

MINUTES OF SIOUX COUNTY BOARD OF SUPERVISORS
MEETING HELD ON JANUARY 12, 2016

16-01-12 1 The Board of Supervisors of Sioux County, Iowa, met on January 12, at 9:00 o'clock a.m. with Chairman Mark Sybesma presiding. Members present were Al Bloemendaal, John Degen, Arlyn Kleinwolterink, Mark Sybesma and Dennis Wright.

16-01-12 2 Minutes of the meeting held on January 4, 2016, were submitted and the Chairman declared them approved.

16-01-12 3 Thomas Kunstle, Sioux County Attorney

- Answered questions raised by Peter Wagner, publisher of the Sioux Center News about sharing the names of subscribers once the list is opened by the Board of Supervisors. Kunstle noted that Iowa's Open Meetings Law (Chapter 22.7(6) Confidential Records) states that "reports to governmental agencies which, if released, would give advantage to competitors and serve no public purpose" are confidential. The Board determined that the list of subscribers would not be shared.
- At this time, Sioux County Auditor, Lois Huitink presented affidavits submitted by newspaper publishers for the following newspapers:

<u>Newspapers</u>	<u>Subscribers</u>
Capital-Democrat	915
Sioux Center News	1,447
Siouxland Press	1,017
Sioux County Index Reporter	379

Motion by Bloemendaal and supported by Wright to appoint the Capital-Democrat, Siouxland Press and Sioux Center News as the three official newspapers for 2016 contingent upon review. Motion carried, unanimous in favor.

- Shared statistics with the Board showing the history of indictable cases, alcohol cases, drug cases, and assault cases prosecuted over the past nine years.
- Budget Review: Kunstle noted an addition to the Attorney's 2016/2017 budget to include a temporary part-time position for a fine collection person. Kunstle is considering making this a two year contract position in order to give him time to evaluate if the position will be fiscally sound.

16-01-12 4 Skyler Wheeler, Candidate for State Representative, was present for this meeting. He is a graduate of Northwestern College in Orange City and is currently working at Staples.

16-01-12 5 Randy Jacobsma, Sioux County Treasurer,

- Asked the Board to approve the Depository Resolution for 2016. Motion by Degen and supported by Kleinwolterink to approve the 2016 Depository Resolution. Roll call on vote: Kleinwolterink, Yes; Degen, Yes; Bloemendaal, Yes; Wright, Yes; and Sybesma, Yes. Motion carried, unanimous in favor.

RESOLUTION NO. 2016-02

BE IT RESOLVED, that Sioux County utilize the services of the following financial institutions for the deposit of public funds belonging to Sioux County, or coming in to its possession, pursuant to a duly executed Agreement to Receive Deposits of Public Funds. The maximum amount which may be thus deposited without further approval of this Board follows the listing of institutions:

<u>Name of Depository Resolution</u>	<u>Location</u>	<u>Maximum Deposit per this</u>
First State Bank	Hawarden	2,000,000.00
Iowa State Bank	Orange City	10,000,000.00
Northwestern Bank	Orange City	14,000,000.00
US Bank, NA	Rock Valley	2,000,000.00
Peoples Bank	Rock Valley	6,000,000.00
Premier Bank	Rock Valley	2,000,000.00
Citizens State Bank	Sheldon	1,000,000.00
American State Bank	Sioux Center	6,000,000.00
Northwest Bank	Sioux Center	2,000,000.00
Primebank	Sioux Center	6,000,000.00

BE IT FURTHER RESOLVED, that the following officers are hereby authorized and directed to execute said Agreement, to execute and deliver signature authorization cards to Depositories concurrently therewith, and to execute all drafts, checks and other documents and correspondence regarding any accounts of Sioux County at said Depositories:

<u>Name</u>	<u>Title</u>	<u>Term Expires</u>
Randy Jacobsma	Treasurer	December 31, 2018
Donna Siebersma-Klein	Deputy Treasurer	December 31, 2018

BE IT FURTHER RESOLVED, that the officers described above are hereby authorized and directed to take such action, and execute such documents and agreements as may be necessary to secure the repayment of the deposits of public funds authorized hereunder, including, but not limited to: Security Agreements, Bailment Agreements, Notices, and any documents or instruments supplemental or incidental thereto.

BE IT FURTHER RESOLVED, that the County Treasurer forward a certified copy of this resolution to said Depositories, and any other parties which may request it for the purposes of effectuating the deposit of public funds authorized hereunder or any security therefore, together with a certificate attesting to the names and signatures of the present incumbents of the offices described above; and that the County Treasurer further certify to said Depositories or other parties from time to time the signatures of any successors in office of any other present incumbents.

