerry Foxhoven from the May 29 meeting. Shane Walter was present for this discussion. This MOU is to help facilitate the process of Woodbury County leaving the Sioux Rivers Mental Health Region. 2) Northwest Iowa Care Connections Region has reached out to facilitate a meeting with Sybesma and Wright for June 25 or June 27.

7) Doug Julius, Sioux County Engineer,

- At 10:00 a.m. conducted a culvert letting for projects L-1-2017—73-84-Culv and L-1-2018—73-84-Culvext.

L-1-2017—74-84-Culv is a Twin 154' x 100' structural plate pipe arch culvert, located on Fig Avenue approximately 0.18 mile north of 420th Street in Center Township.

<u>Contractor</u>	<u>Total Bid</u>
H & H Dirt Work	\$126,934.72
L.A. Carlson Contracting, Inc.	\$118,582.00

L-1-2018—73-84-Culvext is a single 12' x 8' reinforced concrete box culvert extension located on Eagle Avenue approximately 0.15 mile north of 500th Street in Reading Township.

<u>Contractor</u>	<u>Total Bid</u>
Graves Construction	\$163,990.30
Christensen Bros. Inc.	\$187,220.00
Dixon Construction Co.	\$255,297.50

Motion by Degen and supported by Kleinwolterink to accept the low bids for the projects pending the review of the County Engineer. Motion carried unanimously.

- Requested Board approval of the following Petition to Vacate a portion of 510th Street. Motion by Wright and supported by Bloemendaal to approve the following Petition to Vacate. Motion carried unanimously.

PETITION TO VACATE

COMES NOW, the undersigned and requests that Sioux County Board of Supervisors, vacate a portion of secondary road right of way which is more formally described as follows:

A parcel of land described as being part of the Northeast Quarter of the Northeast Quarter of Section 5, Township 93 North, Range 45 West of the 5th P.M., Plymouth County, Iowa, further described as follows:

BEGINNING at the Northwest corner of the NE1/4 of the NE1/4 of said Section 5; thence N89°52'16"E on the North line of the NE1/4 of the NE1/4 of said Section 5, a distance of 92.67 feet; thence S22°04'44"E a distance of 35.38 feet; thence S89°52'16"W, a distance of 106.53 feet; thence N00°50'41"E, a distance of 33 feet to the POINT OF BEGINNING; contains 0.08 Acres, and is subservient to any and all Easements, be they of record or not.

For the purpose of this Survey the North line of the NE1/4 of the NE1/4 of said Section 5 is assumed to bear N89°52'16"E;

AND

A parcel of land described as being part of the Northeast Quarter of the Northeast Quarter of Section 5, Township 93 North, Range 45 West of the 5th P.M., Plymouth County, Iowa, further described as follows:

Commencing at the Northwest corner of the NE1/4 of the NE1/4 of said Section 5; thence N89°52'16"E on the North line of the NE1/4 of the NE1/4 of said Section 5, a distance of 92.67 feet to the POINT OF BEGINNING; thence continuing N89°52'16"E on said North line, a distance of 620.52 feet; thence S00°07'44"E, a distance of 33 feet; then S89°52'16"W, a distance of 607.22 feet to a point on a common property line; then N22°04'44"W on said line, a distance of 35.58 feet to the POINT OF BEGINNING; contains 0.47 Acres, and is subservient to any and all Easements, be they of record or not.

For the purpose of this Survey the North line of the NE1/4 of the NE1/4 of said Section 5 is assumed to bear N89°52'16"E;

AND

A parcel of land described as being part of the Southeast Quarter of the Southeast Quarter of Section 32, Township 94 North, Range 45 West of the 5th P.M., Sioux County, Iowa, further described as follows:

BEGINNING at the Southwest corner of the SE1/4 of the SE1/4 of said Section 32; thence N89°52'16"E on the South line of the SE1/4 of the SE1/4 of said Section 32, a distance of 713.19 feet; thence N01°46'15"E, a distance of 33.02 feet; thence S89°52'16"W, a distance of 713.95 feet; thence S 00°27'39"W, a distance of 33.00 feet to the POINT OF BEGINNING; contains 0.54 Acres, and is subservient to any and all Easements, be they of record or not.

For the purpose of this Survey the South line of the SE1/4 of the SE1/4 of said Section 32 is assumed to bear N89°52'16"E.

If the Sioux County governing Board of Supervisors adopts a resolution to vacate this road, it will be necessary to publish notice of a hearing of the resolution to vacate, stating the time and place of the hearing and the exact location of the road and area to be vacated pursuant to the provision of the Code of Iowa Section 306.13. The notice of hearing should be published preferably in the newspaper of general circulation in the county or that area at least twenty (20) days prior to and not less than four (4) days before the date for hearing.

Dated this 12th day of June, 2018.

/s/Douglas Julius
Sioux County Engineer

- Submitted a permit agreement for Board consideration from Premier Communications for copper telephone and fiber optic cable placement in sections 31 and 32 of Grant Township along Kiwi Avenue. Motion by Degen and supported by Kleinwolterink to approve the permit. Motion carried unanimously.
- Reported that gravel crushing is taking place at the Van Woudenberg Pit which was quoted at \$2.20/ton and will have 40,000 ton crushed there, and gravel crushing was quoted for \$3.15/ton at the Van De Stroet Pit, which includes a \$1/ton royalty and will have 50,000 ton crushed.
- Reported that crushing has been completed at the Groth Pit.
- Updated the Board on secondary road activities.
- Updated the Board on the construction work on B14 and a preconstruction meeting is being worked on for a bridge on B30.

8) The Chairman adjourned the meeting at 10:25 a.m. until 9:00 a.m. Friday, June 29, 2018.

Mark Sybesma, Chairman
Sioux County Board of Supervisors

ATTEST: _____
Ryan Dokter
Sioux County Auditor