DATED this 12th day of January, 2016

/s/Mark Sybesma
Chairman
Sioux County Board of Supervisors

CERTIFICATE

I hereby certify that the foregoing is a true and correct copy of a Resolution of Sioux County, adopted at a meeting of the Board of Supervisors duly called and held on the 4th day of January, 2016, a quorum being present, as said Resolution remains of record in the minutes of said meeting, and it is now in full force and effect.

The officers named in the foregoing resolution have been duly elected or appointed and presently serve in their stated capacities for the terms indicated.

DATED this 12th day of January, 2016

ATTEST: /s/Lois Huitink
Sioux County Auditor

- Reviewed the Treasurer's budget request for Fiscal Year 2016-2017 with the Board. Told the Supervisors about changes he anticipates in the Driver's License area of his department. Jacobsma anticipates the biggest change to the public will be a change in hours of service that the Driver's License Station will be open. He proposes to close the Sioux Center office on Wednesday but extend hours on the other four days.
- Jacobsma requested that he be allowed to hire a full time (35 hour) clerk to replace to half-time positions that were recently vacated. The Board gave its approval for this position.

16-01-12 6 Anita Van Bruggen, Sioux County Recorder brought to the Board's attention that \$60,000 was placed in the Recorder's budget for Fiscal Year 2016/2017 for the purchase of a new computer program. This expenditure will be funded by the County Recorder's Records Management Fund, and not by property tax dollars.

16-01-12 7 Ryan Dokter, Sioux County Deputy Auditor presented the Auditor's and Supervisor's Budget requests for Fiscal Year 2016/2017. Dokter noted that the Auditor's budget includes part-time help prior to the General Election, so that Precinct Election workers can help process absentee ballot requests.

16-01-12 8 Doug Julius, Sioux County Engineer,

- Reported that he has finished reviewing the bid for project BRS-6550 (605)—60-84, a Bridge Project located North of Rock Valley on Elmwood Avenue. There was one bidder on the project and the bid was over the project estimate cost. The board has the option to either reject or accept the bid. It was recommended by Julius that the bid be rejected and the contract not be awarded. Motion by Wright and supported by Bloemendaal to reject the bid due to the bid coming in over estimates. Motion carried, unanimous in favor. Present for this discussion were Tom Van Maanen and Kevin Van Otterloo. Van Maanen asked how the costs would be split between Sioux County and Rock Valley. Julius responded that he would likely subtract one million dollars that the City is to receive in funding from the total cost of the project. The County would then use BROS funds. The remaining costs would be split between the county and city.
- Asked for a proposal from DGR Engineering to provide the necessary information to prepare a Revitalize Iowa's Sound Economy (RISE) Program application. DGR Engineering will prepare the application in conjunction with the Engineers office, and will charge between \$15,000 and \$20,000, based on an hourly rate, to complete the application. Motion by Wright and supported by Bloemendaal to approve hiring

DGR to assist the Engineer's office with preparing a RISE Application. Motion carried, unanimous in favor.

- Northern Iowa Telephone requested a permit be given to place fiber optic cable in several sections of Grant and Sheridan Townships. (Maps available in the Engineer's Office). Motion by Degen and supported by Kleinwolterink to approve the aforementioned permit agreement. Motion carried, unanimous in favor.
- Motion by Degen and supported by Kleinwolterink to approve and authorize the Chairman to sign a Certificate of Completion of Work for bridge project BROS-CO84—8J-84, a Concrete slab bridge located on 290th Street approximately 1,675 Motion carried, unanimous in favor.
- Asked the Board to sign certificates of appreciation for retiring Secondary Road Workers Mike Kallsen and Marvin Toering.

16-01-12 9 Shari Kastein, Executive Director, Family Crisis Center, presented two Budget Requests for 2016/2017. Kastein reported that 15 new staff members have been hired for the new call center. The Attorney General's office has released some more funds for the Call Center. The Western Iowa Survivors of Homicide (WISH) unit currently employs four members which will be doubled next year. The staff at the Family Crisis Center will also increase its' staff by another 12 employees. Kastein said that 172 people in Sioux County have been served in the past year. The Agency has received 2.3 million dollars in grants, and needs to raise funds for a 25% local match. The request for next fiscal year is that the amount contributed to operating expenses be increased from \$15,000 to \$25,000. Additionally, The Family Crisis Center recently found out that they can purchase property next to their current facility and anticipates spending about \$200,000 to expand its' facility. Kastein asked the Supervisors to consider a one-time contribution to facilitate that expansion.

16-01-12 10 Claims submitted by the Sioux County Auditor were approved for payment.

16-01-12 11 The Chairman adjourned the meeting at 11:00 a.m. until 9:00 a.m. Tuesday, January 19, 2016.

Mark Sybesma, Chairman
Sioux County Board of Supervisors

ATTEST: _____
Lois Huitink
Sioux County Auditor